

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 17th September 2019 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), A Budd, Mrs W Trewin, T Brewer, D Brent, J Gale, D Hicks, N Easton.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Cllr S Daw (Ward member Cornwall Council) Cllr J Flashman (Cornwall Council and member of the public) One member of the public (G Middleton-Batts project manager for hall works joined the meeting at 8.08pm).</p>	
2	<p>Public Session. The Chairman welcomed everyone to the meeting and invited Cllr J Flashman to address the meeting, if he so wished. Cllr Flashman reported that he had visited the parish with Mr Mike Eastwood, an officer from the Cornwall Council Countryside Access Team (Public Rights of Way) looking at the paths in the parish.</p>	
3	<p>Apologies for absence were received from Cllr Mrs L Moir.</p>	
4	<p>Members Declarations of Interest on items on the Agenda. Report from Chairman on the recent Code of Conduct training event at Stoke Climsland. None declared at this stage of the meeting. The Chairman reported on the Code of Conduct training event at Stoke Climsland and gave a resume' of the seminar in relation to declarations of interest, and dispensations. The Chairman recommended Councillors attend such an event if given the opportunity in the future. The Chairman then requested a dispensation to speak on agenda items 8c) and 9. The Chairman along with Cllrs. A Budd, Mrs W Trewin, D Hicks and D Brent requested a dispensation to speak on matters relating to the Hall. Cllr N Easton felt that the Council were unable to refuse a dispensation for those on the Hall Committee being trustees of the building.</p>	
5	<p>Minutes – To approve the Minutes of the meeting held on the 16th July 2019. The Minutes of the Meeting held on the 16th July 2019 were approved and signed by the Chairman.; proposed Cllr D Hicks, seconded Cllr T Brewer and agreed by the majority. Cllrs Mrs W Trewin, J Gale and N Easton abstained.</p>	
6	<p>Matters Arising. Item 6 (13) Bus Stop Sign – The Chairman reported that he was not dealing with this matter. Item 8 The accounts were attached to the Minutes in the Audit file (appendix A).</p>	
	<p>At this point of the meeting Cllr S Daw presented her report – Agenda item 10.</p>	
7	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p>	

	<p>a) No applications received. Councillors noted the details of a PRE-APP PA19/01792 for advice for the erection of a poly tunnel, summer house / shed and metal container on land South West of Trevigro bungalow. Cllr J Gale reported that the caravan had been purchased with the land, now under new ownership.</p> <p>b) Update on Planning Enforcement cases. Pine Ridge - The Chairman reported that Ben Bassett (CC Planning Enforcement) had now received the Parish Council's correspondence relating to Pine Ridge and will contact him upon his return from annual leave. Trefinnick Solar Farm – It was proposed by Cllr D Smith, seconded by Cllr D Skelton and unanimously agreed that Cornwall Council planning enforcement be contacted in relation to the conditions of the planning approval. The planting scheme has not been enacted.</p> <p>c) Cornwall Council Planning Conference – 5th December 2019 at Callington. The Chairman, along with Cllr Mrs L Moir and A Budd will attend this event. Cllr D Smith was unable to attend.</p>	Clerk
8	<p>Accounts / Financial Matters.</p> <p>a) To approve the accounts presented for payment. The Clerk circulated the accounts. It was proposed by Cllr D Hicks, seconded by Cllr J Gale and unanimously agreed the accounts be paid. Accounts attached to the minutes (Appendix A). Councillors agreed that invoices from Russ Hanson (footpath trimming) and Tristan Moon (grass contractor) be paid, once received in agreement with the contracts issued. Proposed Cllr D Smith, seconded Cllr D Hicks.</p> <p>b) To approve a letter to Lloyds Bank asking for the name of the Recreation Field accounts be changed to the Solar Community Benefit Fund account. The letter was approved and signed, proposed Cllr D Hicks, seconded Cllr T Brewer and unanimously agreed.</p> <p>c) To consider a request from the Parish Hall Committee for a grant from the solar community benefit fund to pay for the cavity wall insulation and heating instead of the approved funding. Cllrs. D Hicks, Mrs W Trewin, D Skelton and D Brent declared an interest. Cllr D Skelton stood down as Chairman for this item and Cllr D Smith governed the proceedings. Dispensations were granted to allow Councillors on the Hall Committee to speak, but they would not vote. A debate followed that confirmed the amount of money approved, already spent and the sum remaining. Cllr N Easton felt uncomfortable that the Hall accounts were not available, and no financial statement had been produced, stating that he wished to obtain further information. Cllr J Gale requested clarification on the loan repayments and the RHI payments that would be received. These were explained. Cllr D Smith felt the council should not make a decision on the Hall Committee request if figures were not available. Cllr N Easton suggested the matter be reviewed in a year's time. The Chairman confirmed that SHARE were monitoring the solar pv, battery and heat pump readings on a monthly basis. It was proposed by Cllr D Smith, seconded by Cllr T Brewer and agreed by the Cllr N Easton and Cllr J Gale</p>	

	<p>(the remaining councillors eligible to vote) that the Hall accounts and a strategy for loan repayments be obtained prior to any solar farm grants being approved.</p> <p>d) To receive a report from Cllr J Gale on the current insurance policy and address any recommended changes. Cllr J Gale gave a summary of the current insurance policy. The address to be changed to that of the Parish Clerk. The Council were compliant with insurance requirements including the new General Data Protection Regulations (GDPR). There was no cover for gates and fences. The play equipment was currently insured by the hall committee and this was to be changed. The defibrillator was insured. The company will be notified on the changes required.</p>	Clerk / JG
9	<p>Parish Hall – to open the tenders received for work to install the additional heating and appoint a contractor. Cllrs. D Hicks, Mrs W Trewin, D Skelton and D Brent declared an interest. The Chairman opened the one tender received:- A = £ 4240.00 plus Vat = £ 5088.00</p> <p>It was proposed by Cllr N Easton, seconded by Cllr J Gale and unanimously agreed that the quote is passed to the Hall Committee for them to make a decision on whether or not to accept the price, seek other costs, or go ahead with the work.</p> <p>The Hall Committee had requested £872.08 plus Vat to enable the cavity wall insulation work to go ahead. This was agreed, proposed Cllr J Gale, seconded Cllr D Smith. Cllr N Easton abstained.</p>	
10	<p>Cornwall Council update – Cllr S Daw notified the meeting on rogue callers and Cornwall Councils zero tolerance on such matters; stating that anyone suspicious should call the police or trading standards. Cormac will carry out the first fill on winter grit bins (no bins in South Hill parish).</p> <p>Cllr Daw's community chest fund was restricted so many requests were now limited to a maximum of £250.</p> <p>The forthcoming changes for the collection of household waste and recycling were confirmed. A free session for Climate Emergency was being held at the Eden Project on the 20th September and Councillors were invited to attend this event.</p> <p>The matter concerning the new stadium for Cornwall was ongoing. Consultations were being carried out for dogs on beaches.</p> <p>The space hub for Newquay had gained approval.</p> <p>New development funding for local communities was becoming available.</p> <p>On the 24th September 2019 Cornwall Council were meeting to discuss how the council were preparing for matters after Brexit (leaving the EU).</p> <p>Cllr S Daw asked if her Cornwall Councillor slot could be moved further up the agenda to allow her to attend another meeting the same evening, if needed.</p> <p>Cllr D Hicks identified the banners / boards at Penpill Cross (entrance to Duchy College) that were restricting the visibility for drivers. Cllr S Daw offered to address this matter.</p>	SD
11	<p>Highway matters – to report highways matters requiring attention.</p> <ul style="list-style-type: none"> ○ Traffic calming on South Hill Road, Callington – update. The Council had agreed that Option 2 was the preferred scheme and this information had been submitted to Cornwall Council. This option did not include any "build outs" or raised platforms, but would include additional signing. ○ Brays Shop – Cllr W Trewin reported that a 30mph sign at Brays shop was hidden by overgrown trees. 	

	<ul style="list-style-type: none"> ○ Camelot junction – The Chairman reported that in the Autumn 2019 the white lines were to be re-painted and additional signs installed. ○ Golberdon – Cllr T Brewer stated that the area by the chapel wall had been cleaned although the area had not been filled with tarmac. 	
	Cllrs . S Daw and J Flashman left the meeting at 8.10pm.	
12	<p>Recreation Field –</p> <p>a) To receive the inspection reports for the play area, identify any work required and authorise any repairs to equipment, if needed. Cllr T Brewer reported on recent inspections stating that the steering wheel on the tractor needed tightening. Cllr Brewer felt the grass in the play area should be kept shorter. 40mm is stipulated in the contract but the grass had grown well since the last cut. The Chairman offered to trim the area around the kissing gate at the top of the field.</p> <p>b) To resolve to repair / replace the fencing in the field. It was agreed that a specification be produced for the work to replace the fencing and this be brought to the next meeting. Contractors will then be invited to tender. In the meantime Cllr A Budd continued to carry out any minor repairs required.</p> <p>c) To approve the purchase of a spare swivel for the play area swing. The Council approved this purchase.</p> <p>d) To approve the agreement with Callington Colts for this season. The agreement was approved along with permission that allowed vehicles onto the field under supervision; proposed Cllr J Gale, seconded Cllr N Easton and unanimously agreed.</p> <p>e) Boundary hedge – The Clerk had received an enquiry from the adjacent property seeking clarification of the ownership of the boundary hedge. An enquiry had been submitted to the Cornwall Council archives department to locate the deeds. It was proposed by Cllr W Trewin, seconded by Cllr D Hicks and unanimously agreed that Cllr D Smith completes a Land Registry search. The resident will also be asked to clarify the information on his property deeds.</p>	<p>AB</p> <p>Dsk</p> <p>Clerk / DSm</p>
	Adhering to Standing Orders, at this point of the meeting Councillors voted unanimously to continue the meeting for an additional half an hour from 9.30pm to 10.00pm; proposed Cllr D Smith, seconded D Hicks. Cllr N Easton left the meeting at 9.30pm.	
13	Horticultural Show – to receive a report (already circulated) from the Chairman on the Parish Council stand at the horticultural show. A report had been circulated by the Chairman that included the public’s ideas for the solar funding, recreation field and the future of the phone box.	
14	Allotments – matters to be reported. No matters were identified. The next inspection was due to be completed.	
15	Phone Box at Golberdon – to decide on the future use of the phone box. Havign considered parishioners ideas for the phone box, Cllr D Smith offered to establish the cost of another mannequin.	

16	Footpaths – update on work, if available. Volunteers were able to assist with any work and be covered by insurance provided by Cormac.	
17	Climate Emergency – to resolve to declare a Climate Emergency for the parish and decide on actions to be taken or to form a committee to address this issue. Having briefly discussed the subject the Council agreed that they needed to know more about what it entailed and suggested that they could invite someone from a neighbouring parish which had already declared a Climate Change Emergency to speak at a future meeting. It was proposed by Cllr D Smith, seconded by Cllr D Skelton and unanimously agreed this matter be deferred with the option to revisit it in the future.	
18	Clerks report – Clerk to report on the following meetings:- The Clerks report was noted. <ul style="list-style-type: none"> ○ Planning training on the 16th July 2019 - attended, ○ Litter, dog fouling and fly tipping on the 29th July 2019 – attended. ○ SLCC Smaller Councils meeting on the 4th September 2019 – attended. 	
19	Caradon Community Network Panel – Next meeting 26th September 2019, preceded by a meeting to discuss setting up a Caradon places shaping group. The date was noted and forthcoming agendas will be circulated, if received.	Clerk
20	Correspondence / reports to be tabled by the Clerk. The correspondence list had been circulated (Appendix B of these minutes).	
21	Parish Matters / Any other Business and items for the next meeting. <ul style="list-style-type: none"> ○ Trevigro dog attack - Cllr J Gale reported on the recent dog attack and the actions of the police. Councillors felt the time taken by the police to act on this matter was unacceptable and offered to send a letter to the Chief Constable expressing this. 	DSk
22	Date of the next Full Council Meeting – Tuesday, 15th October 2019	
23	To close the Meeting. There being no further business the meeting closed at 10.05pm.	

Dated: 15th October 2019

Signed.