

Minutes of the Zoom Meeting of South Hill Parish Council held on Tuesday, 21st July 2020 at 7.30pm.

Owing to the Coronavirus (Covid 19) pandemic it was not possible to hold a normal meeting.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), D Hicks, Mrs C Samuel, Mrs L Moir, A Budd, T Brewer, D Brent.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Four members of the public.</p>	
2	<p>Public Session. The Chairman welcomed everyone to the meeting and invited the members of the public to address the Council, if they so wished.</p> <ul style="list-style-type: none"> ○ Two local residents gave their thoughts on planning application PA20/00598 (Agenda item 10a) ○ Mr Peter Tunncliffe introduced himself as a candidate to fill the Parish Council vacancy giving a resume' of his past experiences as a councillor in another Cornish parish, and his involvement in the community and his volunteer work to maintain South Hills footpaths. ○ Mr Geoff Hardman (SHARE) had come back to the Council having attended last month to address the application by SHARE for money from the Solar Farm to fund a feasibility study for a micro hydro system. Mr Hardman outlined the operations of SHARE, their membership and why they needed funding for the study, but not for the project should it go ahead. Mr Hardman offered to hold a site meeting with Councillors at the monitoring location in the parish. Cllr D Smith thanked Mr Hardman for this offer and agreed to arrange this. The Chairman stated that SHARE was a Community benefit Society and as such the benefits of its projects were for everyone in South Hill parish. 	DSm
3	<p>To agree an amendment to Standing Orders to allow virtual meetings to be held, if required. Item deleted; dealt with at the last meeting.</p>	
4	<p>Apologies for absence were received from Cllr Mrs W Trewin.</p>	
5	<p>Casual Vacancy – Co-option of Councillor. To consider applications received and elect a Councillor. The Chairman asked Councillors to consider the one application received to fill the current vacancy. It was proposed by Cllr D Hicks, seconded by Cllr D Smith and unanimously agreed that Mr Peter Tunncliffe be co-opted. The Chairman welcomed Peter who will sign his “declaration” at the next meeting.</p>	
6	<p>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr D Skelton declared in interest on Agenda Item 11b)</p>	

	Cllr A Budd declared an interest on Agenda Items 10a) and 11a).	
7	Cornwall Council – report from Cllr Sharon Daw. No report received.	
8	<p>Minutes –</p> <p>To make a decision on the approval of the Minutes of the Meeting held on the 17th March 2020 following advice from CALC. Councillors had received the response from CALC in relation to the March minutes. The Chairman stated that the correct procedures had not been followed in changing the minutes after they had been signed, although the wording was inline with the Councils Standing Orders. Any changes or amendments should be made before they are accepted and signed. It was agreed by those who attended the Maarch meeting, that the Minutes, as approved (before being changed) be accepted; proposed by Cllr D Hicks, seconded by Cllr L Moir.</p> <p>To approve the Minutes of the Meeting held on the 23rd June 2020. The Minutes of the Meeting held on the 23rd June 2020 were approved and signed by the Chairman. Proposed by Cllr D Hicks, seconded by Cllr D Smith and agreed by all who attended.</p>	
9	Matters Arising except matters indicated below. There were no matters arising from the minutes.	
10	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) PA20/00598 P Penprase & H Rostron, Land south west of Trevigro Bungalow, Trevigro – Retention of access to highway. Retention of perimeter stock proof fencing. Retention of timber fence and gates. Erection of 2 No. timber sheds with solar panels on roof and 2 No. polytunnels. Retention of fence and gates dividing field. This is a resubmission of the previous application – the revised plan has been received that effectively halves the site of the proposed shed and now only proposes one polytunnel. Object – it was felt the building was still too large for the size of the site and there was no mention of the proposals for the concrete driveway. Proposed by Cllr D Skelton, seconded by Cllr D Smith and unanimously agreed. Cllr D Smith felt the proposal to return the site to agricultural / horticultural use should have included removing the track into the site which had been constructed.</p> <p>b) Update on planning enforcement cases reported to Cornwall Council Planning Enforcement Team. No updates reported.</p>	
11	<p>Accounts / Financial Matters.</p> <p>a) To agree that payments continue to be approved as per the monthly schedule circulated by the Clerk. It was proposed by Cllr D Hicks, seconded by Cllr D Smith and unanimously agreed the accounts continue to be circulated by the Clerk. Cllr A Budd declared an interest on the July accounts.</p> <p>b) Application for funding from the Solar Farm Account. The Chairman once again declared and interest and left the meeting. Cllr D Smith took</p>	

	<p>the Chair for this item. Councillors felt they were no further informed than the information obtained at the last meeting. The visit to Cothele was on hold as the property was still closed under the Coronavirus restrictions. It was agreed that Cllr D Smith organises the site meeting with Mr Hardman for Councillors to see the monitoring location and bring their thoughts back to the next Parish Council meeting. Proposed by Cllr A Budd, seconded by Cllr L Moir and unanimously agreed.</p> <p>c) Annual accounting statement and audit for the 2019/2020 financial year. The year end accounts along with the annual statements had been circulated to Councillors. The accounts and statements were accepted, proposed by Cllr D Hicks, seconded by Cllr A Budd and unanimously agreed. The Chairman will sign the accounts and post them back to the Clerk. The Clerk confirmed the answer to the question about Trustees.</p> <p>d) To approve the costs to repair the seat at Trevigro or agree that the seat needs replacing. Cllr A Budd had looked at the work required to repair the seat and confirmed the costs and options available. It was proposed by Cllr D Smith, seconded by Cllr D Hicks and unanimously agreed that tanalised timber be purchased at the approximate cost of £62.00.</p>	<p>DSm</p> <p>DSk</p>
<p>12</p>	<p>Recreation Field –</p> <p>a) To report on the re-opening of the play area. The Chairman reported that the play area was open and the Covid 19 guidance notices had been displayed. It was agreed that the Clerk asks the contractor to trim back the base of the hedge. Cllr T Brewer offered to meet the contractor on site. It was proposed by Cllr D Hicks, seconded by Cllr A Budd and unanimously agreed that in the Autumn of 2020 that all bushes be removed and the base of the hedge be taken back to the boundary – something that Cllr T Brewer had recommended in the past.</p> <p>b) To receive the inspection reports. Cllr T Brewer had resumed the weekly inspections. These will be forwarded to the Clerk, via the Chairman.</p> <p>c) Replacement fencing – to readdress the line of the proposed new fence having received information from Cornwall Council on the public right of way that runs across the land. To decide if a gate should be installed or the fence line moved to allow unrestricted access to the path. Councillors agreed that a gate in the fence line was not suitable. The majority of Councillors felt that the new fence would have little impact on the public right of way and Cllr D Smith proposed that the fence be installed in the location as agreed at the parish council meeting in January 2020. This was seconded by Cllr D Hicks and agreed by the majority. As some Councillors felt unhappy with this decision if was agreed that further clarification be obtained from Cornwall Council and Cllr D Hicks offered to contact Cornwall Council and draft a letter. Invitations for the fencing quotes to be deferred until the matter had been sorted.</p>	<p>Clerk TB</p> <p>DSk</p> <p>DH/ Clerk</p>

	<p>d) Update on the Callington Colts training programme and the request by Kelliwick Football Club for the use of the recreation field. Both clubs had now discussed their requirements for the field and were both using it for training sessions. Cllr L Moir asked if the clubs required the use of the car park if the hall was closed. It was felt this may set a precedent for when the hall re-opened and could cause problems with other hall users. It was proposed that a contract with Callington Colts be renewed. A contract will be issued to the Kelliwick Club for three months from the 1st August 2020. The club may be able to return to their site at the Duchy from the Autumn. It was proposed by Cllr D Smith that the contract be charged at £15.00 per month and reviewable after three months. This was seconded by Cllr A Budd and unanimously agreed.</p> <p>e) Seat. Cllr T Brewer reported that the seat had been moved from the play area into the field and needed to be returned. Cllr A Budd offered to repair the broken leg on this seat.</p>	Clerk
13	Footpaths – update on work, if available. Cllr A Budd reported that work on the paths had resumed with the posts now replaced at Kerney Bridge. The Chairman thanked Cllr A Budd and the volunteers for their work.	
14	Caradon Community Network Meeting – report from the virtual meeting to be held on the 25th June 2020. Cllr D Skelton gave a verbal report of the meeting that discussed PPE for Cornwall Council staff, the highway scheme, the Cornwall Fire & Rescue Service and the Resilience Forum. The Chairman confirmed that the police were expected to send a report if they were unable to attend these meetings. It was agreed that a letter be sent to Callington Town Council regarding the parking by the Spar Shop and Church that required some form of enforcement to protect other road users.	
15	Correspondence / reports to be tabled by the Clerk. Correspondence was being emailed and circulated to Councillors, as and when received. The Chairman reported that Mr Clemerson had kept paper copies of the Parish Plan, Neighbourhood Plan and the Millennium Diary and was asking if the Parish Council wished to file these hard copies. It was agreed that electronic copies of the Parish Plan and Neighbourhood Plan were readily available so there was no requirement for paper copies. Mr Clemerson will be asked to pass over copies of the Millennium House Diary.	
16	Linkinhorne Neighbourhood Plan – to report that comments, drafted by the Chairman, have been submitted. Noted.	
17	<p>Parish Matters / Any other business and items for the next meeting.</p> <ul style="list-style-type: none"> ○ To approve the costs for a new notice board for Trevigro. To confirm that approval has been obtained from the property owner to reposition the board on their land. The Clerk will contact a local cabinet maker for a quotation and inform Councillors. The notice board to be purchased if Councillors agree. ○ Brays Shop Notice Board – The Clerk informed the meeting that Cllr S Daw was helping with the costs of the notice board for Brays Shop. 	Clerk

	<p>South Hill Parish Council may be asked to share the balance of the costs with Stokeclimsland and Linkinhorne parishes if needed.</p> <ul style="list-style-type: none"> ○ Himalayan Balsam – Cllr T Brewer had contacted Cornwall Council numerous times and reported this weed that needed to be treated or removed. The Clerk will contact Cornwall Council. ○ Golberdon Verge – Cllr T Brewer stated the grass verge by the phone box was so high it now restricted visibility for those leaving the play area. To be reported to Cornwall Council. 	Clerk/ C,man
	Cllr D Brent left the meeting at 9.30pm.	
18	Allotments – update on agreements for 2020. To arrange a date for the next inspection. The Chairman will arrange to carry out the allotment inspections along with Cllrs. T Brewer and C Samuel.	
19	Date of the next Meeting – Tuesday, 15 th September 2020. Cllr A Budd suggested this meeting be held in the parish hall. This will be dependent on guidance from CALC.	
20	To close the Meeting. There being no further business the Chairman thanked everyone for attending and closed the meeting at 9.35pm.	

Dated. 15th September 2020

Signed.