

## SOUTH HILL PARISH COUNCIL

**Parish Clerk:** Mrs Jenny Hoskin

**Chairman:** Cllr D Skelton

**Telephone:** 01208 72789

**Correspondence Address:** Branston Farm, Bodmin Road, Bodmin, Cornwall PL30 4BB

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To: Members of the Parish Council. You are hereby summoned to attend the following meeting:

**A Meeting of the South Hill Parish Council will be held  
on Tuesday, 18<sup>th</sup> May 2021 at 7.45pm in the Parish Hall, Golberdon.  
This meeting will follow the Annual General Meeting being held at 7.30pm**

(Members of the public are welcome to join the meeting and address the Council under Agenda Item 2. Questions to be submitted in writing in advance of the meeting.)

### AGENDA

- 1.. Councillors present.
2. Public Session (maximum 30 minutes). *The Meeting then closes to the public, but parishioners and visitors are welcome to remain if they so wish.*
3. Apologies for absence.
4. Members Declarations on Interest. Councillors to register any declarations of interest. To advise of any dispensations to be granted in line with the Code of Conduct.
5. Cornwall Council – report from Cllr S Daw.
6. Minutes – To approve the Minutes of the Meeting held on 20<sup>th</sup> April 2021.
7. Matters Arising except matters listed below.
8. Planning Applications /Planning Matters to include applications received between the publication of the agenda and the meeting.
  - a) **No applications received at the publication of the agenda**
  - b) Update on Cornwall Council Planning Enforcement cases.
  - c) Appointment of Councillor to oversee planning enforcement matters.
9. Accounts / Financial matters \_
  - a) To approve the accounts presented for payment including the insurance renewal.
  - b) To review the signatories on the bank account and decide if changes should be made.
  - c) To consider the cost of adding a documents column alongside the agenda and minutes on the parish council website.
10. Play Area –
  - a) To receive a report on recent inspections and address any matters identified in the ROSPA report.
  - b) Update on the fencing work and timescale for completion.
11. Recreation Field –
  - a) To report any matters requiring attention.
12. Footpaths / Public Rights of Way – Update on work to be done.
13. To decide on a date for a site meeting following the lifting of Covid restrictions to consider the request from SHARE to plant fruit trees on a public area within the parish. The scheme to involve local families. (item discussed at the March and April meetings).
14. Correspondence / reports to be tabled by the Clerk.
15. Date of the next Community Network Meeting.

16. Emergency Plan for South Hill parish. To decide how to move forward with a plan.
17. Review of Parish Council policies. To carry out a review of the policies to ensure the information is up to date:
  - Amended Standing Orders and Financial Regulations to be approved and adopted.
18. To receive the action list provided by the Clerk – for information only.
19. Co-option of two Councillors following the May 2021 elections. To agree the vacancies be advertised and co-option decided at the next meeting.
20. Parish Matters / Any other Business and items for the next meeting.
21. Date of next Council Meetings – Tuesday, 20<sup>th</sup> June 2021, subject to change depending on hall availability.
22. To close the Meeting.

J Hoskin (Parish Clerk)  
11<sup>th</sup> May 2021