

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 19th April 2016 at 7.30pm.

1.. Present: Cllrs. D Hicks (Chairman), Mrs W Trewin, T Brewer, D Skelton, D Smith, A Budd, N Easton, D Brent.

Also attending: Mrs J Hoskin (Parish Clerk)
Cllr S McWilliam (Cornwall Council)

Prior to the start of the meeting the Chairman asked everyone to join in a minutes silence in memory of the late Mr Ken Trewin, a past Councillor and supporter of parishes organisations for many years.

2. Apologies for absence were received from Cllrs. G Clemerson (Vice Chairman), J Gale.

3. Members Declarations of Interest: None declared at this stage of the meeting.

4. Minutes: The Minutes of the Meeting held on the 15th March 2016 were approved and signed by the Chairman following an amendment to Item 17 Trefinnick Solar Farm stating 'the hedges had been trimmed' but the planning conditions indicated they should not be trimmed. The Clerk will seek clarification on the original planning conditions.

5. Matters Arising:

Item 10 recreation Field: The Chairman will organise the work to the hedges as indicated in the minutes.

6. Cornwall Council update: Cllr S McWilliam notified the meeting that the work on the electoral review was ongoing. Cllr McWilliam also spoke about the devolution deals and the little involvement councillors had in this process.

Changes were being made to school transport to bring this in line with the national guidelines for rural areas with no designated schools.

Many areas of the road network remained in a poor condition, and it as noted that minor surface works had become major repairs, and ditches were no longer being cleaned on a regular basis.

7. Parish Council website: Cllr D Smith reported that he had visited Western Web. The site was almost ready to go 'live' and Cllr D Smith confirmed the information to be published but would first email all councillors for their approval to publish their contact details.

Documents such as minutes and agendas would be archived after two years.

The site would have a link to the South Hill Connection site.

Funding for the setting up of the website had been received via a grant obtained from the Cornwall Association of Local Councils.

8. Highway Matters: The Chairman notified the meeting that he had visited areas of the parish with Adrian Drake (Cormac Manager) who had approved the location for the seat at Brays Shop, adjacent to the notice board. The culvert at Tregunnett was to be unblocked. The Chairman will contact Mark Brewster (Cormac Highways Steward) to discuss the outstanding pothole work.

Cllr D Skelton will establish the owner of the land at Lansugle where the Council wished to place another seat.

Cllr S McWilliam will pursue the missing sign.

The Chairman had met with a representative from South West Water regarding the water meter and connection for the allotment site. SWWA had indicated that the Parish Council were responsible for

the connection to the edge of the public highway, but Cormac felt SWWA were responsible for the connection to the foot of the hedge.

9. Neighbourhood Plan: Cllr D Smith reported that the basic draft of the plan had been written but some further amendments were to be made. The plan once finalised will be sent to Cornwall Council for verification. Once approved by Cornwall Council the parish referendum can be held.

10. Recreation Field – Provision of new play equipment. Use of field for weddings in 2016:

A request for the use of the field for a wedding in August was approved, weather permitting, with the condition that any damage to the surface of the field is repaired or will be recharged if the Parish Council are required to carry out any work. The area to be used will be identified. It was agreed that, in future, a £25 donation is requested and donated to the Hall.

The question was raised as to the Hall Committee managing these type of requests and should be directed to the Hall Booking Secretary.

The invoice for the new monkey bars was presented to the Council along with a £100 donation being money raised by the children's choir nights for this project.

11. Allotments: It was noted that Nicki Lloyns had been allocated allotment number 10 and Nigel Mutton had taken allotment number 5.

The plot sizes of two allotments had been measured for clarification of the area being used.

12. Grazing Licence – rent payment owed to the Parish Council: The Clerk awaited a response from the courts.

13. Footpaths – update on matters relating to Path No. 21 adj to the Old Post Office, if received:

A letter from Cornwall Council dated the 15th April 2016 will be copied to Councillors and discussed at the next meeting. Cornwall Council were proceeding under Section 118 of the Highways Act 1980 (preliminary consultations) to propose the extinguishment of Public Footpath 638/21 at The Old Post Office, Golberdon. Councillors were asked to seek the general consensus of public feeling on this matter prior to drafting a response.

Waymarker discs for the footpaths had been ordered and Cornwall Council were waiting for a supply of the signs to arrive.

14. Standing Orders: Nothing to report.

15. Representative Reports from Caradon Community Network and Police: No reports received.

16. Transparency Code: The Clerk reported that the new website would provide the facility to publish the documents and information to meet the requirements of the transparency code and she would liaise with Cllr D Smith on the management of the site for this.

17. Planning: There were no applications presented for consideration at this meeting.

Planning Matters: Planning Application PA11/02264 Tregonnett Farm, Golberdon –

The Clerk had received a reply to the letter raising concerns with the planning department about the conditions applied to the original application and the fact that the house and land was being marketed for sale in separate lots. The response was disappointing and a copy of the correspondence was passed to Cllr S Mc William. The Clerk will establish the conditions of any S.106 agreement applied to the application.

18. Accounts / Financial Matters – to approve the accounts presented for payment:

The Council approved the payment of accounts. Cheques listed as Part 2 of the minutes.

Appointment of Auditor for the 2015/2016 accounts: Councillors agreed to appoint Mr Ken Abraham (South & West Internal Audit) to carry out the audit of accounts if costs were below £75.00 for this work. The publication of the audit notices will be placed on the notice boards.

19. SHARE – to confirm the conditions of agreement: Councillors received a copy of the agreement, it was decided that slight amendments be made and the document re-issued. (For the first 2 years WIFI will be freely available).

20. Correspondence:

- **Clerks & Councils Direct Magazine** March 2016

21. Parish Matters / Any other business – provision of three parish benches:

- The location of the benches had also been discussed under Item 8 of this meeting. The landowner at Tregunnett had approved the site for the seat.
- Cllr T Brewer reported fly tipping near Jericho which contained white electrical goods.
- The tarmac by the telephone kiosk at Golberdon had washed out leaving a dip in the road surface. This will be reported to Cormac.
- Cllr T Brewer had contacted Cormac and the road sweeper had visited the village.
- Having published a notice about the proposed seat for Lansugle, Cllr D Skelton reported on the one comment received indicating the amount of litter in the area, the hedge trimming and the moving of cattle.
- It was noted that the downpipe at the side of the Hall had been fixed.

22. Public Session: There were no matters reported.

23. Date of next Meeting: Tuesday, 17th May 2016 (AGM)

24. To close the Meeting: There being no further business the meeting closed at 9.25pm.

Dated: 17th May 2016

Signed: