

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 19th November 2019 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), A Budd, J Gale, D Hicks, T Brewer, D Brent, Mrs W Trewin.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Eleven members of the public</p>	
2	<p>Public Session. The Chairman welcomed everyone to the meeting and invited the members of the public to address the council on any matters other than Climate Change.</p> <p>The Chairman then gave a presentation on Climate Change that outlined the Keeling Curve and how carbon dioxide had changed throughout the year from 1958 to the present day; the climate temperature and the local risks.</p> <p>The Parish Council could adopt three roles – Executive, Representative and Promotional; and to take control and lead for the community, making climate change a parish priority.</p> <p>A question and answer session followed, along with suggestions that were noted for future discussions. The Chairman invited further input from the public suggesting they contact the Parish Council via the website or email address. (members of the public left the meeting at 8.14pm)</p>	
3	<p>Apologies for absence were received from Cllr S Daw (Cornwall Councillor).</p>	
4	<p>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct. None declared at this stage of the meeting.</p>	
5	<p>Cornwall Council – report from Cllr Sharon Daw. No report received.</p>	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 15th October 2019. The Minutes of the Meeting held on the 15th October 2019 were approved and signed by the Chairman, proposed Cllr T Brewer, seconded by Cllr A Budd and unanimously agreed.</p>	
7	<p>Matters Arising – Item 21 Bus stop sign for Golberdon. The Chairman reported that having spoken to a parent, the bus stopped in different locations depending on the driver.</p>	
8	<p>Planning Applications –</p> <p>a) PA19/09484 Mr P Coles & Ms C Simpson, The Stables, Coombe, South Hill – Extension, internal remodelling and provision of dedicated disabled parking area to provide assisted living facilities. Support, proposed Cllr D Hicks, seconded by Cllr J Gale and unanimously agreed subject to the same occupancy conditions as those on the existing building.</p>	

	<p>b) Update on planning enforcement cases, if available. No updates received.</p>	
9	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts presented for payment. The Council agreed to pay the accounts presented; proposed Cllr Mrs L Moir, seconded by Cllr D Brent and unanimously agreed.</p> <p>b) Precept for 2020/2021 - Councillors to decide on the precept for the next financial year. Cllr D Smith circulated the forthcoming year's budget to Councillors. The Chairman thanked Cllrs. D Smith, D Hicks and the Clerk for completing this document. Cllr D Smith detailed the figures. £2,500 was included in the current years' budget to replace the play area fencing. Cllr J Gale proposed that an additional £2,500 be earmarked for the fencing. This was seconded by Cllr D Smith and unanimously agreed. It was proposed by Cllr D Hicks, seconded by Cllr D Smith and unanimously agreed that a precept of £9,500 (nine thousand five hundred pounds) be requested. A copy of the budget will accompany the minutes.</p> <p>c) Banking. The Chairman and Cllr D Hicks completed a second letter to Lloyds bank to change the name of the Recreation field account, to the solar farm account.</p>	Clerk
10	<p>Parish Council Vacancy – closing date for the request for an election being the 20th November 2019 and the process for either an election or co-option. The Clerk reported on the casual vacancy process and that the position would be advertised for co-option if no election was called.</p>	
11	<p>Parish Hall – report on insulation of the cavity walls. The insulation works had been completed to the satisfaction of Garry Middleton-Batts and the work had been paid for.</p>	
12	<p>Highway Matters – to report highways matters requiring attention. Item to be deleted from the agenda. Highway matters to be reported as and when received.</p>	
13	<p>Recreation Field –</p> <p>a) To receive the inspection reports for the play area, identify any work required and authorise repairs, if needed. Cllr T Brewer gave a report from recent inspections. The Chairman offered to look at the hedge by the kissing gate that required some minor repairs.</p> <p>b) To decide on the details of the work to replace the fence and agree a specification to enable the Clerk to invite tenders. The Clerk was receiving quotations for the fencing work required based on the specification. It was suggested that the fence be moved to increase the size of the play area. Item to be placed on the next agenda. It was recognised that the play area was well used by children from both within and outside the parish.</p> <p>c) To consider the options for the creation of a wild flower meadow at the top of the field. It was noted that the area need to be cut and cultivated to prepare a suitable surface for planting. It was proposed by Cllr D Hicks, seconded by Cllr J Gale and unanimously agreed that the contractor cutting the boundary hedges be asked to trim the wild flower area, along with cutting out the ditch at the bottom of the field.</p> <p>d) Tree – Cllr T Brewer spoke about the large tree in the play area. The Chairman confirmed this matter had been addressed at the last meeting.</p>	<p>DSK</p> <p>Clerk</p>

