

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 15th September 2015 at 7.30pm.

1. Present: Cllrs. D Hicks (Chairman), G Clemerson (Vice Chairman), D Skelton, J Gale, D Smith, D Brent, A Budd and Mrs W Trewin.

Also attending: Mrs J Hoskin (Parish Clerk)
Cllr S McWilliam (Cornwall Council)
One member of the public

The Chairman, Cllr D Hicks opened the meeting welcoming Mr Dan Smith and Mr Andrew Budd (newly Co-opted Councillors).

2. Apologies: There were no apologies for absence.

3. Members Declaration of Interest on Items on the Agenda: None declared at this stage of the meeting.

Newly co-opted Councillors to sign 'Declaration of Acceptance of Office':

Mr D Smith and Mr A Budd signed the 'declarations' and joined the meeting.

4. Minutes of the last Meeting: The Minutes of the Meeting held on the 21st July 2015 were approved and signed by the Chairman.

5. Matters Arising: There were no matters arising from the minutes.

6. Cornwall Council update: Cllr S McWilliam updated the meeting on Cornwall Council matters stating that the Council were contributing to the refugee crisis and were consulting with other Councils and local government organisations.

Cllr S McWilliam spoke about the situation with children services and the lack of housing in the county.

The winter maintenance would continue the same as 2014.

A new Chief Executive will be appointed in November 2015.

Councillors had voted against the 'Deal for Cornwall' having felt there was insufficient time for the proposal to be fully considered.

Planning enforcement had been contacted in relation to the illegal occupation at Pine Ridge and Cllr S McWilliam stated that Cornwall Councillors were not consulted on enforcement matters, although they did have sight of planning applications. Councillors at the meeting felt this was wrong and questioned why this particular case was considered closed.

Cllr D Skelton had attended the recent Cornwall Council Caradon Meeting when Mr Phil Mason spoke about Pine Ridge giving the impression that the matter would be investigated although as a minor case it would not take priority over more important matters.

Cllr D Brent reported that the drains along the road leading to South Hill required cleaning. The Chairman had looked at this with Cormac, also highlighting the 'slow' road marking that was required at Lamornick.

7. Parish Website / South Hill Connection: Cllr D Skelton had attended a meeting and reported that the newsletter would continue to be published with Alison Humphreys being the new editor. The AGM was being held on the 8th October 2015 and Cllr D Skelton informed the Council that he was standing down as Chairman for this committee.

Cllr G Clemerson had circulated a document to Councillors about the provision of a website solely for Parish Council matters, and maybe seek some funding for it's development. Councillors discussed the existing page on the South Hill connections website and the options for using this site or a separate stand-alone website. The Chairman asked Councillors to think about the wider communications with parishioners, something identified from the parish plan. The Clerk confirmed that the publication of parish documents, accounts etc depended on the decision made by the Council to comply with the new Transparency Code and the requirements should the Parish Council opt out of the full audit process. The Clerk will look at the page on the South Hill Connections site and it was suggested that a quote be obtained from a local website provider for a new site.

8. SHARE Ltd: Cllr D Skelton reported on the renewable energy group's stand at the recent fun day. The group now had over 45 members with new members always welcome. The first meeting for members was being held on the 22nd September. A bank account was being opened and the Chairman agreed to calculate and transfer the organisations funds currently held by the Parish Council.

The Council were asked to provide SHARE with a document confirming their ownership of 50% of the solar panels along with an invoice for the sale to SHARE and the Parish Hall.

9. Parish Hall and WIFI connection for the building: Councillors were made aware of the costs for the provision of WIFI in the hall, costs that cannot be met by the Hall Committee.

The Parish Council agreed to donate up to £300 (three hundred pounds) to help with the expenditure for this. Further funding would be provided through the Community Fund.

Cllr D Skelton notified the meeting that the operations of the solar panels could be monitored via WIFI.

It was agreed that an update be obtained from the Hall Committee as to the situation regarding this matter and whether or not a connection was available, as the project would not go ahead if the Hall Committee had decided WIFI was not required.

It was decided to place this item on the Agenda for the next Parish Council meeting.

10. Highway Matters: Nothing further to report. Highway matters were discussed under Item 6 of this meeting.

11. Neighbourhood Plan: Cllr G Clemerson had nothing to report and notified the Council that he had stood down from the Neighbourhood Plan committee.

12. Recreation Field: It was agreed that Cllr D Smith contact Mr James Pethick and obtain a updated survey of the trees in the field, along with a report on any work required.

13. Hawkins Trust: Nothing to report.

14. Allotments: An application for an allotment had been received, and although there were no sites currently available, one maybe available in the near future. The Chairman will reply to the applicant whose name will be added to the waiting list.

15. Grazing Licence: The outstanding amount of rent had not been paid. Enquiries will be made into the procedures for a legal letter or small court claim.

16. Footpaths: Nothing to report.

17. Standing Orders: Nothing to report.

18. Representative Reports:-

- **Caradon Community Network:** Cllr G Clemerson attend the meeting along with Cllr T Brewer and reported on the discussions held with Mr Tony Hogg the Police & Crime Commissioner.
- **Cornwall Council** – Report received under Item 6 of this meeting.
- **Police** – No report received. It was noted that Callington Police Station had now closed.

19. Planning: There were no applications presented for consideration at this meeting.

Planning Matters: The Clerk reported on the latest developments by Cornwall Council following their decision to adopt a paperless planning policy. Each local council would receive a payment of £700 to support the costs of purchasing IT equipment to download and print planning applications. It had not been established if this was to be a 'one off' or annual payment and although some larger councils were able to accommodate paperless planning, many smaller councils had objected to this decision and wanted Cornwall Council to reconsider their decision.

Cllr S McWilliam stated that plans could be downloaded in advance of meetings rather than project the plans directly from the County Council website onto a screen.

Cornwall Council Planning Conference – Monday, 23rd November 2015 at Callington at 4.00pm:

Cllrs. Mrs W Trewin, D Smith, D Skelton and G Clemerson opted to attend this event and selected their workshop choices. The cost of £40 was to be paid by the Parish Council.

20. Accounts / Financial Matters: The Council approved the payment of the accounts as presented:-

a)	Ch 794 Cornwall Council – Planning training 23.11.2015	= £ 40.00
b)	Ch 795 Information Commissioner (ICO) – Annual renewal	= £ 35.00
c)	Ch 796 G Clemerson – expenses from Neighbourhood Plan (Cllr G Clemerson declared and interest on this cheque)	= £ 98.59
d)	Ch 797 HM Small Claims Court	= £ 40.00
e)	Ch 798 SHARE – Payment of money held by Parish Council	= £ 9,110.00

The Chairman will arrange for the bank mandate to be updated.

21. Parish Matters / Any other Business:

- **Parish Benches** – Having previously discussed to provision of parish benches, the Council agreed three benches be obtained and paid for from the Community Fund. The Chairman will obtain quotes and locations were discussed.
- **Defibrillator** – A defibrillator had now been fitted outside the Parish Hall at Golberdon and was ready to be connected.
- **Remembrance Service Saturday, 7th November 2015 at 2.15pm** – Cllr Mrs W Trewin asked Councillors to select a second hymn for the new service. The hymn 'Abide with Me' was chosen to follow 'O God our Help in Ages Past'. Cllr S McWilliam had ordered the wreath for South Hill parish.
- **Thank you** – Mrs Beverley Slater had sent a card thanking the Council for her retirement gift.
- **Cricket Roller** – Councillors discussed what could be done with the cricket roller.

22. Pubic Session: The parishioner reported that tickets for the Harvest Supper were now available.

23. Date of next Meeting: Tuesday, 20th October 2015.

24. To close the Meeting: There being no further business the meeting closed at 9.10pm.

Dated: 20th October 2015

Signed: