

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 17th March 2020 at 7.30pm.

Item No.		Action by
1	Councillors present. Cllrs. D Skelton (Chairman), D Hicks, T Brewer, A Budd, Mrs L Moir. Also attending. Mrs J Hoskin (Parish Clerk)	
2	Public Session. There were no members of the public present.	
3	Apologies for absence were received from Cllrs. D Smith (Vice Chairman), Mrs W Trewin, Mrs C Samuel and Cllr S Daw (Cornwall Council).	
4	Casual Vacancy – update from Clerk. Closing date for Cornwall Council notice 16th March 2020. The Clerk reported that Cornwall Council had received no requests for an Election so the Parish Council were now authorised to fill the position by co-option. The Clerk provided the advert for the notice boards.	Cllrs.
5	Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct. None declared at this stage of the meeting.	
6	Cornwall Council – report from Cllr Sharon Daw. No report received. Cllr Daw was unable to attend the meeting.	
7	<p>Minutes – a) To discuss the agreed amendment to the January 2020 minutes (Items 13 & 14) as approved at the meeting held on the 18th February 2020. Minutes to be signed. – <i>Comments deleted awaiting confirmation from CALC.</i></p> <p>b) To approve the Minutes of the Meeting held on the 18th February 2020. The Minutes of the Meeting held on the 18th February 2020 were approved and signed by the Chairman; proposed by Cllr T Brewer, seconded by Cllr A Budd and unanimously agreed.</p>	
8	Matters Arising from the Minutes of the Meeting held on the 18th February 2020; except matters listed below. ○ Appendix 1 – A discussion was held about the bank account balances being published as an attachment to the minutes.	
9	Planning Applications / Planning Matters – to include applications received between the publication of the agenda and the meeting. a) PA20/01180 Mr & Mrs T Banner, Hillview, Trefinnick Road, Brays Shop – Demolition of existing extension and erection of new single storey extension. Support, proposed by Cllr D Skelton, seconded by Cllr Mrs L Moir and unanimously agreed.	
10	Accounts / Financial Matters.	

	<p>a) To approve accounts presented for payment. It was proposed by Cllr D Hicks, seconded by Cllr Mrs L Moir and unanimously agreed that the accounts be paid (appendix 1 of these minutes).</p> <p>b) To make charitable donations for this financial year. It was proposed by Cllr D Hicks, seconded by Cllr A Budd and unanimously agreed that £100 (one hundred pounds) be given to the Cornwall Air Ambulance. It was proposed by Cllr T Brewer, seconded by Cllr Mrs L Moir and unanimously agreed that £50 (fifty pounds) be given to Callington Food Bank. It was proposed by Cllr D Hicks that £50 (fifty pounds) be given to Ellies Haven. This was seconded by Cllr A Budd and unanimously agreed.</p> <p>c) Repayment of Loan. It was noted that the Hall Committee had repaid £500 to the Parish Council. The Chairman will circulate a copy of the funding agreement to all Councillors.</p>	<p>Clerk</p> <p>Clerk</p> <p>DSk</p>
11	<p>Recreation Field –</p> <p>a) To receive the inspection reports for the play area, identify any work required and authorise repairs, if needed. Cllr T Brewer recommended that the wooden equipment be treated with a wood preserver as general maintenance. Cllrs A Budd and Mrs L Moir would take away the sticks lying around the . The Chairman reported that the contractor had trimmed the roadside of the boundary hedge; but wet weather conditions had prevented him from cutting the inside of the hedge. Cllr A Budd offered to speak to a contractor about the moles in the play area. Cllr T Brewer reported that the lower entrance to the play area was often slippery. The Chairman suggested this matter be address in the future. Cllr A Budd asked the Chairman to report on his research into grant funding for the play area. The Chairman stated that funding was not available for the fencing project because the grants available are for principally for play equipment and there are no plans, at this time, to obtain additional items of play equipment and the Parish Council would have to justify the need for extra items, if new equipment was to be considered. The Chairman informed the meeting that it had not been possible to cut the brambles in the proposed wildflower area with the hedge trimmer. This would have to be done by strimming. Then the area needed to be scarified before planting could take place. It was proposed by Cllr T Brewer seconded by Cllr A Budd and unanimously agreed that the new appointed contractor be asked to carry out this work. Cllr T Brewer will contact this person.</p> <p>b) Replacement fencing – update from Chairman. To approve the specification to extend the children’s play area with a new fence. The Chairman produced a draft specification. This will be amended to give contractors the option to price for a plastic type fence, along with the other types suggested. Cllr Mrs L Moir requested confirmation that the new fence was not over the top of the manhole cover on the main sewer pipe adjacent to the parish hall. The Chairman addressed the subject of the public footpath across the recreation field and stated this will be affected by the proposed new fence line. Having discussed this matter at a previous meeting, and the minor diversion that would be required should the fence be erected, it was proposed by Cllr D Hicks that the new fence be erected as</p>	<p>AB/LM</p> <p>AB</p> <p>TB</p>

	<p>planned and the position of the footpath be addressed at a later date, and an application for a modification order made, if needed. This was seconded by Cllr Mrs L Moir and agreed by the majority of three. Cllrs. D Skelton and T Brewer were against this decision. It was agreed that the pedestrian gates remain in the same position but the 10ft gate be moved to allow better access for vehicles. The Hall Committee will be asked to approve this suggestion.</p> <p>c) Tree survey report – Cllrs. D Skelton and D Hicks to highlight the findings of the report. Cllrs. D Skelton and D Hicks will carry out the work identified to cut back some branches.</p>	DSk / DH
12	<p>Highway matters to include the road surface conditions at Kerney Bridge and Jericho. It was noted that road repairs had been carried out at Jericho and the Chairman thanked Cllr T Brewer for reporting the potholes to Cormac. The Clerk will email Cormac regarding the uneven road surface near Kerney Bridge.</p>	Clerk
13	<p>Footpaths – update on work, if available. Cllr A Budd reported that the new oak footpath signpost erected near Pidgeon Wood had been stolen.</p>	
14	<p>Climate Emergency – report from the Cornwall Council meeting held on the 29th February 2020 and the South Hill Climate Change Working Group meeting held on the 16th March 2020. The Chairman reported on the Cornwall Council meeting held on the 29th February 2020 that was well attended by representatives from Town and Parish Councils, Cornwall Council and local community groups including the NFU and Cornwall Wildlife Trust. The meeting shared ideas on how to address climate change. Cornwall Council is producing a climate change DPD. There is a need for this as quickly as possible with a draft soon in order to be adopted next Easter. The Chairman had cancelled the South Hill parish climate change meeting scheduled for the 16th March 2020.</p>	
15	<p>Clerks Report – matters to be reported by the Clerk. Nothing to report.</p>	
16	<p>Community Speed Watch – report from Chairman. The Chairman reported that the Community Speed Watch was working well, and having been trained by the local PCSO, the group could now work alone, setting their own days and times for monitoring traffic. 21 cars had been identified as exceeding the speed limit in the first session. The exercise was aimed at slowing traffic down and getting the message across to drivers rather than issuing letter and fines. The police could also take further action on persistent offenders.</p>	
17	<p>Hawkins Trust – report from meeting of the trustees, if available. Cllr D Hicks will report back to the Parish Council, once a meeting of the trustees had been held.</p>	DH
18	<p>Caradon Community Network Panel – date of the next meeting 23rd April 2020 – for information only. Nothing to report.</p>	

19	Correspondence / reports to be tabled by the Clerk. The Clerk tabled the correspondence report (appendix 2).	
20	<p>Parish Matters / Any other business and items for the next meeting.</p> <ul style="list-style-type: none"> ○ Golberdon sign – Cllr T Brewer reported that the lettering on the signpost at Golberdon crossroads needed to be repainted. ○ Golberdon Bus Stop – It was noted that the bus continued to stop at various locations and Cllr T Brewer had witnessed children waking out from behind the vehicle unable to see oncoming traffic. The Chairman offered to speak to City Bus. 	DSk
21	Date of the next Meeting – Tuesday, 16 th April 2020. The Chairman addressed today's email from the Cornwall Association of Local Councils about the current Coronavirus, stating the Council needed to heed the advice from CALC as to future meetings. The Chairman asked Councillors to look after neighbours during this epidemic when everyone is advised to stay safe.	
22	Date of the Annual Parish Meeting; Monday, 27th April 2020 – arrangements to be made. It was agreed this meeting be postponed and rearranged for the same day as the Parish Council AGM in May, pending the scheduling of future meetings over the next few months.	
23	To close the Meeting. There being no further business the meeting closed at 9.25pm.	

Dated.

Signed.