

South Hill Parish Council

Minutes of the Zoom Meeting of South Hill Parish Council held on Tuesday, 16th February 2021 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Skelton (Chairman), D Smith (Vice Chairman), A Budd, T Brewer, Mrs C Samuel, Mrs L Moir, D Hicks, P Tunnicliffe, Mrs W Trewin.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Cllr S Daw (Cornwall Council)</p>	
2	Public Session. There were no members of the public present.	
3	Apologies for absence were received from Cllr D Brent.	
4	Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct. None declared at this stage of the meeting.	
5	<p>Cornwall Council – report from Cllr Sharon Daw. Cllr Daw reported on recent training that focused on betting and the impact this had on peoples lives. Money had been granted from Cllr Daws Community Chest Fund to support the cost of the new notice board at Trevigro.</p> <p>Winter gritting of the A and B class roads was explained.</p> <p>Cllr Daw praised the Covid Vaccination Centre at Pensilva and encouraged everyone to have the jab, when available.</p> <p>Cllr T Brewer informed Cllr Daw of the local roads requiring repair, including the road to Camelot and Golberdon to Pensilva. The Chairman stated that some surface repair work could not be completed until drainage repairs were done first.</p> <p>Cllr C Samuel stated that temporary work had been carried out on sections of road from Golberdon to Kerney Bridge but much of this had already washed out.</p> <p>Cllr Daw informed the meeting that much of the budget focused on maintenance of the busier roads and little funding was available for repairing the minor and rural road network.</p> <p>Cllr T Brewer questioned the route for the road sweeper.</p>	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 19th January 2021. The minutes of the meeting held on the 19th January 2021 were approved following amendments to the draft. Proposed by Cllr D Smith, seconded by Cllr P Tunnicliffe and unanimously agreed.</p>	
7	<p>Matters Arising.</p> <p>Item 11b) Tree Survey – The Clerk had relayed the parish councils report to Jason Bellinger (contractor) and repeated Jason’s advice on annual inspections.</p>	
8	<p>Planning Applications – to be considered / responded to.</p> <p style="padding-left: 40px;">a) PA20/11222 David Lawrence, Lower Manaton, South Hill Road, Callington – Listed building consent for removal of existing slate roof</p>	

	<p>covering and recover re-using the removed slates augmented with new matching slates and the replacement of the existing double glazed units with the current 20th century frames, introducing diamond lead light designs to match the original glazed sections. Support, proposed by Cllr D Smith, seconded by Cllr A Budd and unanimously agreed.</p> <p>b) PA21/00381 Mr & Mrs Phelan, Trefursdon Farm Barn, Trefursdon Farm, South Hill – Proposed two storey side extension with variation of condition 3 of decision notice PA18/00342 dated 14.11.18. Support, proposed by Cllr D Hicks, seconded by Cllr D Smith and unanimously agreed.</p> <p>c) Update on Cornwall Council planning enforcement cases. No update from Cornwall Council. Hayley Jewells (Head of Development Management) was to attend the next Community Network Meeting so any cases that the councillors felt were not being addressed could be passed to the officer. Information to be given to the Community Link Officer by the 5th March 2021.</p>	Cllrs / Clerk
9	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts presented for payment. It was proposed by Cllr D Hicks, seconded by Cllr A Budd and unanimously agreed the accounts be paid.</p> <p>b) Appointment of Auditor for the 2020/2021 accounts. It was proposed by Cllr D Hicks, seconded by Cllr D Skelton and unanimously agreed the existing auditor, L Coles, be used to audit the 2020/2021 accounts.</p>	
10	<p>Play Area –</p> <p>a) To receive a report on recent inspections and address any matters identified. Cllr T Brewer notified the meeting there were no issues to report.</p> <p>b) To receive the details of the tender document for having the old fencing removed and the new fencing installed. The Chairman had requested the updated specification be approved by Councillors at tonight’s meeting. The Clerk had spoken to contractors and informed them of the delayed issuing of the tender details. The specification was amended and approved. The Clerk had advertised the work on the parish council website.</p>	
11	<p>Recreation Field –</p> <p>a) To report any matters requiring attention. The hedge had been flailed. The contractor who strims the play area will be asked to trim out the ditch at the bottom of the field and the area designated for the wild-flower meadow.</p> <p>The Chairman and contractor had discussed the cutting of the field and Councillors agreed to amend the wording of the contract stating that the number of cuts be flexible to adhere to growing conditions. This would allow for better management of the contract and additional cuts to prevent grass being left on the surface.</p>	Clerk Clerk Clerk

	<p>The Clerk to obtain up to date insurance information from both contractors.</p> <p>b) Request to plant fruit trees in the field. The request from SHARE to plant fruit trees in the recreation field was deferred until the next meeting. Further clarification was required on who would manage the trees. Cllr D Hicks suggested that options be considered to use one of the parish council's fields for this project as an alternative venue to the recreation field. Cllr D Skelton was asked if he had a declared interest in this matter, to which he responded "No". Cllr Skelton had remained in the meeting to answer any questions and the Clerk would reply to SHARE.</p>	
12	<p>Footpaths / Public Rights of Way – update on the work to be done. It was agreed that a working group meeting be organised via Zoom to address footpath matters.</p>	DSk / AB
13	<p>Correspondence / reports to be tabled by the Clerk. The report was noted.</p> <ul style="list-style-type: none"> ○ The writer of an email seeking the council's views on a potential development site in Golberdon will be notified that Councillors cannot make any comment until a planning application has been received via Cornwall Council. ○ Reports of dog feaces on the path from Moorland View to the cow shed could be reported to Cornwall Council if the dog owner was identified. The Clerk will try to get some adhesive signs. 	DSk Clerk
14	<p>To report any feedback from the notes of the last Community Network Meeting and raise any matters for future meetings. The Chairman had drafted some notes from the meeting and circulated these to Councillors. Councillors agreed that the "dragons teeth" road markings at Maders should be a priority. Road markings at Mornick to also be done, if funding was available. Cllr L Moir questioned why Cormac did not repaint faded road markings as part of their routine maintenance. The Chairman confirmed that the original "dragons teeth" were funded through the Cornwall Councillors Community Chest Fund and covered over when the road was resurfaced. The lines were not repainted.</p>	
15	<p>Emergency Plan. To discuss the advantages of setting up a working group to look at the contents of the Cornwall Council Emergency Plan and how this can be applied to South Hill parish. The group to make recommendations to the Parish Council. The Clerk had circulated the link to the Cornwall Council website for the Emergency Plan. The Chairman will arrange a separate meeting for this to be discussed. Cllr L Moir notified the meeting that the Hall was already designated as an emergency station, should this be required.</p>	DSk
16	<p>Parish Matters / Any other business and items for the next meeting.</p> <ul style="list-style-type: none"> ○ Farm business tenancies and agree they be continued with the existing tenants. As previously discussed, the tenancies to be rolled on for another 12 months with the current tenants. Proposed by Cllr L Moir, seconded by Cllr D Smith and unanimously agreed. ○ To agree on a date for the next Allotment inspections. To be carried out in April / May 2021 once the allotment tenancies had been renewed. 	Clerk

	<ul style="list-style-type: none"> ○ CALC Briefing on meetings from May 2021. The briefings had been circulated by the Clerk. Current legislation would allow Zoom meetings to end in May 2021, although this type of meeting could continue if the local MP was lobbied. Councillors felt it would be best to retain the option of Zoom meetings, if needed. Proposed by Cllr D Skelton, seconded by Cllr T Brewer and unanimously agreed. ○ Village Hall Car Park. It was note that branches from the large tree in the car park needed to be removed and cut back from overhanging the memorial. Cllr L Moir confirmed the tree belonged to the Womens Institute who planted it on the Hall grounds. The Chairman confirmed this was not a parish council matter, but he had spoken to a local contractor, and stated the Parish Council would be happy to help, if required. ○ War Memorial. The capping stones behind the war memorial were becoming loose and were to be fixed. The Parish Council were happy to pay for any material costs. ○ Brays Shop Notice Board. Quotes had been obtained by Stoke Climsland and Linkinhorne Parish Council and the Clerk had spoken to the parish clerks. A decision will be made on the final size and material. Cllr D Skelton had temporarily repaired the existing board. No-one had come forward with information as to who instigated the book exchange next to the notice board. ○ Snares of public land. The Chairman reported sitings of snares on public land, which raised some concerns amongst local people. ○ Parish Council Policies – to be reviewed. Agenda item for the next meeting. 	Clerk
17	Date of the next Meeting – Tuesday, 16 th March 2021	
18	To close the Meeting. There being no further business the meeting closed at 9.15pm.	

Dated. 16th March 2021

Signed

South Hill Parish Council – Accounts presented for payment (Appendix 1)

Meeting – 15th February 2021

	Parish Council Account	
BACS	J Hoskin – Clerks payment for January plus expenses	£ 194.48
Chq 057	HMRC	£ 46.12
BACS	AB Pest Solutions – treatment of moles in recreation field	£ 107.50
BACS	Western Web – renewal of web space, content management licence	£ 80.40
BACS	Tristan Moon TM Garden, Tree & Paddock Service – grass cutting	£ 230.40

	Solar Account	
	No payments this month.	

	Money received	

Bank Account balances as per statements:

28.01.2021 Treasurers Accounts Parish Council = £ 10,071.18
09.11.2020 Treasurers Account Solar Account = £ 7,537.58

Included in the figure for the Parish Council account is the final precept payment for 2020/2021.
Total precept £ 9,000.00 plus the council tax grant of
£ 140.32

Included in the Solar Account is the annual payment of £2,933.33 received from the Trefinnick Solar Fund.

South Hill Parish Council – Correspondence list for 16th February 2021 meeting

1. Cornwall Council – Highway & Environment update (Roadside Hedges etc)
2. Cornwall Council – Planning News
3. Cornwall Council – draft notes from the Community Network meeting held on the 14th January 2021.
4. Cornwall Council – notification of temporary road closure Golberdon Road to South Hill on 22nd April 2021 for BT works.
5. SHARE – request to plant fruit trees in the Recreation Field.
6. Residents email – report of dog poo on the footpath from Moorland View to cow shed.
7. Copy of email sent to Cormac Countryside Officer ref footpath number 2.
8. Email from a member of the public looking to build on land at Golberdon (currently living with parents in Rilla Mill – grand parents live in Golberdon).
9. Cornwall Association of Local Council – Information on May 2021 elections and polling stations.