	At this point of the meeting it was proposed by Cllr J Gale, seconded by Cllr D Brent and unanimously agreed that the meeting be extended beyond 9.30pm for half an hour.	
14	Contracts for 2020 – grass cutting and footpath maintenance effective from 1st April 2020. Councillors will review the contracts and suggested any amendments at the next meeting.	Cllrs.
15	Allotments – Report from inspection held on 1st November 2019. Councillors received a report on the inspection carried out on the 1st November 2019 by Cllrs. D Skelton and J Gale.	
16	Field tenancies – to discuss the renewal of the tenancies from 1st April 2020. Cllr D Hicks suggested that the existing tenants be invited to renew the agreements on the same terms as written in the current lease. Cllr J Gale asked if any areas of the field could be used for tree planting. As previously mentioned, the Clerk will contact Kivells regarding the knotweed in the field as to who should be responsible for its' treatment and removal.	Clerk
17	Footpaths – update on work, if available. Cllr A Budd was putting together a list of volunteers to carry out any maintenance work.	AB
18	Climate Emergency – to consider the comments made by the public at tonight's meeting and decide whether or not to place this item on the agenda for the next meeting. Cllr D Hicks asked the Council if they were happy to take on Climate Emergency, or did they feel a separate working group. Cllr J Gale suggested that a separate group be formed to enable residents to join. Cllr D Smith proposed that the Parish Council set up a group to look at the options and possibilities of addressing Climate Change. This was seconded by Cllr A Budd and unanimously agreed.	
19	Clerks report – Clerk to report on the following meeting:- a) SLCC annual training seminar 13th November 2019. The Clerk reported on the event.	
20	Caradon Community Network Panel – date of the next meeting to be confirmed. Next meeting to be held on the 16 th January 2020. The panel was currently looking at sites for mobile speed activated signs. Golberdon is the only location in the parish which fits the criteria. The community link officer will be informed.	DSk
21	Correspondence / reports to be tabled by the Clerk. Councillors received a list of correspondence. Cllr D Hicks proposed there was no requirement for the Cornwall Council newsletter as matters could be addressed via their website. This was seconded by the Chairman and unanimously agreed.	Clerk
22	Parish Matters / Any other business and items for the next meeting. o Remembrance Service – The Chairman reported that the service was well attended, suggesting that the wreath be saved for another year to reduce plastic waste. The annual donation will still be given to the Royal British Legion.	

23	Date of the next Meeting – Tuesday, 17 th December 2019.	
24	To close the Meeting. There being no further business the meeting closed at 10.00pm.	
25	Closed Session – Chairman to report on the Clerks appraisal. The Chairman reported on the appraisal carried out by himself and Cllr D Smith on the 14 th November 2019 and the matters to be addressed.	Clerk/ Dsk

Dated : 17th December 2019

Signed:

South Hill Parish Council – Accounts presented for payment (Appendix 1)

Meeting – 19TH November 2019

BACS	J Hoskin – Clerks payment for October 2019 plus expenses Oct/ Nov 2019	£ 229.18
BACS	Came & Company Insurance – additional premium to cover play equipment (agreed Oct 2019)	£ 66.94
BACS	JJ Crump – Parish Hall cavity wall insulation (agreed Oct 2019 – as per quotation)	£ 915.68
		£
		£
		£
		£
		£
		£

Bank Account balances as per statements:

31.10.2019 Treasurers Accounts Parish Council = £ 7,408.39
26.06.2019 Treasurers Account Recreation Field =£ 10,288.52 (includes the 2019
annual Trefinnick Solar Farm payment of £2,933.33)

South Hill Parish Council – Correspondence (Appendix 2)

Meeting – 19th November 2019

- a) Cornwall Council – Information about the Forest for Cornwall programme v: <https://www.cornwall.gov.uk/environment-and-planning/grow-nature/about/forest-for-cornwall-programme>
- b) Cornwall Council – Neighbourhood Planning update – September 2019
- c) Cornwall Council (Community Network) – Community Road Safety Forum 3rd December at Launceston Town Hall at 1.30pm.
- d) Cornwall Council (Community Network) – Requesting agenda items for the next meeting being held on the 16th January 2019 and draft notes from the 26th September 2019 meeting.
- e) Cornwall Council – Promoting inclusion and empowering independence.
- f) Cornwall Council – notification of temporary road closure – Wild Ants to Golberdon Road, Mornick – 13th – 15th November 2019.
- g) Cornwall Council – notification of temporary road closure – Junction North of Newlandcombe to Frogwell Road, Trevigro on 9th – 22nd December 2019.
- h) Clerks & Councils Direct magazine November 2019
- i) Sue Cooper – FOI request (to all parish and town councils) for correspondence on Climate Change and advice / response from CALC.
- j) Richard Dorling – South East Cornwall Native Woods Initiative.
- k) Nicola Williams (student at Plymouth University) Neighbourhood Planning – How is it for you?

Clerks report.

- a) Attended the SLCC annual conference at China Fleet Club, Saltash on the 13th November 2019.
- b) Attended Clerks appraisal with Cllr D Skelton and D Smith on 14th November 2019.