

## SOUTH HILL PARISH COUNCIL

**Parish Clerk:** Mrs Jenny Hoskin

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**Email:** southhillpcclerk@gmail.com

**Chairman:** Cllr D Hicks

**Telephone:** 01579 362223

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To: Members of the Parish Council. You are hereby summoned to attend the following meeting:

**A Meeting of the South Hill Parish Council will be held  
on Tuesday, 17<sup>th</sup> July 2018 at 7.30pm in the Parish Hall, Golberdon.**

(Members of the public are welcome to attend and address the Council under Agenda Item 2)

### AGENDA

- 1.. Councillors present.
2. Public Session (maximum 30 minutes).

***The Meeting then closes to the public, but parishioners and visitors are welcome to remain if they so wish.***

3. Apologies for absence.
4. Members Declarations on Interest on items on the Agenda.
5. Minutes – To approve the Minutes of the Meetings held on 19<sup>th</sup> June 2018.
6. Matters Arising except matters listed below.
7. Planning Applications /Planning Matters to include:-  
**No applications received at the date of this agenda.**
  - b) Update on Planning Enforcement cases in South Hill and neighbouring parishes – if available**
    - o Trevigro Honeybee Farm and enforcement action.
8. Accounts / Financial matters - To approve accounts presented for payment.
9. Parish Councils updated list of assets to be approved with values attached.
10. Cornwall Council update – Cllr Sharon Daw.
11. Parish Hall – to address any matters concerning the Hall – update of replacement floor.
12. Highway Matters – to report highways matters requiring attention.
  - a) Speeding at Brays Shop – update from Cllr D Hicks on the provision of speed advisory signs.
  - b) To discuss one proposal for the Community Network Highways Scheme for this parish.
13. Recreation Field – to report on the maintenance work / inspection reports for the play area.
  - a) To review Cllr Budds check list
  - b) To approve and authorise any urgent repair work required
  - c) To approve the use of the recreation field by Callington YFC on the day of the Show
  - d) To comment on a draft standard conditions letter for hiring the recreation field
  - e) To receive an update from Cornwall Council on the knotweed treatment
  - f) To receive an update from the Cornwall Council tree officer
  - g) To receive a draft specification for hand trimming part of the play area hedge

14. Allotments – to review the procedure for allotment inspections; and an update on inadequately managed plots.
15. Footpaths – to receive a report and correspondence from Cormac on resources available for footpath maintenance and to discuss an action plan for our parish.
16. Proposals for Content of Parish Council Website:-
  - a) Tender specs for field and play area
  - b) Update contact details for Clerk
  - c) Fixed notice about forthcoming meetings, agendas, minutes
  - d) Notice about public speaking at meetings
  - e) Link to Parish Hall for information and bookings
  - f) ROSPA report.
17. Guidance Documents
  - a) To review the Councils pre-application protocol
  - b) To draft guidance on press releases
18. Report from the Caradon Community Network Meeting, if available.
19. Report from Cllr D Smith on drilling.
20. Correspondence / reports to be tabled by the Clerk.
21. Parish Matters / Any other business and items for the next meeting.
  - a) Update from Clerk on the empty property at Moorland View, Golberdon.
22. Date of next Meeting: Tuesday, 18<sup>th</sup> September 2018.
23. To close the Meeting.

J Hoskin (Parish Clerk)  
10<sup>th</sup> July 2018