

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 18th September 2018 at 7.30pm.

1.. Present: Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), D Hicks, T Brewer, J Gale, A Budd, N Easton, Mrs W Trewin.

Also attending: Mrs J Hoskin (Parish Clerk)
Five members of the public

2. Public Session (30 minutes). The Chairman welcomed everyone to the meeting and invited the members of the public to address the council if they so wished.
Residents from Trevigro expressed their concerns about the contents of a letter / email received from an applicant of a recent planning application at Treviro and the threatening nature of its' contents. It was also confirmed that owing to planning application PA18/06549 being under consideration the previous planning enforcement action EN18/00802 was not being carried out.. The public had contacted Cornwall Council planning and received some responses but were encouraged to continue to write to the planning department with their concerns and forward copies to the parish council.

A parishioner reported on the construction of a large shed being built on the Old School land.

(Members of the public left at 7.50pm)

3. Apologies for absence were received from Cllrs. Mrs L Moir, D Brent.

4. Members Declarations of Interest on items on the Agenda. Cllrs. J Gale and A Budd declared an interest on Agenda 8b) and any matters relating to the Trevigro Honeybee Farm site.

5. Minutes – to approve the Minutes of the Meeting held on the 17th July 2018. The Minutes of the Meeting held on the 17th July 2018 were approved and signed by the Chairman, proposed Cllr J Gale, seconded Cllr D Hicks and unanimously agreed.

6. Minutes – to approve the Minutes of the Extraordinary Meeting held on the 23rd August 2018. The Minutes of the Extraordinary Meeting held on the 23rd August 2018 were approved and signed by the Chairman following the amendment that the letter concerning enforcement matters as presented to the Community Network Meeting be attached. Proposed Cllr J Gale, seconded Cllr D Smith and agreed by the majority. Cllr N Easton abstained. Cllrs. D Skelton and D Hicks had attended the Community Network Meeting on the 6th September 2018 and reported that the letter had been well received and was supported by the network representatives from the town and parish councils attending.

7. Matters Arising except matters listed below.

Meeting – 17th July 2018.

Item 13d) draft letter for use of the recreation field. Cllr N Easton felt the letter should be issued by the Parish Council who could monitor the use of the field, but it was agreed the letter be issued by the hall secretary or booking officer and a copy retained by the Parish Clerk. A copy will be placed on the website. Cllr D Smith will complete the form on behalf of the football club at the start of the new season and obtain a copy of the clubs insurance.

Cllr A Budd confirmed the hall committee insurance did not cover events in the field and therefore anyone using the field needed to obtain "one off" insurance to cover their event.

Cllr T Brewer suggested that vehicles going onto the field could use a one way system.

Item 16 website – The additional information was being put onto the website.

8. Planning Applications. There were no applications presented for consideration at this meeting.

Planning Matters –

Upgrade on Planning Enforcement cases in South Hill and neighbouring parishes.

- **Trevigro Honeybee Farm and enforcement action – response from Cornwall Council.** The Clerk read the response from the Chief Executive at Cornwall Council. It was agreed that the Cornwall Association of Local Council be asked if the organisation would support a letter from the parish council to investigate issues within the Cornwall Council planning and enforcement departments. Proposed Cllr D Hicks, seconded Cllr D Smith and unanimously agreed. It was also agreed to seek advice from CALC as to what action could be taken regarding the threatening emails.
- **Community Infrastructure Levy – survey and information on new arrangements.** Documents had been circulated to Councillors. The Chairman read through the questions and completed the form, advising Councillors to do the same.

9. Accounts / Financial Matters –

a) To approve the accounts presented for payment. The Council approved the payment of the accounts presented, proposed Cllr J Gale, seconded Cllr Mrs W Trewin and unanimously agreed. Councillors also approved the £25 costs for the remembrance Sunday wreath, proposed Cllr D Hicks, seconded Cllr N Easton and unanimously agreed.

BACS	J Hoskin – Clerks payment for July / August 2018	£ 332.72
Ch 943	HMRC – for July / August 2018	£ 75.18
Ch 944	South West Water – field troughs	£ 20.38
Ch 945	Royal British Legion Poppy Appeal - wreath	£ 25.00

10. Parish Councils updated list of assets to be approved with values attached – final document.

The Chairman reported that the asset register had now been completed and will be copied to the Clerk. Cllr N Easton had provided values of the wooden play equipment for the final draft.

11. Cornwall Council update – Cllr Sharon Daw. No report received.

12. Parish Hall – to address any matters concerning the Hall – update on replacement floor and funding application.

The Chairman had met with Wendy Reading (SITA) on the 14th September 2018 to discuss the application submitted for the replacement hall floor. As a result of the meeting it had transpired that an application could be submitted for additional work at the hall. Cllr Mrs W Trewin reported that the Hall Committee had met and discussed this matter. Cllr L Moir had also met with a representative from the Big Lottery Fund and awaited their decision by the end of September 2018 as to whether or not the application from this fund had been successful.

It was suggested that the Council proceeds with the SITA application as this was “time limited” and needed to be submitted by mid-October. This application could be reviewed if money from the Big Lottery was obtained. The Clerk was asked to submit this further / replacement application to SITA to cover other aspects of work in addition to the replacement hall floor.

13. Highway Matters – to report highways matters requiring attention.

- a) **Speeding at brays Shop – update from Cllr D Hicks. Application for funding submitted by the three councils to the Community Network Highways Scheme.** Item deferred until Item 17 of this meeting.
- b) Cllr T Brewer reported that the road markings for the planned repair work on the road to Tregonnett were so worn that they would need to be redone.

14. Recreation Field – to report on the maintenance work / inspection reports for the play area.

a) To identify any work required from inspection reports and authorise repairs, if needed.

The reports had been completed by Cllr A Budd who gave a report on the findings stating that the weeds needed to be treated. The Chairman answered a question from Cllr T Brewer that the contractor was to trim the inside of the road boundary hedge. Cllr T Brewer suggested that grass cutting should not be tipped at the foot of the hedge and an alternative site found for this.

It was suggested that owing to the growing season the grass be given one additional cut in October to keep the site tidy. The Council granted Cllr A Budd delegated authority to review this and make a decision.

It was noted that the verge leading from the Hall to the allotments and bus shelter were not part of the parish councils grass cutting and maintenance contracts.

The Chairman confirmed that the tarmacing of the entrances, previously agreed, would be completed in the near future.

Cllr T Brewer reminder Councillors of the old goal posts that were still in the field and needed to be moved.

- c) **To review contractors for 1) mowing the field, 2) play area mowing and strimming, 3) hedge trimming.** The contracts will be reviewed and presented at the next meeting. The work to be advertised in November 2018. It was agreed that the work be divided into three contracts. Cllr A Budd asked if the tidying of the path edges could be added to the contract work.
- d) **To receive update from Cornwall Council on the knotweed treatment – update.** The Clerk and Chairman had both contacted Cornwall Council to report this matter and seek clarification as to which organisation was responsible for the treatment of these plants.
- e) **To receive an update from the Cornwall Council tree officer.** Cllr D Hicks will follow up the request for the tree officer to attend.

15. Allotments – report on inspection carried out on 21st August 2018 and identify actions

required. To decide on re-letting two allotments for which notice to give up has been given. The Chairman and Cllr J Gale had carried out the inspections of the plots. It was agreed that a letter be sent to the tenant of plots 8 and 9. Another allotment holder had given notice on two plots and it was agreed these be advertised.

16. Footpaths – to receive a report and correspondence from Cormac on resources available for footpath maintenance and to discuss an action plan for our parish. To receive a report from Linkinhorne PROW working group and correspondence sent to CC regarding volunteers.

Cllr A Budd had obtained the paperwork for volunteers from Cornwall Council. Many tasks involving signs, stiles and bridges could be linked under one heading and other work would be individually specified. The Chairman notified Councillors that the meeting at Linkinhorne had been cancelled.

17. Report from the Caradon Community Network Meeting held on the 6th September 2018. A report of the meeting outlined the presentation given on the Tamar Valley AONB. There was nothing affecting South Hill parish. The letter taken to the meeting concerning enforcement matters was well received as reported under Item 8 of this meeting.

The proposals for the highway scheme were screened at the meeting and included the bid for speed advisory signs at Brays Shop although it was questioned that an alternative scheme could be considered. The fund would offer £50,000 for each community network for five years and the first round of schemes would be announced at the next Network meeting.

The letter highlighting enforcement matters was reported under Item 6 of this meeting.

18. Parish Council Website – report on updates to website. Reported under Item 7 of this meeting.

19. Correspondence / reports to be tabled by the Clerk.

- **Cornwall Council** – Code of Conduct training (Liskeard 14th January 2019)
- **Cornwall Council** – planning conference (Liskeard 28th February 2019)
- **CALC** on letter sent to the Police & Crime Commissioner on the proposal to merge Cornwall and Devon Constabulary with Dorset.
- **CALC** newsletter 30th August 2018
- **Cornwall Council** – notification of temporary road closure of South Hill Road, Callington from 22nd to 26th October 2018 for South West Water works.
- **Cornwall Rural Community Charity** – Community Buildings conference at Lanivet on 16th October 2018.
- **Royal Mail** – information on scam mail.

20. Parish Matters / Any other business and items for the next meeting.

a) Update from Clerk on the empty property at Moorland View, Golberdon. The Clerk had again spoken to Cornwall Housing who were yet to make a decision to either refurbish and re-let the property or sell it off. The Head of Housing will now be asked to respond on this matter. It was noted that the fence at the parking area had been removed, being in need of repair.

Items for the next Meeting –

- to consider the installation of a bench on the hardstanding area at the recreation field to allow the public to enjoy the view across the Caradon landscape.
- Update on the drilling at Redmoor Mine.

21. Date of the next Meeting. Tuesday, 16th October 2018

22. To close the Meeting. The meeting closed at 9.46pm when the Clerk left to allow Councillors to discuss her contracted hours.

23. Closed Session – Clerks contracted hours.