

South Hill Parish Council

Minutes of the Zoom Meeting of South Hill Parish Council held on Tuesday, 15th September 2020 at 7.30pm.

The meeting was recorded by the Chairman.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), D Hicks, Mrs W Trewin, Mrs L Moir, A Budd, P Tunnicliffe.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Mr Adam Sturtridge (Cornwall Council candidate for the Lynher Ward for the 2021 elections)</p> <p style="text-align: center;">One member of the public</p>	
2	<p>Public Session. The Chairman welcomed everyone to the meeting and invited the members of the public to address the Council, if they so wished.</p> <ul style="list-style-type: none"> ○ The planning agent for the Willow Court application on tonight's agenda - PA20/06471, spoke about the details relating to infill and rounding-off, and the reasons for the proposed development. ○ Mr Sturtridge introduced himself as a forthcoming candidate for the Cornwall Council Lynher Ward, and the matters that he would like to address, if elected; this including broadband in rural areas. 	
3	<p>Apologies for absence were received from Cllrs. T Brewer, D Brent, Mrs C Samuel.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr A Budd declared an interest on agenda item 8b).</p>	
5	<p>Minutes – to approve the Minutes of the Meeting held on the 20th August 2020. Cllr P Tunnicliffe confirmed the spelling of his name.</p> <p>The minutes of the meeting held on the 20th August 2020 were discussed and amended. It was proposed by Cllr D Hicks, seconded by Cllr L Moir and unanimously agreed that the minutes be amended, circulated to Councillors, then signed by the Chairman and uploaded onto the council's website.</p>	Clerk/ DSk
6	<p>Matters Arising.</p> <p>Item 14 – Council meeting. The Chairman confirmed the latest Covid 19 updates from CALC advised that remote meetings should continue. Any site meetings were limited to six people.</p>	
7	<p>Planning Applications – to be considered / responded to.</p> <p>a) PA20/06471 Mr D Polden, Willow Court, Mornick – Outline applications for the construction of a dwelling-house, garage and amenity with all matters reserved. The Parish Council object to this application, although they agree that Willow Court is part of Mornick. The proposed development is not acceptable and does not constitute infill or "rounding off". The application does not comply with the South Hill Neighbourhood Plan. Proposed by Cllr D Smith, seconded by Cllr L Moir and unanimously agreed.</p>	

	<p>b) PA20/07183 Mr A Coles, Mowhay, Trevigr Farm, Trevigro – Non material amendment (2) to change finish of extension from natural stone to render (application number 09/01560/Ful dated 18th November 2009 relates). Agreed to note the non-material amendment and make no comment on this application.</p> <p>Cllr D Skelton to give a report on the Webinar attended on Changes to the Planning System 2020. Cllr Skelton was unable to attend the live webinar but having watched the recording reported on the governments planning reforms, with more flexibility in change of use for commercial premises and more development possible under permitted development rights. The “Planning for the Future” white paper proposes a lifting of the requirement for developers to contribute towards affordable housing numbers. There is a proposal to introduce a first home discount and a new method of assessing local housing need. It was suggested that the Community network panel considers responding to the Government consultation.</p> <p>Trevigro – PA20/00598 The Chairman reported that the applicant has endeavoured to reinstate the field to its original contours and has filled in most of the driveway. The planning officer is now of the opinion that the proposed development will not result in any significant landscape harm and his recommendation is to approve the application. He gave the council three options:</p> <ol style="list-style-type: none"> 1. Agree with the officers recommendations 2. Agree to disagree. 3. Have really strong planning reasons to maintain our original position and ask that the application is determined by a planning committee. <p>There were five days to decide, otherwise the officer would make a delegated decision, which was not enough time to call a Parish Council meeting. The Chairman could have consulted councillors by phone or email but it always helps to give all councillors an opportunity to listen to what others have to say and the Willow Court site was that opportunity. Clearly, if time had allowed, it would have been an agenda item for this meeting. The chairman decided to ask councillors to comment on what they thought was the preferred option and put it to a vote. There was a proposal, with reasons for option 1. Councillors were asked to make an alternative proposal but there was none. A majority were in favour of the proposal with one abstention.</p> <p>Swallows Rest – item 11 of the last meeting. The Chairman reported that the planning officer and clarifying the parish council thoughts, the officer had contacted him regarding the reserved matters in order to clarify the parish council’s thoughts. The officer has been made aware of the concerns of the Council regarding the mobile home. He will now make a condition, that the mobile home is removed when the new build is occupied.</p>	
8	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts presented for payment. It was proposed by Cllr D Hicks, seconded by Cllr W Trewin and unanimously agreed the accounts be paid.</p> <p>b) To approve the annual donation of £400 to St Sampsons Church for the</p>	

	<p>upkeep of the cemetery. The Chairman explained that the new mowing strategy had resulted in the costs being dramatically reduced. Cllr A Budd abstained. It was proposed by Cllr W Trewin, seconded by Cllr D Smith and agreed by the majority that the donation of £400 be given.</p> <p>c) To approve the annual donation of £100 for the upkeep of the Golberdon Methodist cemetery. Cllr W Trewin abstained. It was proposed by Cllr D Hicks, seconded by Cllr L Moir and agreed by the remainder of the council that the £100 donation be given.</p> <p>d) NALC – National salary award 2020-2021 for Clerks. To arrange a date for the Clerks appraisal in October 2020. Having been given the information on the salary award, it was proposed by Cllr L Moir, seconded by Cllr P Tunnicliffe and unanimously agreed the recommended increase be awarded to the Clerk (£11.22 to £11.53 per hour) and backdated to the 1st April 2020. The Clerks annual appraisal is due in October. It was agreed that Cllrs. C Samuel and P Tunnicliffe be appointed to the staffing committee.</p>	
9	<p>Recreation Field –</p> <p>a) To receive a report on recent inspections and address any matters identified. Cllr T Brewer had given a verbal report to the Chairman. The legs of the picnic table needed to be fixed and the table should be put back into the play area. Cllr L Moir asked why this table needed to go back into the play area as she had placed it in the field. It was agreed to leave the one table in the field. Cllr P Tunnicliffe offered to carry out the inspections for the week when Cllr T Brewer was away. Cllr L Moir reported that the steering wheel on the tractor was too far away for children to reach when they sat on the seat. Cllr L Moir will find a possible solution and it was agreed to place this on the agenda for the next meeting.</p> <p>b) Update on trimming of the boundary hedges and the area for the wild-flower meadow. The work was being carried out in the next few weeks. Cllrs D Skelton and D Hicks will remove the two tree branches from the tree in the play area and reduce the height next to the phone box.</p> <p>c) To agree on the specification for turfing up the base of the hedge and decide if quotations should be obtained. Cllr D Hicks had looked at the hedges and suggested the base of the hedge was not put up. To do this work would result in the trees on the top of the hedge having to be cut down. It was agreed that Councillors have a look and report their views back to the next meeting.</p> <p>d) Update from Cllr Hicks on the correspondence / conversations with Cornwall Council on the route of the footpath in relation to the proposed new fence-line. The correspondence from the Senior Countryside Officer, Cormac confirmed previous correspondence. It was not possible to extend the play area in the direction originally proposed as this would block the public footpath. Cllr D Hicks proposed that the play area be extended to the south and kept away from the path as shown on the attached drawing. This was seconded by Cllr L Moir and unanimously agreed. The new fence was shorter than that recently proposed but would still enable the play area to be extended. Cllr D Hicks proposed the 12ft gate be relocated. This was seconded by Cllr D Smith and agreed by the majority. The gate being for maintenance only. Cllr S Skelton abstained. The Hall Committee had agreed the locations.</p>	<p>PT</p> <p>LM / Clerk</p> <p>DSk / DH</p>

	<p>A discussion followed concerning whether or not to replace the 3 wood gates. It was agreed to update the specification for contractors to price with or without new gates. The Chairman would circulate the updated plan and specification to Councillors. If there were no comments from Councillors, the Clerk would start the tendering process.</p> <p>The Clerk to authorise the work to treat the Japanese Knotweed.</p> <p>Recreation Field – Agreements had not been returned or payments made by the Kelliwick or Colts football clubs. These are overdue. Cllr D Smith reported that the grass on the field had been cut but not removed, making it difficult for football to be played. The Chairman stated it was not the contractors responsibility to remove the grass,. The Council will look at the frequency of cuts being carried out when the contract is renewed.</p>	<p>DSk</p> <p>Clerk</p>
10	Footpaths /Public Rights of Way – update on work completed and work to be done. The Cormac fabrication workshop at Bodmin were happy to produce the galvanised fixings required for the old style square posts.	
11	Parish Notice Boards – Brays Shop and new board for Trevigro. The Clerk reported that a local cabinet maker did not wish to quote for a new board at Trevigro. The Clerk will investigate other sources. The Chairman had supplied contact details for other local tradesmen. The Clerk will ask Cllr S Daw to support the costs via the Cornwall Councillor Community Chest Fund. The Council confirmed their financial support towards the cost of a new notice board at Brays Shop (Linkinhorne Parish Council to install).	Clerk
12	Defibrillator – to report on the annual maintenance and new batteries required. Cllr L Moir reported that access to the cabinet is okay and the key problems had been fixed. Cllr L Moir was reporting to South West Ambulance, as required. New batteries had been ordered by Cllr D Hicks.	
13	Correspondence / reports to be tabled by the Clerk. List to be tabled at future meetings. There were no matters arising from the correspondence received.	
14	Parish Matters / Any other business and items for the next meeting. <ul style="list-style-type: none"> ○ Allotments – Councillor did not approve a request from an allotment holder who wanted to replace their allotment shed with a small caravan. ○ Agenda item - Community Network, report from the next meeting 	
15	Date of the next Meeting – Tuesday, 20th October 2020.	
16	To close the Meeting. There being no further business the meeting closed at 9.36pm.	

Dated:

Signed.