

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 19th February 2019 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), A Budd, Mrs L Moir, T Brewer, D Brent, Mrs W Trewin, J Gale, D Hicks.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Cllrs. S Daw and J Flashman (Cornwall Council).</p>	
2	<p>Public Session. The Chairman welcomed everyone to the meeting. There were no members of the public present.</p> <p>Cllr J Flashman notified the meeting of forthcoming changes within the Cornwall Council planning department and encouraged Councillors to attend any training available. The Clerk mentioned there was a Cornwall Council planning training session being held on the 28th February 2019 and would check if places were still available (reported under correspondence at the September 2018 meeting).</p>	Clerk
3	<p>Apologies for absence were received from Cllr N Easton.</p>	
4	<p>Members Declarations of Interest. None declared at this stage of the meeting.</p>	
5	<p>Minutes :-</p> <p>To approve the Minutes of the Meeting held on the 15th January 2019. The Minutes of the Meeting held on the 15th January 2019 were approved and signed by the Chairman following an amendment to Item 7b) deleting the words “and complete the final draft”. Proposed Cllr D Skelton, seconded by Cllr T Brewer and unanimously agreed. The Chairman thanked the Clerk for the swift circulation of the minutes.</p> <p>To approve the Minutes of the Extraordinary Meeting held on the 8th February 2019. The Minutes of the Extraordinary Meeting held on the 8th February 2019 were confirmed and signed by the Chairman; proposed Cllr D Hicks, seconded Cllr D Smith and unanimously agreed.</p> <p>To approve the Minutes of the Extraordinary Meeting held on the 12th February 2019. The Minutes of the Extraordinary Meeting held on the 12th February 2019 were approved and signed by the Chairman following minor amendments and additional wording on Page 2 – third paragraph the shortfall of £10,000, to add the wording “including £3,200 Vat to reclaim” and the additional wording after “He stated that there were too many unknowns” adding “specifically for the cost of the reinforcement of the electricity supply and the possible funding would use up all funds reserved leaving no room for any contingency costs”. The Chairman will send an electronic copy of these minutes to Cllrs. D Smith, J Gale and N Easton.</p>	DSk
6	<p>Matters Arising, except matters listed below. There were no matters arising from the minutes.</p>	

7	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting. There were no applications presented for consideration at this meeting.</p> <p>b) Update on planning enforcement cases, if available. The Chairman notified the meeting that along with the Clerk he had reviewed the information from the Ombudsman and it was apparent that the Parish Council needed to go back to Cornwall Council seeking answers to their questions and follow their complaints procedure. Until every avenue with Cornwall Council had been exhausted and evidence proved, a complaint to the Ombudsman would not be accepted or investigated.</p> <p>The report from Cllr D Smith regarding Pine Ridge was almost ready for submitting. Cllr J Gale stated that the shed on the site at Trevigro had been sold so this may resolve itself.</p> <p>It was proposed by Cllr D Hicks, seconded by Cllr J Gale and unanimously agreed that the initial complaint to Cornwall Council be limited to Pine Ridge but making reference to the other cases.</p> <p>c) Trefinnick Solar Farm. The Chairman reported that the hedge at Trefinnick Solar Farm had once again been trimmed, not adhering to the conditions of the planning approval that the trees should be left. The Clerk will send a letter to Cornwall Council Planning Enforcement.</p>	<p>DSm/ Clerk</p> <p>Clerk</p>																																								
8	<p>Accounts / Financial matters – to approve accounts presented for payment. The Council approved the payment of the accounts presented; proposed Cllr D Smith, seconded Cllr T Brewer and unanimously agreed.</p> <table border="0"> <tr> <td>BACS</td> <td>Mrs J Hoskin – Clerks payment</td> <td>= £</td> <td>184.95</td> </tr> <tr> <td>Chq 955</td> <td>Not used</td> <td></td> <td></td> </tr> <tr> <td>Chq 956</td> <td>SUEZ R&R – SITA grant contribution</td> <td>= £</td> <td>2400.00</td> </tr> <tr> <td>Chq 957</td> <td>HMRC -</td> <td>= £</td> <td>37.59</td> </tr> <tr> <td>Chq 958</td> <td>Jason Bellenger – Tree survey</td> <td>= £</td> <td>245.00</td> </tr> <tr> <td>BACS</td> <td>CALC – Chairman’s training June 18</td> <td>= £</td> <td>36.00</td> </tr> <tr> <td>BACS</td> <td>South Hill Parish Hall – room hire</td> <td>= £</td> <td>48.00</td> </tr> <tr> <td>BACS</td> <td>R Hanson – trimming Rec Field hedge</td> <td>= £</td> <td>79.00</td> </tr> <tr> <td>BACS</td> <td>South West Water – field trough</td> <td>= £</td> <td>8.22</td> </tr> <tr> <td>BACS</td> <td>South West Water – field trough</td> <td>= £</td> <td>9.33</td> </tr> </table>	BACS	Mrs J Hoskin – Clerks payment	= £	184.95	Chq 955	Not used			Chq 956	SUEZ R&R – SITA grant contribution	= £	2400.00	Chq 957	HMRC -	= £	37.59	Chq 958	Jason Bellenger – Tree survey	= £	245.00	BACS	CALC – Chairman’s training June 18	= £	36.00	BACS	South Hill Parish Hall – room hire	= £	48.00	BACS	R Hanson – trimming Rec Field hedge	= £	79.00	BACS	South West Water – field trough	= £	8.22	BACS	South West Water – field trough	= £	9.33	
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9	<p>Cornwall Council update – Cllr S Daw. The Chairman welcomed Cllr Daw and invited her to give the Cornwall Council report. Cllr Daw notified the meeting that Cornwall Council had filled all winter grit bins at the start of the season (there are no grit bins in South Hill parish). Cormac were looking at various areas where overhanging trees had been reported, asking landowners to adhere to regulations and get the hedges trimmed.</p> <p>A proposal had been made to increase the toll charge on the Tamar Bridge and this was being discussed by Cornwall Council on the 26th February 2019.</p> <p>The Parish Clerks application for funding from the Community Chest had been approved to assist the refurbishment works at the Parish Hall.</p> <p>Cllr Daw had contacted the CEO of BT Openreach in relation to internet problems at home and encouraged anyone having issues with the service to do the same.</p> <p>Cllr Daw reiterated Cllr Flashman’s comments on changes within the planning system. Nigel Doyle (Head of Planning) was leaving and being replaced by David Edmonson.</p>																																									

	<p>Cllrs. S Daw and J Flashman left the meeting at 8.20pm.</p>	
10	<p>Parish Hall – the capital cost of the proposed work at the Parish Hall is estimated to exceed the available grant funding by about £10,000. However, the project is expected to have a nett income of £1,000 annually. It is proposed that the Parish Council uses its reserves and the Trefinnick Solar Community Benefit Fund to fund the shortfall on the capital cost, provided this is repaid in full from VAT receipts and the Renewable Heat Incentive payments.</p> <p>The Chairman reported that information from Western Power Distribution had identified that no reinforcement work was required for the installation of the ground source heat pump. The money saving from this would allow a better, larger pump system to be purchased. It had also been agreed that the pump be situated inside the building reducing the cost of having to build an external plant room.</p> <p>No quotations had been received for the plumbing work although Cllr J Gale had now spoken to a company that would look at the work required.</p> <p>The project costs and up front costings were established along with the amount of money needed to pay accounts before the grant funding was reclaimed. The Parish Council agreed to fund the shortfall providing the money was paid when the Renewable Heat Incentive (RHI) payments were received. Proposed Cllr D Smith, seconded Cllr J Gale and agreed by the majority. The sum being £6,500 plus Vat. Cllrs. D Skelton, D Brent, Mrs W Trewin and Mrs L Moir abstained because they are members of the Hall Committee. Cllr D Hicks was granted a dispensation to vote so that the meeting remained quorate. The RHI payments will run for 20 years at approx. £2,000 per year.</p> <p>The Chairman thanked Cllr J Gale for his input into the preceeding Parish Council meeting when highlighting issues from a different perspective.</p> <p>It was agreed that an order is placed with SW Renewables for a 13kw Ground Source Heat Pump and the 40% payment be made upon placing the order. Funds to be transferred between the Parish Council bank accounts to cover the costs. Proposed Cllr D Hicks, seconded Cllr D Smith. The Chairman and Cllr J Gale offered to meet the companies Technical Manager on site.</p> <p>The plumbing work to be deferred.</p> <p>The Council accepted the one quote for the cost of the ground works from M Palmer. Proposed Cllr D Smith, seconded Cllr T Brewer and unanimously agreed. Cllr L Moir questioned the depth of the trench given the contours of the field. The Hall Committee suggested that the field could be closed to the public while work is in progress.</p>	<p>Clerk DSk/JG</p>
11	<p>Highway Matters – to report highways matters requiring attention.</p> <p>Cllr J Gale reported that since the last meeting he had visited the site of the pizza sign at the Swingle Tree (Launceston road) and reported no issues with visibility. The Clerk had reported the need for road marking in the lay-by near Camelot Kennels to Stoke Climsland Parish Council.</p> <p>It was noted that the overhanging trees at Trefursdon and Trevigro Farmhouse had been cut back. Cormac will be notified of the outstanding sites.</p> <p>Cllr T Brewer asked that a quantity of rock salt be placed at the lower entrance of</p>	<p>Clerk</p>

	<p>the playing field as an accident had occurred in the recent snow when the wall of a property had been damaged. The Chairman stated that salt would have been brought to the village, if requested. It was proposed by Cllr Mrs W Trewin, seconded by Cllr L Moir and unanimously agreed that the availability of salt be advertised on the notice boards and parish website.</p>	Clerk
12	<p>Recreation Field – to report on the maintenance work / inspection reports for the play areas.</p> <p>a) To identify any work required from inspection reports and authorise repairs, if needed. Cllr T Brewer reported on inspections for the past month with no issues with the equipment. The bolts had now been repaired. Cllr T Brewer asked that one of the tyres be relocated before the start of the grass growing season.</p> <p>b) Tree safety – to receive the report from Jason Bellinger Tree Surveys; .consider his recommendations and decide what action should be taken. It was agreed that the report be circulated to tree surgeons to enable them to quote for the work needed.</p> <p>c) Tenders for the 2019/2020 mowing and maintenance contracts – to appoint contractors. Two quotations had been received for the mowing the recreation field. The Council agreed to accept quote A for the cost of £1020.00. Proposed Cllr Mrs W Trewin, seconded Cllr D Smith and unanimously agreed. Quote B being £1680.00 It was proposed by Cllr D Hicks, seconded by Cllr J Gale and unanimously agreed that Quote A (only quote received) be accepted for the cutting of the play area. The cost being £980.00.</p> <p>d) Hedges adjacent to the play area and work required. The contractor to be asked to look at the work required to “put up” the base of the hedge and provide a cost for this work. The Chairman and Cllr A Budd will meet the contractor on site, if required.</p>	<p>Dsk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Dsk/AB</p>
13	<p>Allotments – update on plots and management of the site. Report from Clerk on the issuing of tenancies for the 2019/2020 year. To consider applications for vacant plot, if received. The Clerk reported that a letter had been sent to an ex allotment tenant asking that items left on the site be removed before the end of March 2019. The tenancies for the forthcoming year were ready to be sent out. Cllr J Gale had someone who was interested in the vacant plot; also stating there was no definition between plot boundaries and this should be clearly marked for allotment holders.</p>	Clerk
14	<p>Footpaths – update on work, if available. Cllr A Budd reported that work on the path maintenance was on hold until materials were received from Cornwall Council.</p>	
15	<p>Caradon Community Network Meeting – next meeting 7th March 2019. To identify projects for next year’s Highway Scheme. No projects were proposed.</p>	
16	<p>Correspondence / reports to be tabled by the Clerk.</p> <ul style="list-style-type: none"> o Cllr D Smith offered to reply to a member of the public who had submitted an enquiry via the website about a section of land at Trevigro. o The Secretary of the show committee has asked about groups being allowed to hold various stalls and events on the show day. It was agreed 	Dsm

	<p>that this be permitted providing the application had been completed.</p> <ul style="list-style-type: none"> ○ Cllr D Smith had received an update from Jeff Harrison on the mining project and offered to circulate this to Councillors. 	Dsm
17	<p>Parish Matters / Any other Business and items for the next agenda.</p> <ul style="list-style-type: none"> ○ Cllr T Brewer reported the brambles behind the telephone kiosk needed to be cut. Cllr D Smith offered to cut these. ○ Cllr T Brewer notified the Council that stones at the kissing gate had become loose. ○ Cllr T Brewer questioned why the public toilets in Callington were closed locked on Christmas Eve. The Clerk will ask Callington Town Council. 	Dsm Clerk
18	<p>To resolve to hold an Annual Parish Meeting in March / April 2019. The Chairman outlined his thoughts on holding a separate meeting inviting various groups within the parish. Cllr A Budd suggested this be held early May 2019 as the hall was closed for refurbishment works for the whole of April.</p>	
19	<p>Date of the next Full Council Meeting. Tuesday, 19th March 2019</p>	
20	<p>To close the Meeting. There being no further business the meeting closed at 10.03pm.</p>	

Dated: 19th March 2019

Signed.