

South Hill Parish Council

Minutes of the Zoom Meeting of South Hill Parish Council held on Tuesday, 23rd June 2020 at 7.30pm.

Owing to the Coronavirus (Covid 19) pandemic it was not possible to hold a normal meeting.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), D Hicks, Mrs L Moir, Mrs C Samuel, Mrs W Trewin. Cllr A Budd joined at 8.15pm following another meeting.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Three members of the public.</p>	
2	<p>Public Session. The Chairman welcomed everyone to the meeting and invited the members of the public to address the Council, if they so wished.</p> <ul style="list-style-type: none"> ○ Notes were to be taken for the next edition of the South Hill Connection. The Clerk asked that the report be proof-read and edited by herself or the Chairman before it is sent for publishing. ○ A resident of Trefursdon Barn had contacted the parish council via email to seek the views of Councillors on proposals to extend their home. She had joined to meeting to answer any questions, if required. Cllrs D Hicks and D Smith explained the planning process in that the parish council were consultees who did not make the ultimate decision; and that Councillors were unable to make any firm comments until the detailed application had been received from Cornwall Council. However, given the information received, if an application was submitted for the proposal mentioned it was unlikely to generate any objections. ○ Mr Geoff Hardman addressed the Council on Agenda Item 11b) reading a statement from SHARE (copy to be sent to the Parish Clerk) and their request for funding from the Solar Fund Account to finance a feasibility study for a micro hydro system. 	
3	<p>To agree an amendment to Standing Orders to allow virtual meetings to be held, if required. It was proposed by Cllr D Smith, seconded by Cllr D Hicks and unanimously agreed the wording from CALC be used to amend the Councils Standing Orders to enable virtual meeting to be held. The supplementary wording to last until May 2021.</p>	
4	<p>Apologies for absence were received from Cllrs. T Brewer, D Brent. Cllr A Budd would be joining later. One current vacancy.</p>	
5	<p>Casual Vacancy – Co-option of Councillor. To decide on the course of action to fill this position. The advertising of the vacancy had been on hold since March 2020. It was agreed that the position be advertised and co-option be held in July 2020. Proposed by Cllr D Smith, seconded by Cllr D Hicks and unanimously agreed.</p>	Clerk
6	<p>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr D Skelton declared an interest on Agenda Item 11b) SHARE Director.</p>	

7	Cornwall Council – report from Cllr Sharon Daw. No report received.	
8	<p>Minutes – to approve the Minutes of the Meeting held on the 17th March 2020. Item deferred. The Chairman was seeking advice from CALC on the changes made to the minutes after the meeting closed and awaited clarification on the process taken in relation to the Councils Standing Orders.</p> <p>It was proposed by Cllr D Smith, seconded by Cllr D Skelton and unanimously agreed that the working in item 7 be removed from the draft minutes so they could be placed on the website until the matter had been concluded</p> .	Clerk
9	Matters Arising except matters listed below. None.	
10	<p>Planning Applications – to be considered / responded to.</p> <p>a) PA20/04361 Mr A Coles, Mowhay, Trevigro Far, Trevogro – Non material amendment for alteration to proposed extension to match original details, alterations to slate hanging on front elevation and gable, retain first floor level (application 09/01560/Full dated 18th November 2000 relates). The application had been circulated to Councillors and comments submitted.</p> <p>b) Pa20/04714 Mr & Mrs S Boreham, Baddaford Farm, Linkinhorne – Change of use of shed to annex. Support – with conditions that the existing walls be retained and stonework be restored to retain the character of the building and in-keeping with a traditional barn as much as possible. Proposed by Cllr D Hicks, seconded by Cllr D Skelton and unanimously agreed.</p>	
11	<p>Accounts / Financial Matters.</p> <p>a) To agree that payments continue to be approved as per the monthly schedule circulated by the Clerk. Agreed unanimously.</p> <p>b) Application for funding from the Solar Fund Account. Cllr D Skelton declared an interest and left the meeting for this item, leaving Cllr D Smith (Vice Chairman) to conduct the business for this matter. Having listened to the report from Mr Hardman and the information provided Councillors agreed they would like to know more about the micro hydro power systems and how this would benefit the community before making a decision. Councillors also felt that money to support a feasibility study that may never transpire into a project was uncertain and maybe it would be better to support the actual installation costs if a survey proved that the hydro system was beneficial. Councillors also felt they would like to visit Cothele where a similar system had been installed. It was proposed by Cllr D Hicks, seconded by Cllr L Moir and unanimously agreed the matter be deferred until further information on a hydro micro scheme had been obtained and Councillors had seen the set up at Cothele.</p> <p>(Cllr A Budd joined the meeting at 8.15pm)</p>	

	<p>c) To discuss a donation to the South Hill Connection to support their costs during the Covid 19 pandemic. The Chairman had circulated a report to Councillors on the work of the volunteers assisting parishioners during the Coronavirus lockdown since 24th March 2020. The couple were thanked for their work and commitment to helping others. Councillors felt that the money donated to support the volunteers costs had been given by the South Hill Connection and this committee should not expect reimbursement of the funds from the Parish Council, regardless of the amount and without consultation with the Council before the money was given. Cllr D Hicks had spoken with trustees from the Hawkins Trust Charity who had agreed to donate £150.00 from this fund, leaving a balance of just under £22.00 to be met by the South Hill Connection. Cllr D Hicks proposed the Parish Council accept the offer from the Hawkins Trust and the South Hill Connection honour the balance of £21.18 remaining. This was seconded by Cllr D Smith and agreed by the majority. Cllr D Skelton abstained.</p> <p>Cllr S Daw (Cornwall Council) had offered funding to the volunteers but no application had been submitted.</p> <p>d) Solar Fund. Cllr D Hicks reported that the annual payment from the solar farm had been received. The sum of £2933.33</p>	
12	<p>Recreation Field –</p> <p>a) The play area remains closed during the Covid 19 period. Matters to be addressed before the play area reopens. The government guidelines were noted recommending play areas open from the 4th July 2020. It was agreed to await confirmation on the measures that need to be taken. The public toilet remained open with sanitising measures in place. The Chairman stated that the play equipment needed to be inspected prior to the area being open. Signs to be displayed.</p> <p>b) Request from Kelliwik Football Club to use the recreation field. The club were currently unable to use their usual facilities and wanted a field that could be used for training in the interim period. It was proposed by Cllr D Smith, seconded by Cllr D Hicks unanimously agreed that the club liaises with Callington Colts who have priority for training, and inform the parish council when the field is to be used. Currently there will be no charge but this will be reconsidered in the long term should they wish to continue using the field. Cllr D Smith notified the meeting that the Callington Colts season may be extended this year owing to the Covid 19 pandemic.</p> <p>c) Replacement fencing – to decide when to resume this work for tenders to be requested. The specification had been agreed and contractors selected. The Chairman to meet contractors on site, if required. It was proposed by Cllr D Smith, seconded by Cllr D Hicks and unanimously agreed to go ahead as planned.</p>	
13	<p>Footpaths – update on work, if available. Cllr A Budd stated that plans were in place to start work on replacing footpath posts as soon as possible. The Chairman reminded the meeting that landowners should be contacted prior to work being</p>	

	done. New volunteers were completing the necessary paperwork.	
14	Caradon Community network Meeting – virtual meeting to be held on the 25th June 2020. The Chairman was unable to link into the “catch up” meeting held in May but would join the meeting on the 25 th June.	
15	Correspondence / reports to be tabled by the Clerk; to include the notice board at Trevigro. Cllr Budd reported that residents of Trevigro were happy for the notice board to be relocated. The owners of the property where the new board was to be fixed had no objection to this. It was agreed that costs be obtained for a new board to be made to hold 4 x A4 sheets of paper and a weatherproof front. The Chairman will confirm that a new larger board is acceptable.	Clerk
16	Linkinhorne Neighbourhood Plan - to feedback comments from the draft plan, if any. Councillors had noted the contents of this document. The Chairman had written some comments and would circulate these to Councillors for them to comment before they be submitted.	Dsk/ Clerk
17	Parish Matters / Any other business and items for the next meeting. <ul style="list-style-type: none"> ○ Chairman to report on the volunteer support form St Ive Parish Council to assist South Hill parishioners during the Covid 19 pandemic. The Chairman reported that the South Hill volunteers were unable to take on any extra work. The volunteer group co-ordinated by St Ive Parish Council were willing to take on the work, if required. ○ Allotments. The Clerk notified Councillors that an allotment holder was now living in Plymouth but wished to retain the lease for her two plots. Another allotment holder had broken her leg and was awaiting an operation. She had notified the Clerk that she was endeavouring to keep the plot maintained with the help of another allotment holder. ○ Village tidying. Councillors noted the volunteer work being carried out by local resident’s in tidying and planting in and around the hall and war memorial. Letters of thanks to be sent by the Clerk. Cllr L Moir will provide the names and addresses. 	LM/ Clerk
18	Date of the next Meeting – to decide whether or not to hold an AGM or agree that officers continue in their current roles until May 2021. It was decided that an AGM would not be held this year and the Council would adopt the advice from CALC and that offices would remain in post until May 2021. Proposed by Cllr D Hicks, seconded by Cllr L Moir and unanimously agreed. Date of the next Meeting – Tuesday, 21 st July 2020.	
19	To close the Meeting. There being no further business the meeting closed at 9.01pm	

Dated.

Signed.