

Minutes of the Meeting of South Hill Parish Council held in St Sampsons Church, South Hill on Tuesday, 16th April 2019 at 7.30pm.

(Change of venue owing to the Hall being closed for refurbishment works)

Item No.		Action by
1	<p>Councillors present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), Mrs L Moir, T Brewer, Mrs W Trewin, N Easton, D Brent, D Hicks, J Gale.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Cllr J Flashman (Cornwall Council) One member of the public.</p>	
2	<p>Public Session. The Chairman welcomed everyone to the meeting and invited the member of the public to address the Council, if they so wished.</p> <p>The resident from Trevigro spoke about a hand delivered letter from the daughter and partner of the couple who owned a field in the hamlet. The letter had been given to most residents and contained threats and intimidating text. The matter had been reported to the police. Owing to seriousness of this matter the Parish Council also agreed to contact the police.</p> <p>Cllr J Flashman (Cornwall Council) reported on his forthcoming meeting with the Head of Planning on Thursday, 18th April when they would be visit the local parishes to identify planning issues. Cllr Flashman was happy to relay any matters back to Cllr S Daw that needed to be addressed.</p>	Clerk
3	<p>Apologies for absence were received from Cllrs. A Budd and S Daw (Cornwall Council).</p>	
4	<p>Members Declarations of Interest. None declared at this stage of the meeting.</p>	
5	<p>Minutes – to approve the Minutes of the Meeting held on the 19th March 2019. The Minutes of the Meeting held on the 19th March 2019 were approved and signed by the Chairman, having agreed the costing for the Golberdon Hall refurbishment works be attached; and following the amendment to Item 10 that Cllr Mrs L Moir also be thanked for helping with the work to install the base for the ground source heat pump. Proposed Cllr D Hicks, seconded Cllr Mrs W Trewin and unanimously agreed.</p>	
6	<p>Matters Arising. There were no matters arising from the minutes.</p>	
7	<p>Planning Applications.</p> <ul style="list-style-type: none"> a) No applications presented for consideration at this meeting. b) Update on planning enforcement cases, if available. The Clerk read an email from Mr J Drew (Cornwall Council Planning Enforcement). The Council instructed the Clerk to reply asking that enquiries are made into how the case was handled by his department, and question why the enforcement 	Clerk

	<p>notice was not issued.</p> <p>c) To receive a report on the “Meet the Planners” event. The Chairman reported on this event that outlined changes within the planning department with local officers working within one of the eight local areas being created. (Caradon parishes being in Area 7). Officers would have greater local knowledge and understanding of Neighbourhood Development Plans.</p>	
8	<p>Accounts / Financial Matters.</p> <p>a) To approve the accounts presented for payment. The Council approved the payment of accounts as presented, proposed Cllr D Smith, seconded Cllr D Hicks and unanimously agreed. Cllr N Easton asked that bank balances be presented at every meeting. Balances were confirmed, identifying that the first half of the 2019/2020 precept had been received.</p> <p>b) To agree that arrangements be made to pay the contractors working on the Hall project once the work is complete and their invoices have been received and approved by the Chairman or Vice Chairman. Councillors authorised that payment to South West Renewables be made once the SITA grant funding had been claimed. Proposed Cllr D Smith, seconded Cllr D Hicks and unanimously agreed. Councillors also approved the cost of eight signs (£56.00 plus Vat)</p> <p>c) Appointment of Auditor for the 2018/2019 accounts. It was agreed to remain with the same auditor. The Clerk notified the Council that owing to the changes within the audit and the Council being in the lowest threshold there was no longer a requirement to have the accounts approved by the company appointed by the Audit Commission and the external audit was sufficient.</p> <p>d) Selection of local charities for annual donations – total of £200 to be given. Four local charities were chosen to each receive £50.00 being Childrens Hospice SW, Cornwall Air Ambulance, Liskeard CAB and Callington Food Bank. Proposed Cllr J Gale, seconded Cllr Mrs W Trewin and unanimously agreed.</p> <p>e) To consider and resolve to approve a request from St Sampsons Church for a donation towards the cost of the grounds maintenance. Cllr D Hicks confirmed the annual donation to St Sampsons Church had already been approved by the Council. It was agreed to send this payment of £400. Councillors also decided to give a donation of £100 to the Golberdon Methodist Church. Proposed Cllr D Hicks, seconded Cllr D Smith and unanimously agreed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
9	<p>Cornwall Council update – Cllr Sharon Daw. Cllr Daw was unable to attend this meeting but had relayed a report via the Chairman that included information on the changes to the planning department and the National Litter Pick. Cllr N Easton had reported the same potholes on five separate occasions and these were continually being repaired.</p>	

10	<p>Parish Hall – update on refurbishment works. A progress report from the project manager had been circulated to Councillors who raised no questions with the information provided.</p> <p>A cash flow was presented. The second payment to South West Renewables was now due.</p> <p>The Clerk confirmed that the money from Cllr S Daw’s Community Chest fund had now been received.</p> <p>There were material costs to pay for the electrical work, with the labour being free of charge. The Chairman was thanked for offering this service.</p> <p>The SITA funding would be claimed as soon as invoices are received from the contractors.</p>	
	Cllr N Easton left the meeting at 9.00pm.	
11	<p>Highway Matters – to report highway matters requiring attention.</p> <ul style="list-style-type: none"> o Cllr J Flashman notified the meeting that Cormac were addressing areas of overhanging trees and encouraged Councillors to report any sites in the parish. 	
12	<p>Recreation Field –</p> <p>a) To receive the inspection reports for the play area, identify any work required and authorise repairs, if needed. Cllr T Brewer stated there were no issues to report. The Clerk presented a copy of the ROPSA inspection report. It was proposed by Cllr D Skelton, seconded by Cllr J Gale and unanimously agreed any work identified be completed; allowing discretion for any advisory matters.</p> <p>Cllr D Smith reported that Callington Colts had now cleared the corner of the field from bottles, spray cans, wood and old goal posts.</p> <p>The moles had been treated.</p> <p>b) Tree safety – update on obtaining quotes for work identified in the survey report. The Clerk presented the four quotes, A, B C and D. Having considered the costs and details of the work stated, it was proposed by Cllr D Hicks, seconded by Cllr Mrs W Trewin and unanimously agreed to accept quote B from Colin Chadwick. The work to be completed within the next four months (but not for once month owing to the Hall works).</p> <p>c) To consider using spoil from the groundworks to create a hard standing for parking. It was agreed that the excess spoil be deposited at the top of the field adjacent to the concrete pad, proposed Cllr Mrs L Moir, seconded Cllr Mrs W Trewin and unanimously agreed.</p>	AB
13	<p>Allotments – Report from recent site inspection. Cllrs. D Skelton, J Gale and D Brent had inspected the allotments and presented their report. It was decided to offer the vacant plot (8) to Mr Slater. The Clerk will issue the tenancy agreement.</p>	Clerk
14	<p>Footpaths – update on work, if available. Nothing to report.</p>	
15	<p>Caradon Community Network – to identify any further projects to put forward for the 2019/2020 Highway Scheme. It was noted that the scheme for the speed signs at Brays Shop had been accepted. The Chairman proposed that the highways scheme could be used to provide an alternative method to address the speeding</p>	

	through Golberdon as the police had no resources to monitor this. A community speed watch scheme could be introduced.	
16	<p>Correspondence / reports to be tabled by the Clerk.</p> <ul style="list-style-type: none"> ○ Callington Town Council – Chairman’s invite to the civic service on the 19th May 2019. ○ Notice of the European Elections on Thursday, 23rd May 2019. ○ CALC – information on funding for village halls. https://fundraising.co.uk/2019/04/05/3m-available-for-village-hall-improvements ○ Notification of temporary road closure, Haye Road, Callington 9th to 12th May 2019 for South West Water work. ○ NHS Kernow – Community services review including services at St Barnabas Hospital, Saltash. ○ Cornwall Countryside Access Forum – seeking new members. ○ Cornwall Council – Housing supplementary planning document available on the CC website. 	
17	<p>Parish Matters / Any other business and items for the next meeting.</p> <ul style="list-style-type: none"> ○ Broadband availability. To identify those areas of the parish that do not have access to the network or problems with the existing service. To be discussed at the Annual Parish Meeting. ○ Telephone kiosk. Cllr D Smith had trimmed back the overgrown brambles etc from around the telephone kiosk. Cllr L Moir reported that the manikin in the phone box had been stolen. 	
18	<p>Annual Parish Meeting – Wednesday, 15th May 2019 at 7.30pm.</p> <p>To decide on the format of the Meeting and confirm invite list. The draft format for the meeting was presented by the Chairman who invited Councillors to submit any further ideas. Cllr Mrs W Trewin will ask the WI to provide light refreshments.</p>	
19	Date of the next Full Council Meeting – AGM on Tuesday, 21st May 2019.	
20	To close the Meeting. There being no further business the meeting closed at 9.50pm.	

Dated: 21st May 2019

Signed: