

South Hill Parish Council

Minutes of the Zoom Meeting of South Hill Parish Council held on Tuesday, 15th December 2020 at 7.30pm.

The Chairman notified Councillors that he was recording the meeting.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), A Budd, Mrs C Samuel, D Hicks, Mrs W Trewin, Mrs L Moir, P Tunnicliffe, T Brewer.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Cllr S Daw (Cornwall Council)</p>	
2	<p>Public Session. There were no members of the public present.</p> <p>Cornwall Council – Cllr S Daw reported she was now back on line and able to join Zoom meetings having received updated IT from Cornwall Council. Cllr Daw congratulated a local resident on receiving a Community Award. The Cornwall Councillor Community Fund had some money remaining and the Clerk was invited to submit a bid towards the cost of a new notice board for Trevigro. Funding was also available for the new board at Brays Shop. The winter gritting was mentioned along with the Chairman reporting the blocked drains, surface water and recent icy roads. The Chairman and Cllr D Hicks had a supply of salt and Cllr P Tunnicliffe offered to assist with salt distribution if required. Cllrs. L Moir, T Brewer, C Samuel and A Budd offered to store bags of salt in their areas of the parish.</p>	Clerk
3	<p>Apologies for absence were received from Cllr D Brent.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct. None declared at this stage of the meeting.</p>	
5	<p>Minutes – to approve the Minutes of the Meeting held on the 17th November 2020. Then Minutes of the Meeting held on the 17th November 2020 were approved following amendments to the first draft (Items 5, 7, 8 and 9). Proposed by Cllr Mrs W Trewin, seconded by Cllr D Hicks and unanimously agreed.</p>	
	<p>Matters Arising.</p> <p>Item 5 Minutes - The Chairman questioned the publication of the minutes before being approved, stating that the NALC Good Practice Guide supported this.</p> <p>Item 15 Community Network Highway Scheme. Cllr S Daw had circulated costs for the mobile speed advisory sign to be met by the Community Network Highway budget; however, if a parish wanted to change the number of times and length of period the sign was in situ, the additional costs may have to be paid by the Parish Council. The Chairman will seek clarification at the next Community Network Meeting.</p>	DSk

7	<p>Planning Applications – to be considered / responded to.</p> <p>a) No applications received.</p> <p>b) Update on planning enforcement cases, if available. The Clerk had no updates from the planning department. It was agreed the Clerk and Chairman review the current list of enforcement cases and the Clerk will request an update from the officer now dealing with cases in South Hill parish. The Clerk will contact Callington Town Council to see if they have received an update of the case at West Frogwell Farm (parking and caravans).</p> <p>c) Planning Conference. Cllr P Tunnicliffe notified the meeting he was unable to join the Microsoft Teams meeting owing to connection problems. Cllr Tunnicliffe spoke about the Covid impact on officers and the planning department in general that could impact on enforcement cases with very little answers being given or actions taken. Cllr D Skelton learnt the ward member would be able to get answers that maybe the Parish Council could not; given the limited information available under the GDPR restrictions. He reported on aspects of the conference that spoke about the Cornwall & Devon World Heritage Mining Site and the volunteer review panel that try to improve designs etc. Cllr S Daw advised the Council that she had access to the enforcement cases throughout Cornwall but reiterated that officers were working from home, part time.</p>	DSk / Clerk
8	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts presented for payment. It was proposed by Cllr W Trewin, seconded by Cllr A Budd and unanimously agreed the accounts be paid. These had been circulated by the Clerk.</p> <p>b) Santa gifts. Following a discussion, it was proposed by Cllr D Hicks, seconded by Cllr D Smith and unanimously agreed that the Parish Council pays £91 to make up the costs of the books given out by Santa. The remainder of the costs (£59) had been collected by donations. This had been a retrospective payment and the Chairman reminded Councillors that decisions needed to be made at meetings to comply with Standing Orders and extraordinary meetings can always be called, if required.</p> <p>c) Gift Boxes. A letter from a Golberdon resident congratulated the organisers of the Santa Run and wished to carry out a similar exercise by giving a Christmas card and small box of food, chocolate etc to the elderly or those living alone and unable to meet with friends and family this Christmas. She asked the Parish Council for a £50 donation towards the costs. It was proposed by Cllr L Moir, seconded by Cllr D Skelton and unanimously agreed the money be given. The organiser to decide those people to receive the gift.</p>	
9	<p>Play Area –</p> <p>a) To receive a report on recent inspections and address any matters identified. Cllr T Brewer informed the meeting there were no matters requiring attention in the play area and field. The Clerk will speak to the contractor about cutting the boundary hedge.</p> <p>b) To consider the materials and design for the replacement play area fencing and select a suitable product. Examples of metal fencing were discussed,</p>	Clerk

	and it was decided a galvanised powder coated material be used at a height of 1 metre to prevent dogs entering and compliant with the ROSPA regulations. Cllr D Smith agreed to circulated information to Councillors including gates, and a decision will be made at the next meeting.	DSm
10	<p>Recreation Field –</p> <p>a) To report any matters requiring attention. Hedges to be trimmed when the weather improves.</p> <p>b) To discuss a request from an allotment holder that composting bins be placed in the field and decide if this is acceptable. It was proposed by Cllr D Skelton and seconded by Cllr T Brewer that the composting bins be given a twelve month trial. This received only two votes with seven against. Motion not carried so the project will not go ahead.</p>	
11	Footpaths/ Public Rights of Way – update on work completed and work to be done. Cllr A Budd had nothing to report on the footpaths.	
12	Correspondence / reports to be tabled by the Clerk. Circulated by the Clerk and recorded.	
13	Update on the Community Network Meeting, if available. The date of the next meeting was confirmed, being the 14 th January 2021. Agenda items needed to be submitted with the next few days.	
14	Safety at Camelot junction A388. To receive a report from the County Councillor / Cormac site meeting on the actions to be taken. It was noted that Cormac were proposing to remove the lay-by. Cllr Mrs W Trewin stated this should not happen as it provided access onto the A388. The Chairman will request this be placed on the agenda for the Community Network Meeting.	
15	Emergency Plan. To receive the draft plan from the Community Network and agree that Councillors put forward suggestions at the next meeting. The Clerk was awaiting the template from the Community Network.	
16	Correspondence that needs to be discussed. Discussed under Item 12.	
17	<p>Parish Matters / Any other business and items for the next meeting.</p> <ul style="list-style-type: none"> ○ Road to Mornick. Cllr L Moir reported, on behalf of Cllr D Brent, that vehicles travelling along the road to Mornick were going far too fast and could the Parish Council fund a sign to slow traffic down. ○ Golberdon Bus Stop Plate. The Clerk asked if the bus stop plate had been fitted on the post. It was confirmed this had not been done. The Clerk to pursue. ○ Box at Brays Shop. It was noted that a library type book and games exchange box was situated at Brays Shop near the notice board and seat. It was felt this was not a good idea given the current Covid restrictions and sanitising rules. In the past a community projects like this were welcomed. Councillors to enquire who instigated this. 	<p>Clerk</p> <p>Clerk</p> <p>Cllrs.</p>
18	Date of the next Meeting – Tuesday, 19th January 2021.	

19	To close the Meeting. There being no further business the Chairman wished everyone a Happy and Safe Christmas, and this was relayed to all. The meeting closed at 9.36pm.	
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Dated. 19th January 2021

Signed.