

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 20th March 2018 at 7.30pm.

1.. Councillors Present: Cllrs. D Hicks (Chairman), Mrs L Moir, Mrs W Trewin, T Brewer, N Easton, J Gale, A Budd, D Skelton, D Brent.

Also attending: Mrs J Hoskin (Parish Clerk)
Nine members of the public

2. Public Session: The Chairman welcomed everyone to the meeting and invited the members of the public to address the council, if they so wished.

- Residents had attended to express their continued concerns about planning application PA18/09824 for land north of Swallows Rest and reporting their objections sent to the Cornwall Council Planning Officer. They also reported that the planning officer (Steve Jefferson) had visited the site. The Chairman stated that the mobile home was not part of this planning application. Mr Whitehead (agent for the owners) confirmed he was aware of the objections submitted but felt the plans were sensitive to the area on an infill site and complied with the parish Neighbourhood Plan; taking into consideration the height, and the distances from the neighbouring boundaries; and reported that the planning officer had asked for detailed plans. Mr Tasker asked if the parish council would defer their response to the planning application until he had received a response from the Local Government Ombudsman. The Council were unable to defer owing to the timescale if they wanted to submit their comments.
- Mrs Sue Skelton notified the Council that their planning application for Treewoodloe PA17/11449 had been withdrawn, and having spoken with the planning officer draft plans had been drawn for a revised scheme. The Chairman stated the Parish Council could not comment until the official planning application had been received via Cornwall Council, but Councillors agreed in principle that the new proposals with a reduction of roof height and reduced number of windows was a vast improvement and more acceptable to the local area.

3. Apologies for absence were received from Cllr. D Smith (Vice Chairman).

4. Members Declarations of Interest: Cllr Mrs W Trewin declared an interest on Agenda Item 7 – planning application PA18/01744.

5. Minutes – to approve the Minutes of the Meeting held on the 20th February 2018: The Minutes of the Meeting held on the 20th February 2018 were approved and signed by the Chairman, proposed Cllr J Gale, seconded Cllr Mrs W Trewin and unanimously agreed.

6. Matters Arising except matters listed below:

Item 9 Parish Council Policies – Cllr D Skelton reported that some policies were now being published on the parish council website; and the version of Financial Regulations had been re-numbered although the document needed to be checked to ensure any cross referencing was correct.

Item 12 Highway Matters – Cllr D Skelton suggested that Cormac be asked what can be done about untrimmed roadside hedges.

Item 19 Cemetery entrance – The Chairman had spoken with the Methodist Chapel and they were happy for the Parish Council to make a donation towards the cost of repairing the cemetery entrance or arranging for the tarmac work to be done.

7. Planning Applications:

PA17/09824 Mrs H Scandrett, land North of Swallows Rest, Golberdon – Application for outline planning permission, with access / parking details and landscaping details reserves, for the construction of a single dwelling on land to the north of Swallows Rest (to replace residential mobile home).

The Parish Council object to this application based on the history of the site, and make the following comments on the plans presented, proposed Cllr J Gale, seconded Cllr Mrs L Moir and supported by the majority vote, with four abstentions.

1. Windows should not be overlooking the neighbouring properties
2. There should be no increase in roof height and the possibility of dormer rooms or windows should not be permitted.
3. The front entrance porch could be repositioned to prevent the overlooking of neighbouring properties and reduce any noise disturbance.
4. Permanent screening should be a minimum of 2 metres in height.
5. The soakaways and storm drains should be directed into the adjacent field.
6. Footings should be at least 2 metres away from existing boundaries.
7. Any amendments or further development must be subject to a new planning application.

PA18/01744 Mr & Mrs Trewin, Endfield, Higher Manaton, Callington – Remodelling of existing dwelling, demolition of existing garage and erection of new garage and workshop. Cllr Mrs W Trewin declared an interest and left the meeting for this item.

The agricultural restriction on this property was confirmed.

The Parish Council support in principle this development but note there is no visual impact survey, no design and access statement and no landscaping scheme included in this application. Proposed Cllr D Skelton, seconded Cllr Mrs L Moir and unanimously agreed.

PA17/01925 Mr S Silk, Land North of Egypt Farm, South Hill – Dwelling and detached garage (to replace summer house). Support noting that the policy in the Neighbourhood Plan recommended the installation of solar panels on roofs, where possible. Proposed Cllr A Budd, seconded Cllr N Easton and agreed. Cllrs D Skelton and Mrs W Trewin abstained.

PA18/01071 and PA18/01072 received today to be placed on the agenda for the next meeting.

b) Planning Enforcement cases in South Hill and neighbouring parishes – update if available:

Cllr J Gale updated the meeting on the planning issues at Trevigro EN17/02380. The planning officer had recommended the owners submit a planning application for the work already carried out. The asbestos buried in the bank had been exposed by the bad weather conditions. The Environment Agency was now dealing with this offence that was carried out by a sub-contractor.

It was noted that the caravan at Kerney Bridge remained occupied and not as an ancillary to the cottage that had now been sold. A site visit by the planning enforcement officer had been arranged for the 5th April 2018. Evidence on the site showed that a septic tank had been installed and other works were being carried out.

A copy of the case file for Pine Ridge will be requested.

The Cornwall Council Planning Department will be notified that the hedges at Trefinnick Solar Farm had been cut lower than the height identified on the planning application.

c) Provision of projector to display planning applications at meetings / or paper plans. Projector not available.

8. Accounts / Financial Matters – to approve accounts presented for payment. The Council approved the accounts, as presented. Proposed Cllr J Gale, seconded Cllr D Brent and unanimously agreed.

928/929	J Hoskin / HMRC – clerks payments	£207.10
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- **Update on applications for internet banking.** The application for Cllr D Hicks (existing signatory) to access internet banking had been approved. The application for the Clerk was being processed with councillors having to complete a delegate application form to authorise this.
- **Appointment of Auditor for the 2017/2018 financial year.** It was proposed by Cllr J Gale, seconded by Cllr N Easton and unanimously agreed that the Council once again appoints Mrs L Coles (LC Book Keeping Services) to complete the internal audit.

9. Parish Councils updated list of assets to be approved. Cllr D Skelton was thanked for updating the asset list and it was agreed that the war memorial be included. It was resolved to have two lists, one for the assets to be insured and one to identify other parish assets.

Cllr Mrs L Moir suggested the telephone box be used as a notice board, information box and book exchange, sealing the gap between the bottom of the kiosk and the ground.

10. Cornwall Council update – Cllr Sharon Daw: An email had been received from Cllr S Daw stating there were 3224 long term empty properties in Cornwall as registered with the Council Tax section for 2018. It was noted that 1 Moorland View, Golberdon had been empty for over six months; the property belonging to Cornwall Housing. The question will be asked as to why this property has not been reoccupied.

11. Parish hall – to address any matters concerning the Hall and receive a report from the Committee, if required. Contractors will be invited to quote for replacing the floor and associated works. The specification had now been completed and issued to contractors.

Cllr N Easton suggested the old wood flooring could go to the SHARE Wood Project and be sold as firewood. He also reported that the Hall Committee had earmarked £2,500 for this project.

Fundraising events were being organised to raise the money for the new flooring and ideas of “sponsor a floor board” were being investigated.

Cllr N Easton stated the hall lighting needed to be upgraded as replacement bulbs were difficult to source and the current type of bulb was not energy efficient.

Cllr S Daw will be asked to support the hall from her Councillors Community Fund.

12. Highway Matters – to report highway matters requiring attention. Speeding at Bray’s Shop.

- The road from Bicton Mill to Tregonnett now required some major repairs.
- The weak bridge sign was on private land.
- The Chairman along with Cllr D Skelton had met Mr Paul Allen (Cormac) to discuss with representatives from Stoke Climsland and Linkinhorne the cost of speed signs. The price to be confirmed. Alternative suggestions were community speed watches, a traffic calming scheme or average speed cameras.
- The road drains were blocked in the Golberdon, Trevigro and Newland Coombe area and Cllr D Skelton had notified Cormac.

13. Neighbourhood Plan – update from Neighbourhood Team. The plan had now been finalised and will be published on the website.

14. Recreation Field – grass cutting and appointment of contractor. Owing to the timescale nearing the start of the next financial year on the 1st April 2018, Cllr N Easton proposed that the existing contractors be reappointed and the Council addresses this matter again in October 2018; seconded by Cllr Mrs L Moir an agreed. The Council will accept an increase in costs from 2017 up to 5% and clarification of insurance will be obtained.
Cllr A Budd will establish the work done on the footpaths and receive reports.

Cllr N Easton had photographs of the play area and identified work needed to clean, treat and repair the wooden items. The new fence had been obtained. It was decided that a working party attend the field on the 7th April and 14th April to carry out the work required. The field would be closed during the work and Cllr Mrs L Moir offered to provide some notices. The engraved roller to be fitted at the entrance of the hall.

Cllr T Brewer offered to start the work in removing the old wire.

The Chairman will contact the man who had been asked to provide a report on the condition of the trees.

15. Allotments – renewal of tenancies. It was reported that some sheds had been broken into. Two plots were not being managed to an acceptable standard and a letter will be sent to the lease holder. Plots to be leased at £15 each for the 2018 year. Two people were now on the waiting list should any plot become available.

16. Footpaths – trimming work / way marker discs and stiles. Nothing to report.

17. Report from the Caradon Community Network meeting, if available: No meetings held.

18. Correspondence / reports to be tabled.

- Clerks & Councils Direct magazine March 2018.
- Invite to Callington Town Council Civic Service on the 13th May 201.
- Cornwall Council notification of temporary road closure on the road from the junction next to Caradon View to the junctions next to Belle Vue, Maders from the 30th April -9th May for allow BT to carry out work to their apparatus.
- Cornwall Council – Communities & Devolution Newsletter

19. Parish Matters / Any other Business and items for the next agenda. No matters reported.

20. Date of the next Meeting: Tuesday, 17th April 2018.

21. To close the Meeting: There being no further business the meeting closed at 9.55pm.

22. Closed Session (excluding the public owing to the confidential nature of the business being discussed).

- **Pensions Regulator – work place pension scheme and the options available for the parish council.** The Clerk passed information to the Chairman and was seeking further information from Cornwall Council.

Dated: 17th April 2018

Signed: