

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 20th July 2021 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Hicks (Chairman), D Smith (Vice Chairman), A Budd, Mrs L Moir, G Hardman, Mrs W Trewin, P Tunnicliffe, D Skelton, Mrs H Curtis, Mrs C Samuel.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) One member of the public</p> <p>Co-opted Councillors H Curtis and G Hardman to sign their Declaration of Acceptance of Office and receive the Register of Members Interest form. Cllrs H Curtis and G Hardman signed their Declarations and received the Register of Members Interest form and a copy of the Code of Conduct. The Chairman welcomed the two new members and the council looked forward to working with them.</p>	
2	<p>Public Session (meeting then closes to the public). The parishioner on behalf of the South Hill Connection parish magazine took a photograph for publication.</p>	
3	<p>Apologies for absence. None.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllrs. D Skelton and G Hardman declared an interest on Agenda Item 13 – SHARE. Cllr D Smith declared an interest on Agenda item 16 should any matters relating to the Callington Colts football club be discussed.</p>	
5	<p>Cornwall Council – report from Cllr Sharon Daw. No report received.</p>	
6	<p>Minutes:-</p> <ul style="list-style-type: none"> - to approve the Minutes of the Meeting held on the 15th June 2021. The minutes were approved following an amendment to Item 8 (removing the last sentence) and Item 19 (change of word). Proposed by Cllr W Trewin, seconded by Cllr L Moir and unanimously agreed. - to approve the Minutes of the Extraordinary Meeting held on the 29th June 2021. It was resolved to represent the minutes at the next meeting following amendments to Items 2 and 7. 	Clerk
7	<p>Matters Arising except matters listed below.</p> <ul style="list-style-type: none"> - Meeting 15th June 2021. Although not a matter arising or an item on the agenda, Cllr D Skelton updated the council on his research into the provision of fibre broadband within the parish identifying the areas at Berrio, Egypt, Trewidloe and parts of Linkinhorne and St Ive parish that remained without this facility. The cost of £240,000 was needed for this 	

	<p>work and a legal entity such as Cornwall Council or a Parish Council was required to take this project on. Cllr Skelton had emailed the neighbouring parish councils to seek their support or ask if they would be willing to join at Community Interest Company. It was noted that St Ive was the biggest beneficiary.</p> <p>Cllr G Hardman had analysed some figures and Cllr D Skelton identified the financial input required from each property.</p> <p>It was proposed by Cllr D Hicks, seconded by Cllr G Hardman and agreed that this matter be passed to St Ive Parish Council and allow them to decide if they wish to proceed.</p> <p>- Meeting 29th June 2021. Item 5. Thanks were again expressed to Cllrs T Brewer and D Brent who had both served on the parish council for many years prior to the May 2021 elections. Tom Brewer for over forty years and David Brent for over twenty five years. It was agreed that a plaque be installed on the parish council board to honour the work of Cllr Tom Brewer and authorisation was given to the Chairman to purchase this. The presentation to be made at the next meeting and Mr Brewer will be invited to attend. Councillors were asked to recommend how the council could thank David Brent for his work.</p>	DH / Clerk
8	<p>Planning Applications to include applications received between the publication of the agenda and the meeting.</p> <p>a) PA21/04246 Ms Melissa Cole, Land south of Barley House, Mornick – Planning application for repair and alterations to an existing barn. The council resolved to raise no objections for this application. Proposed by Cllr P Tunnicliffe, seconded by Cllr L Moir and unanimously agreed.</p> <p>b) Update on planning enforcement cases. Cllr D Skelton had received the list of enforcement cases from the Clerk and made an amendment to the Old School site (shed not stable block).The site on land west of Lansugle Farm required a reference number.</p>	
9	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts presented for payment. The Council approved the payments as circulated by the Clerk plus two accounts from South West Water. Proposed by Cllr C Samuel, seconded by Cllr D Skelton and unanimously agreed.</p> <p>b) To approve the 2020/2021 audited accounts and to sign the Annual Governance Statements. After a discussion about the audit process, and listening to councillors comments regarding this and previous years audits it was proposed by Cllr D Smith, seconded by Cllr L Moir and agreed by the majority of seven the accounts and annual governance statement be completed and signed. The counter proposal by Cllr D Skelton to go back to the auditor with reference to the asset register and report back to the council was seconded by Cllr P Tunnicliffe but received no votes. Cllrs H Curtis and G Hardman abstained.</p> <p>The Chairman had received a copy of the asset register for the 31st March 2021 and the Clerk had placed this on the website.</p>	DSM/ Clerk

	<p>Cllr D Smith offered to review the contents of the website and liaise with the Clerk.</p> <p>c) To discuss the requirements for the (WCAG) accessibility compliance for the parish council website at the cost of £180 plus Vat. It was unanimously agreed to instruct Westernweb to carry out the necessary adjustments to the website at the cost of £180 plus Vat. Proposed by Cllr L Moir, seconded by Cllr W Trewin.</p> <p>d) Trefinnick Solar Fund. Councillors were informed the annual payment from the Trefinnick Solar Farm should be received within the next few weeks.</p>	<p>Clerk</p> <p>Clerk/ DH</p>
10	<p>Play Area –</p> <p>a) To receive a report on recent inspections and address any matters highlighted in the ROSPA report. Cllr L Moir had taken on the inspections and presented the reports to the Clerk. A sign had been purchased for the basketball area along with a “No Dog” sign. Cllr L Moir offered to repaint the wheels on the tractor. The siting of moles will be monitored and treated, if required. Thanks were expressed to Cllr A Budd for carrying out the maintenance work required. The Clerk had received a report about the fence where a nail was sticking out causing a risk to injury. The Chairman had rectified this.</p> <p>b) Update on the fencing – start date for the installation of the fence to be confirmed. The Chairman notified the council the fencing had been delivered and would be installed early September 2021 after the school summer holidays.</p> <p>c) To appoint a contractor to carry out the strimming work at the play area until the end of the current contract year. The Chairman reported the resignation of the current contractor who strimmed the play area. Councillors authorised the Chairman to seek a replacement contractor for the remainder of the contract year.</p>	<p>LM</p> <p>DH</p>
11	<p>Recreation Field –</p> <p>a) To report any matters requiring attention. The Chairman along with Cllr A Budd had strimmed the area to be cultivated for wild flower seeds. Cllr L Moir offered to collect seeds and the council agreed to purchase any additional seeds required. Rotavating and planting to take place in September 2021.</p> <p>b) To grant authority to Cllrs A Budd and L Moir to act on the parish council behalf and make decisions on the hiring of the field. The Chairman proposed authority be given to Cllrs A Budd and L Moir to act on the parish councils behalf for the hiring of the field. This was seconded by Cllr P Tunnicliffe and unanimously agreed. The Clerk to be kept informed of any bookings.</p> <p>c) Hire request. The Clerk had received a request from the Cheesewring Cricket Club asking if the club could use the field for the 2022 season.</p>	<p>LM</p> <p>AB/ LM</p>

	<p>The Chairman reported on discussion with a member of the club. Cllr D Smith declared an interest but notified the meeting there maybe an overlap of matches with football and cricket although this could be resolved and the goal posts could easily be moved. It was proposed by Cllr G Hardman, seconded by Cllr D Skelton to support the proposals for cricket at the recreation field and unanimously agreed the Chairman has a site meeting with the cricket club and reports back to the September 2021 meeting. Cllr D Skelton suggested the Callington Colts agreement be reviewed to reflect the removal of the goal posts before it is renewed for the next season.</p>	DH
12	<p>Footpaths / Public Rights of Way – update on work to be done. Cllr A Budd reported on the progress of the maintenance work. Cllr C Samuel identified the overgrown path at Kerney Bridge. Cllr L Moir had spoken to a landowner who agreed to fit a stile. Cllr A Budd had ordered a stile kit. Cllr D Skelton had the anti-slip material for the boardwalk at Lansugle.</p>	
13	<p>SHARE – update on changing the current field tenancy and allocation of land for a community orchard. Cllrs. D Skelton and G Hardman declared an interest and abstained. The Chairman had attended a site meeting and a section of the land had been identified, this being smaller than original thought with an additional entrance gate. The tenant had been notified of the intentions. Cllr C Samuel asked if the community orchard land could be extended to create two extra allotment plots. The Chairman stated that four plots could be created, if required. Cllr D Skelton had submitted a grant application for the work and materials required to fence the land.</p>	
14	<p>To look at the options / costs for a new notice board at Brays Shop and choose a design. To be reported back to Stoke Climsland and Linkinhorne Parish Councils. Further to a discussion on the three quotes it was noted that the options were different in relation to having a plain board or one door. It was proposed by Cllr P Tunncliffe that South Hill Parish Council had no specific concerns about the different designs and were happy to go with the quote chosen by the other two councils. This was seconded by Cllr A Budd and agreed by the majority. Cllr W Trewin, who put up the notices on the Brays Shop notice board felt a plain board was the most suitable design.</p>	Clerk
15	<p>Neighbourhood Development Plan – proposal to the way ahead. Cllr P Tunncliffe had written a report on the neighbourhood plans reference to settlements and felt the word “settlement” should be removed and this would assist the council when making reference to these areas of the parish and in particular for planning applications. Cllr D Smith notified Councillors of the process for changing the contents of the plan. Cllr P Tunncliffe offered to speak to Cornwall Council and report back. It was proposed by Cllr D Smith, seconded by Cllr L Moir and unanimously agreed Cllr P Tunncliffe seeks the clarification needed before a decision is made to review the wording.</p>	PT
16	<p>Correspondence / reports to be tabled by the Clerk. The correspondence list was noted with the addition of an email from Cllr B Jordan (Cornwall Council)</p>	

17	Date of the next Community Network Meeting. 22 nd July 2021	
18	Parish Council Policies – To carry out a review of the councils policies to ensure information is kept up to date. <ul style="list-style-type: none"> ○ Financial Regulations to be approved and adopted. The Clerk will circulate this document to Councillors. 	
19	To receive the action list provided by the Clerk – for information only. Cllr D Skelton questioned the action list that referred to matters “ongoing” stating the wording should be more specific. The remainder of the Council were happy with “ongoing” stating the action list was for reference only.	
20	Parish Matters / Any other business and items for the next meeting. <ul style="list-style-type: none"> ○ Allotments – Cllr P Tunnicliffe with publish the contact details for Cllr C Samuel in his magazine report. ○ Emergency Plan First Aid Course - Cllr C Samuel had obtained information on first aid training for up to twelve people at the total cost of £1,020. Cllr L Moir proposed this be accepted. This was seconded by Cllr D Smith and agreed by the majority. The Clerk will request a donation towards the costs from the Cornwall Councillors Community Chest Fund although the Council were happy to meet these costs if needed. Cllr C Samuel to organise a date and publicise the event. ○ Mining – The Chairman reported on the successful soil samples being taken from Kelly Bray by Redmoor Mine who may now research the wider area. 	CS
21	Date of the next Meeting – Tuesday, 21st September 2021.	
22	To close the Meeting. There being no further business the meeting closed at 9.45pm.	

Dated

Signed