

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 21st November 2017 at 7.30pm.

1.. Councillors Present: Cllrs. D Hicks (Chairman), D Smith (Vice Chairman), Mrs W Trewin, D Brent, Mrs L Moir, A Budd, T Brewer, J Gale, D Skelton.

Also attending: Mrs J Hoskin (Parish Clerk)
Six members of the public

2. Public Session: The Chairman welcomed everyone to the meeting and invited the members of the public to address the council, if they so wished:-

- Residents raised their concerns in relation to planning application PA17/09824 by Mrs H Scandrett, Swallows Rest, Golberdon for outline planning with all matters reserved for the construction of a single dwelling. The clerk read the planning officers email dated 15th November 2017 advising that following a site visit and a visit to neighbouring gardens, the officer had requested further submission from the agent/applicant at this outline stage; having assessed the potential impact on neighbouring amenities.
- Mr Shakespeare had attended to update the council on his planning application PA17/07317 for outline planning with all matters reserved for 2 residential dwellings at Jacobs Well Cottage, Maders and the parish councils response to the application in September 2017. Mr Shakespeare asked if the parish council could do anything to action a speed reduction limit at Maders and the Chairman reported on the previous feasibility study with the signage and dragon teeth. It was noted that the dragons teeth had not been repainted following the resurfacing of the road.
- At this point of the meeting the Chairman invited the public opinion on the proposed diversion of Footpath 21 at the Old Post Office, Golberdon . Those present were happy with the proposal.

Members of the public left the meeting at 7.55pm.

3. Apologies for absence: Cllr N Easton.

4. Members Declarations of Interest on items on the Agenda: None declared at this stage of the meeting.

5. Minutes: The Minutes of the Meeting held on the 17th October 2017 were approved and signed by the Chairman following amendments to Items 5 and 7.

It was agreed that the Minutes of the Meeting held on the 24th October 2017 be amended and represented for approval at the next meeting.

6. Matters Arising except matters listed below: There were no matters arising from the minutes.

7. Planning Applications / Planning Matters:

a) Applications – There were no applications received for consideration at this meeting.

b) Planning Enforcement cases in South Hill and neighbouring parishes – No updates to report.

The planning enforcement section at Cornwall Council will be asked why a case at Pine Ridge EN12/02203 had been closed on 21st October 2016 by officer Felicity Copplestone.

c) Pre-applications – The question was asked as to why not all pre-applications were published on the Cornwall Council website. The Clerk will make some enquiries.

It was noted that pre-application advice had been sought for a proposed new commercial bee farm and honey production company at Trevigro Farm PA17/02763/PREAPP.

d) Planning Decision: PA17/08627 Mr & Mrs Curtis, Oak Tree Cottage, Trewassick Farm, South Hill – Proposed garage and driveway – Approved.

8. Accounts / Financial Matters – to approve accounts presented for payment: The Council approved the payment of the accounts presented, proposed Cllr J Gale, seconded Cllr D Skelton, all in favour.

909/910	J Hoskin / HMRC – clerks payment	£ 226.14
911	South Hill Parish Hall – room hire	£ 36.00
912	South West Water –fields	£ 25.32
913	HG Stacey Ltd – lettering on granite roller for village hall	£ 268.80
914	MH Pethick – hedge trimming	£ 240.00

Cheque payment were received for grass keep, and the annual fee from Callington Colts for the use of the field.

A letter of thanks had been received from St Sampsons Church for the recent donation.

Precept for 2018/2019: The Clerk asked councillors to consider expenditure and projects for the 2018/2019 financial year to enable the precept to be decided at the next meeting.

9. Parish Council Policies – to adopt the following policies as amended:

Standing Orders - Financial Regulations –Freedom of Information – Handling Complaints – Handling requests for Information – Code of Conduct – Grants Policy – Model Publication Scheme – Media & Press – Social Media & Email.

It was resolved that councillors have sight of the amended policies as agreed, and that these be approved and signed at the next meeting.

A discussion was held about the email policy and the use of email addresses used by Councillors. It was noted that confidential matters would not be emailed.

The Clerk will obtain a press policy.

10. Cornwall Council update – Cllr Sharon Daw: No report received, Cllr Daw was absent from the meeting.

11. Parish Hall – to address any matters concerning the Hall and receive a report from the

Committee, if required: Cllr Mrs L Moir reported on the quotes being obtained for a replacement suspended floor. The floor under the stage used for storage purposes would also be raised to enable easier access to this area. It was suggested that the hall committee look at alternative options and costs in comparison to a suspended floor. Councillors offered to contact firms to quote for the work needed. Quotes to be sealed and addressed to the parish council.

It was proposed by Cllr D Smith, seconded by Cllr D Skelton and unanimously agreed that a specification be produced by the hall committee and given to contractors to enable them to provide their prices.

12. Highway Matters – to report highway matters requiring attention: Cllr T Brewer reported on the excess speed of traffic travelling through Golberdon from 5.30am. The police will be asked to address this matter. It was noted that there was no interest in previously seeking volunteers for a community speed watch group.

Cllr D Skelton reported on the condition of the fence from Lower Manaton to Higher Ford, erected some years ago by Cornwall Council when the road was widened and the fence erected for visibility purposes. Cllr Sharon Daw was seeking clarification on the ownership of the fence and who was responsible for its maintenance. It was suggested that the new owners of the land check the deeds.

13. Neighbourhood Plan – update from Neighbourhood Team: Cllr D Hicks that an additional paragraph had now been amended to the document. Cllr D Skelton continued to express his concerns about certain procedures that he felt had not been followed correctly by the Neighbourhood Team and he felt certain information had not been shared with the Parish Council. In particular he thought the vision had not been discussed, although these comments were challenged by certain councillors and Cllr Skelton was asked why he had not raised this before. The Chairman requested a vote as to whether the plan, as submitted, should be left as written and the examiner would make any comments to challenges as necessary, or should the plan be axed completely.

It was proposed by Cllr A Budd, seconded by Cllr J Gale and support by 6 votes that the plan be left as written and submitted.

It was proposed by Cllr D Skelton that the Neighbourhood Team contacts Cornwall Council to explain the version of events regarding the process of events relating to statements that were subsequently changed and the changes to the vision were not discussed by the Neighbourhood Team or the Parish Council. This was seconded by Cllr T Brewer and supported by two votes.

First motion carried.

Cllr T Brewer left the meeting at 9.00pm commenting that he hoped the parish council would in future be open and honest in everything they did.

14. Recreation Field: Brambles had been cut back. Cllr D Skelton offered to write a specification for the hedge trimming. The Chairman had requested a visit by the Cornwall Council tree officer.

15. Allotments – to approve the amended lease to take effect from 01.04.2018: Item deferred until the next meeting.

16. Footpaths – trimming work / way marker discs and stiles:

The Parish Council agreed to make no comment on the latest consultation by Cornwall Council for the diversion of Footpath 21 at the Old Post Office, Golberdon.

Stile kits had been requested.

17. Report from the Caradon Community Network Meeting, if available: No meetings held.

18. Correspondence / reports to be tabled by the Clerk:

- **Menheniot Parish Council** invite to a “Better Planning Better Farming” event on the 29th November 2017.
- **Local Government Boundary Commission** – Electoral review for Cornwall Division Arrangements. Public consultation ending on the 19th February 2018.
- **Clerks & Councils Direct** magazine.
- **Cornwall Council** Winter Wellbeing booklet.
- **Cornwall Council** – Cornwall Legal offering support to town and parish council.
- **Cornwall Council** – Dates for Localism Summits November / December 2017.
- **CALC** – Training dates 2017/2018. The Clerk confirmed that she would be attending the session on Agendas and Minutes to be held at Charlestown on the 18th January 2018.

19. Parish Matters / Any other business and items for the next meeting:

- Items for the next agenda – Emails (Cllr D Skelton), Common Land Trust.

20. Date of the next Meeting: Tuesday, 19th December 2017.

21. To close the Meeting: There being no further business the meeting closed at 9.18pm.

Dated: 19th December 2017

Signed: