

**Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 17<sup>th</sup> November 2015 at 7.30pm.**

**1.. Councillors Present:** Cllrs. D Hicks (Chairman), G Clemerson (Vice Chairman), D Brent, D Smith, D Skelton, Mrs W Trewin, J Gale, N Easton.

**Also attending:** Mrs J Hoskin (Parish Clerk)

**2. Apologies** for absence were received from Cllrs. A Budd and S McWilliam (Cornwall Council).

**3. Members Declarations of Interest:** None declared at this stage of the meeting.

**4. Minutes of the last Meeting:** The Minutes of the Meeting held on the 20<sup>th</sup> October 2015 were approved following an amendment to Item 8.

**5. Matters Arising:** There were no matters arising from the Minutes .

**6. Cornwall Council update:** Cllr S McWilliam was unable to attend the meeting.

**7. South Hill Parish website – report from Cllr D Smith and Parish Clerk / Donations towards costs:**

Cllr Dan Smith had met with Sue Skelton for an update on the website and reported that the Parish Council would have a more prominent status on the home page.

Cllr G Clemerson reiterated the forthcoming requirements for the Council to meet the Transparency Code in publishing various items on a website. Grant funding was available to meet the Transparency Code and the Clerk and Chairman had received the information and an application form should the Parish Council wish to consider apply for funding.

It was agreed that further enquiries be made into the Parish Council setting up a 'stand alone' website independent of the South Hill site. Costs will be obtained.

The Clerk reported that she was attending a Transparency Code meeting organised by the Cornwall Association of Local Council on the 26<sup>th</sup> November 2015.

**8. Highway Matters:** Further road patching work had been carried out by Cormac in various areas of the parish.

**9. Neighbourhood Plan:** Cllr G Clemerson had endeavoured to contact the new Chairman for an update on the neighbourhood plan, and offered to pursue this matter.

**10. Recreation Field – to discuss the options for extending the parking at the field:** It was agreed that parking could be extended in the field to meet the needs of those using the facilities. Surfacing and fencing were discussed. Cllr D Smith agreed to contact the Callington Football Club to enquire about funding from the Football Association and report back to the Parish Council in April / May 2016. The Chairman advised Councillors that work should be deferred until the Summer of 2016.

**11. Hawkins Trust:** Nothing to report.

**12. Allotments:** The Clerk had obtained information on an allotment agreement and guidelines. The Chairman had visited the site and reported that a plot had been vacated and this had now been allocated to Mrs Lloyns. It was suggested the guidelines and agreement be considered and that an

agreement for South Hill be adopted and given to allotment holders upon renewal of their annual rent in March 2016.

**13. Grazing Licence – rent payment owed to the Parish Council:** The Clerk reported that the small claims court application had been submitted and acknowledged, the defendant having until the 18<sup>th</sup> November 2015 to reply.

**14. Footpaths:** The Cornwall Council Enforcement Section was dealing with the obstruction of path 21 behind the Post Office at Golberdon.

The Chairman had spoken with the Enforcement Section on the 9<sup>th</sup> November 2015 and confirmed that action would be taken if the obstruction had not been cleared by the date given.

**15. Standing Orders:** Nothing to report.

**16. Representative Reports:**

- **Cornwall Council Caradon Community Network Meeting** – No meetings held.
- **Police** – No report received.
- **CALC Chairmanship Training** – The Chairman and Vice Chairman had attend this meeting on the 2<sup>nd</sup> November 2015 and reported on the information received, confirming that the Parish Council could not make decisions on matters raised under any other business but could note items for the next agenda. The Clerk confirmed that certain minor matters such as the reporting of a pothole could be passed on to the relevant authority.
- **Callington Cluster Conversation** – The Chairman and Cllr A Budd had attended this meeting organised by Rev Tony Stephens which highlighted the aim to build relationships between the five local communities and encourage them to work together. The aim being ROC (Redeeming our Communities). The Chairman will receive a report of the evening. It was noted that South Hill covered a widespread area and a large majority of residents worked outside the parish. The five communities all had different needs.

**17. Chairmanship Training:** The Chairman and Vice Chairman had given their report under Item 16 of this meeting.

**18. Planning:** No applications received at the date of this agenda.

Councillors Mrs W Trewin, D Smith, D Skelton and G Clemerson were reminded of the Cornwall Council planning conference being held at Callington on the 23<sup>rd</sup> November 2015.

**19. Accounts / Financial Matters:** The Council approved the accounts presented for payment, proposed Cllr D Brent, seconded by Cllr Mrs W Trewin. Cheques listed as Part 2 of these minutes.

**Precept for 2016/2017:** Councillors were asked to consider expenditure and projects for the forthcoming financial year. The precept will be decided at the next meeting.

The Clerk and Cllr Mrs W Trewin will arrange to collect any remaining financial documents from the previous Clerk.

**20. Correspondence:** None reported.

**21. Parish Matters / Any other Business:**

- **Pillaton Neighbourhood Plan** – Cllr G Clemerson reported that Pillaton were looking to draft a neighbourhood plan and had asked if they could use the South Hill plan as a template. This

was agreed. It was noted that Callington had used information from South Hill without permission.

- **Provision of three parish benches** – Costs were agreed for the purchasing of two benches and one picnic table and fittings. The Chairman had received an email from Linkinhorne Parish Council who were quite unsupportive of the suggestion to put a bench at Brays Shop adjacent to the notice board. It was therefore agreed to put the bench chosen for this site at another location. Cllr S McWilliam will be asked if there is any funding in her Councillor Community Fund budget for this project.
- **Mill Lawn** – It was noted that a caravan and container had been installed at Mill Lawn and although the site was outside the parish (St Ive) it did affect residents of South Hill. The Chairman offered to pass this information on to Cllr S McWilliam (Cornwall Councillor).

**22. Public Session:** There were no members of the public attending.

**23. Date of next Meeting:** Tuesday, 15<sup>th</sup> December 2015.

**24. To close the Meeting:** There being no further business the meeting closed at 8.55pm.

Dated: 15<sup>th</sup> December 2015

Signed: