

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 18th December 2018 at 7.30pm.

Item No.		Action by
1	<p>Councillors Present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), D Hicks, T Brewer, Mrs L Moir, J Gale, N Easton, Mrs W Trewin.</p> <p>Also attending: Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Public Session. There were no members of the public present.</p>	
3	<p>Apologies for Absence were received from Cllrs. A Budd, D Brent.</p>	
4	<p>Members Declarations of Interest on items on the Agenda. None declared at this stage of the meeting.</p>	
5	<p>Minutes – to approve the Minutes of the Meeting held on the 20th November 2018. The Chairman announced the new format for the minutes stating that an action column reminded Councillors of tasks to be done. The Clerk will aim to circulate minutes within 14 days of the meeting.</p> <p>The Minutes of the Meeting held on the 20th November 2018 were approved and signed by the Chairman, Proposed Cllr D Hicks, seconded Cllr D Smith and unanimously agreed.</p>	
6	<p>Matters Arising except matters listed below. There were no matters arising from the minutes.</p>	
7	<p>Planning Applications / Planning Matters. There were no planning applications presented for consideration at this meeting.</p> <p>b) Update on Planning Enforcement cases, if available. Following on from the last meeting, Cllr D Smith had drafted a letter to the planning enforcement department. The letter will be finalised and sent to Cornwall Council in January 2019. The letter highlighted the cases at Trevigro and Pine Ridge. It was proposed by Cllr N Easton, seconded by Cllr T Brewer and unanimously agreed that the site at Kerney Bridge be included and that the letter be addressed and sent to the Local Government Ombudsman and copied to Mr Drew (Cornwall Council Planning Enforcement). The Clerk will establish the procedures in submitting this complaint.</p> <p>It was proposed by Cllr D Smith, seconded by Cllr N Easton and unanimously agreed that Cornwall Council Enforcement Department be notified via the online complaint procedures of the site at West Frogwell Farm. As the site lies within the boundaries of Callington, the Town Council will be notified of this complaint.</p>	<p>DSm Clerk</p> <p>Clerk</p>
8	<p>Accounts / Financial Matters – to approve the accounts presented for payment.</p>	

	<p>The Council approved the payment of accounts presented, proposed Cllr D Hicks, seconded Cllr Mrs L Moir and unanimously agreed.</p> <p>BACS - SR Parkyn Grass cutting playing field – 12 cuts = £ 1020.00</p> <p>BACS - A Budd – expenses for disposal of asbestos from allotments = £ 20.60</p> <p>BACS - J Hoskin – Clerks payment for November 2018 = £ 160.36</p> <p>BACS - R Hanson – Grass cutting P/field and F/paths & W/memorial = £ 748.00</p> <p>Ch 953 – HMRC = £ 37.59</p>	
9	<p>Budget for 2019/2020 financial year – to discuss / approve the precept.</p> <p>Councillors discussed and amended the 201/2020 budget and agreed to request a precept of £9,500 (nine thousand five hundred pounds) for the forthcoming financial year. Proposed Cllr D Hicks, seconded Cllr N Easton and unanimously agreed. Cllr N Easton felt unhappy with the budget process presented and the Chairman agreed to revisit this for next year.</p>	
10	<p>Cornwall Council update – Cllr Sharon Daw. No report received.</p>	
11	<p>Parish Hall – update from the Project Manager on the grant funded work.</p> <p>Cllrs. Mrs L Moir stated there was nothing to report, the Hall Committee had not met and the Project Manager had not given any feedback. A meeting was to be scheduled for January 2019.</p> <p>The Chairman continued to inform SITA of the situation. Payments dates for the Big Lottery funding were confirmed.</p>	
12	<p>Highway Matters – to report highway matters requiring attention. Uncut roadside hedges.</p> <ul style="list-style-type: none"> ○ Some temporary pot holes repairs had been carried out between Jericho and Bicton Bridge. Cormac had been notified of the poor road conditions from South Hill to Brays Shop. ○ Cllr J Gale reiterated the comments made by Cllr T Brewer last month that the drains had been cleaned to a good standard. The Chairman had expressed the Councils thanks to Paul Allen (Cormac Area Manager). ○ Uncut roadside hedges were identified and letters will be sent reminding landowners /tenants of their responsibilities to trim back overgrown vegetation / trees. 	
13	<p>Recreation Field – to report on the maintenance work / inspection reports for the play area.</p> <p>a) To identify any work required from inspection report and authorise repairs, if needed. Cllr T Brewer reported on recent inspections stating there were no safety issues arising but again identified that the boundary hedge in the play area was still not trimmed. It was believed the contractor was awaiting repairs to his equipment and the Chairman offered to speak to him. Cllr Brewer had obtained a quote from another contractor should R Hanson be unable to carry out the</p>	

	<p>work. Cllr Brewer made a comment that some fence posts may need to be replaced.</p> <p>b) Tree safety – report from arborologist, if available. To consider quotations and appoint a contractor The Chairman had spoken to an arborologist who had quoted £245 to visit the site and provide a written report of the trees in the recreation field. The Clerk reminded the Council that a survey needed to be done to identify any risks in a public area. The Chairman offered to seek clarification on the contractor’s qualifications and details of the information that would be contained in the report. It was agreed this information be circulated to all Councillors and if approved, the Clerk will issue an order for the survey to be done.</p> <p>c) To consider contractors for the mowing and maintenance contracts for 2019/2020. Item deferred. The work had been advertised. Tenders to be received by the end of January 2019.</p>	<p>DSk</p> <p>Cllrs. Clerk</p>
14	<p>Allotments – to consider and select applicants for two vacant plots. Update on plots not being maintained correctly. The Chairman confirmed that two allotments were currently available and a further two plots will become vacant from the end of March 2019. An existing allotment holder had offered to take on an additional plot and maintain another plot in the interim period. Two applications had been received from local residents interested in the vacant plots. It was proposed by Cllr Mrs L Moir, seconded by Cllr Mrs W Trewin and unanimously agreed to allocate the two current plots rent free until the 31st March 2019.</p>	<p>DSk/ Clerk</p>
15	<p>Footpaths – update on work, if available. The Clerk had received a copy of the risk assessment documents submitted to Cornwall Council by Cllr A Budd . The Chairman reported that Cllr A Budd continued to request way marker discs.</p>	
16	<p>Caradon Community Network – feedback from the meeting held on the 29th November 2018. The Chairman reported on the meeting that received information on the limited police resources that focused on serious crime rather than minor incidents. Cornwall Council Leader, Cllr Adam Paynter gave an overview of the 2019/2020 budget and the cuts required over the next four years. The majority of the budget being spent on Adult Care and Children’s Services. An online survey was available for members of the public to comment on the budget. Cornwall Council had voted to increase the budget by 1.9% for the forthcoming year with an increase of 2% on social care. The “One Cornwall” transport system was announced linking road and rail transport. Project for the Community Network Highway Scheme had been selected with the speed advisory signs at Brays Shop going ahead.</p>	
17	<p>Correspondence / report to be tabled by the Clerk.</p> <ul style="list-style-type: none"> o CALC Annual Conference, Saturday 16th February 2019 at Truro. 	
18	<p>Parish Matters / Any other business for the next meeting.</p> <p>a) Update from Clerk on the empty property at Moorland View, Golerdon. The Clerk had received confirmation that the property was being kept by Cornwall Council and will be re-let once repairs had been</p>	

	<p>completed. It was also noted that the property had been allocated to a family from Callington currently living in a Cornwall Housing property but needing to be rehomed as their current house in Urban Terrace was being demolished. The Clerk had expressed her concerns that a local family within the parish had been unable to bid for this home; and any local family would not be given priority in bidding for a property in a neighbouring parish. Cornwall Housing had appeared to “by-pass” the Cornwall Homechoice system.</p> <p>b) St Sampson’s Church – Use it or lose it! The church were looking at alternative uses other than worship to enable a wider range of groups to use the building and sustain it’s existence in the future. An architect had been appointed to identify the work required to the building. It was noted that the geographical location of the church was outside the settlement of the village.</p> <p>c) Card for local resident – Having agreed to sign a card for a local resident at the last meeting, Councillors revisited this matter and decided that a precedent would be set. Cards will continue to be sent in exceptional circumstances or marked anniversaries with a connection to the parish and its council.</p>	
19	Date of next Meeting. Tuesday, 15 th January 2019.	
20	To close the Meeting . There being no further business the meeting closed at 9.20pm with the Chairman sending everyone best wishes for Christmas and New Year.	
21	Closed Session – to discuss the renewal of the Clerks contract of employment with amended contracted hours. The Clerks contract to be reviewed by a sub-committee of the council.	

Dated: 15th January 2019

Signed: