

South Hill Parish Council

Minutes of the Zoom Meeting of South Hill Parish Council held on Thursday, 20th August 2020 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), D Hicks, Mrs W Trewin, Mrs L Moir, Mrs C Samuel, A Budd, T Brewer, P Tunnicliffee.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Three members of the public</p>	
2	<p>Public Session. The Chairman welcomed everyone to the meeting and invited the members of the public to address the council, if they so wished.</p> <ul style="list-style-type: none"> o Two residents outlined the reasons for their planning application on the agenda for tonight’s meeting (PA20/06153). 	
3	<p>Cllr P Tunnicliffe to sign his “Declaration of Acceptance of Office”. Cllr P Tunnicliffee signed his declaration and would post this back to the Parish Clerk to countersign.</p>	
4	<p>Apologies for absence were recorded for Cllr D Brent.</p>	
5	<p>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr A Budd declared an interest on Agenda Item 9a) Cllr D Skelton declared an interest on Agenda Item 9b) SHARE.</p>	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 21st July 2020. The Minutes of the Meeting held on the 21st July 2020 were approved; proposed by Cllr D Smith, seconded by Cllr D Hicks and unanimously agreed; noting that Cllr Mrs W Trewin was present although she could not be seen via Zoom, and Cllr D Smiths proposal under Item 12 was not voted on and this was superseded by Cllr D Hicks offering to write to Cornwall Council. The Chairman would send a copy of the signed minutes back to the Clerk.</p>	DSk
	<p>At this point of the meeting the Clerk asked if the meeting was being recorded. The answer was no, but the Chairman stated that he could recorded proceedings and started to do so.</p>	
7	<p>Matters Arising.</p> <ul style="list-style-type: none"> o Item 12d) Kelliwick Football Club – The Clerk reported that the football club had requested individual invoices instead of the one invoice issued to cover a three month period. They were hoping to move back to the Duchy site at Stoke Climsland as soon as possible so may not require the use of the recreation field for as long as first thought. The Clerk will re-issue the invoices. 	Clerk

8	<p>Planning Applications – to include any applications received between the publication of the agenda and the meeting.</p> <p>a) PA20/06153 Mr & Mrs Alex Phelan, Trefursdon Barn, Trefursdon Farm, South Hill – proposed two storey side extension. Cllr T Brewer reminded Councillors of the location and expressed his feelings on the impact an additional extension would make to the road and traffic. Cllr D Hicks proposed the application be supported; this was seconded by Cllr D Skelton and agreed by the majority of eight. There were no objections, and Cllr T Brewer abstained.</p> <p>b) PA20/06471 Mr D Polden, Willow Court, Mornick – Outline application for the construction of a dwelling-house, garage and amenity with all matters reserved. Councillors agreed to hold a site visit. The 22nd August was the preferred date for those available to attend. Councillors would prefer that a decision on this application be deferred until the next meeting and the Clerk will confirm this with the Cornwall Council Planning Officer. Cllr L Moir asked Councillors to be mindful of the Neighbourhood Plan and Cllr D Hicks recommended Councillors look at the pre-application advice for this site and the design and access statement submitted with the application.</p>	Clerk
9	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts presented for payment. It was proposed by Cllr D Hicks, seconded by Cllr D Smith and agreed by the majority that the accounts be paid. Cllr A Budd declared an interest and abstained.</p> <p>b) St Sampsons Church. In February 2020, it was agreed that a donation of £2,500 from the Trefinnick Solar Farm be given to St Sampsons Church. The Parochial Church Council had written to say the work was almost complete and asked if the money could be paid. It was proposed by Cllr D Smith, seconded by Cllr L Moir and agreed by the majority this money be paid. Cllr A Budd abstained.</p> <p>c) SHARE application for funding from the Trefinnick Solar Fund to pay the costs for a feasibility study for a micro hydro system. Cllr D Skelton declared an interest and left the meeting for this item. Councillors held a debate about the feasibility study for the micro hydro scheme and the request from SHARE for funding to pay the costs of the study. The conditions of the covenant for the solar fund were also addressed, and whether or not the Parish Council should invest in this type of project, having received no information that the community would benefit; and not knowing if the project would go ahead. The covenant did support sustainable energy projects but did not mention feasibility studies. Councillors were happy to give a donation to the project if the feasibility study proved that a micro hydro system would work. It was felt that more information was required, and the question asked, as to why SHARE or its' members could not fund the study. It was proposed by Cllr D Smith, seconded by Cllr W Trewin and unanimously agreed that the Council support the intentions of SHARE to establish green energy schemes, but felt that funding a feasibility study did not comply with the conditions of the fund. The Council would look to supporting a micro hydro scheme should the project go ahead in the future.</p>	Clerk

10	<p>Recreation Field – to appoint a contractor to carry out the trimming of the boundary hedges and cut the area required for the wild- flower meadow.</p> <p>The Chairman reported that the verge adjacent to the road had been trimmed to improve visibility. It was also noted that it was too wet to cut the inside of the field hedge in the Autumn of 2019, so this will be done as soon as possible when regulations allow. Aspects of cutting the play area were discussed that would allow the visual screening from neighbouring properties and satisfy both parties. Other sections of hedge required management and it was agreed they would be cut back at the base and the turf put back on the top. This work would be within the expenditure limit so tenders were not required. A local contractor will be asked to carry out the work.</p> <p>It was noted that the lock on the top gate had been changed.</p> <p>Cllr D Hicks had spoken with staff from the Cornwall Council Countryside Access Team about the route of the footpath in relation to the new fence line. The Chairman asked that this be put in writing, as previously agreed.</p> <p>Cllr T Brewer had advised the contractor not to move the play area tables when trimming as he continued to recover from a recent operation but was back doing lighter duties. It was hoped the contractor was fit to return to work and insured to work after surgery.</p> <p>The Chairman notified the meeting that a request had been received from a local person wishing to use the site for a “pop-up” event for a cake sale business. Dates and times to be confirmed. The letter to hire the field had been sent. It was proposed by Cllr D Hicks, seconded by Cllr D Smith and unanimously agreed that a charge of £25.00 be made for four weekends.</p>	Clerk DH
11	<p>Swallows Rest – correspondence. Further to an email from a local resident the Clerk had contacted Cornwall Council regarding a mobile home on the site at Swallows Rest. The Clerk read the email response received from the Cornwall Council Planning Officer stating that they were currently dealing with a backlog of cases, but he had contacted the agent to make further improvements to the drainage. Clarification will be sought from the planning department to confirm that a condition would be applied to remove the new mobile home from the site if consent is given for a new build. Proposed by Cllr D Smith, seconded by Cllr L Moir and unanimously agreed.</p>	
12	<p>Correspondence / reports to be tabled by the Clerk. Noted, and forwarded to Councillors.</p>	
13	<p>Parish Matters / Any other business and items for the next meeting.</p> <ul style="list-style-type: none"> ○ Donations -Annual donations for the upkeep of the cemeteries at St Sampsons Church and Golberdon Chapel will be put on the agenda for the next meeting. ○ Japanses Knotweed – Councillors approved the cost (approximately £240) to treat the knotweed on the footpath at Higher Ford. ○ Himalayan Balsalm – Cllr T Brewer reported the Cornwall Council had promised to treat the Himalayan Balsalm at Bicton Mill. ○ Clerks leave – The Clerk would notify Councillors of any leave being taken. 	
14	<p>Date of the next Council Meeting – Tuesday, 15th September 2020. The prospect of holding an physical meeting was discussed. It was noted that the main hall was</p>	

	already booked on a Tuesday evening and the committee room was too small for social distancing. The risk assessment for meetings to be circulated to Councillors and the Clerk would be guided by information from CALC. Could the meeting be held on another evening other than Tuesday?	
15	To close the Meeting. There being no further business the meeting closed at 9.10pm.	

Dated.

Signed.