

## South Hill Parish Council

**Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 19<sup>th</sup> October 2021 at 7.30pm.**

| Item No. |   | Action by |
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| 1        | <p><b>Councillors present.</b> Cllrs. D Hicks (Chairman), D Smith (Vice Chairman), Mrs W Trewin, Mrs H Curtis, G Hardman, Mrs L Moir, D Skelton.</p> <p><b>Also attending.</b> Mrs J Hoskin (Parish Clerk)<br/>Six members of the public.</p>   |           |
| 2        | <p><b>Public Session (meeting then closes to the public).</b> The Chairman opened the meeting and invited the members of the public to address the Council, if they so wished.</p> <ul style="list-style-type: none"> <li>○ Residents of Golberdon were unhappy with the proposal for planning application PA21/09622 and expressed their reasons. They questioned sustainability, infill and the prospect on how this would affect any similar applications in the future. Reference was made to the parish Neighbourhood Development Plan and Cornwall Local Plan.</li> <li>○ The applicant and agent responded giving their reasons for the application.</li> <li>○ There were no questions asked by Councillors.</li> </ul> |           |
| 3        | <p><b>Apologies for absence</b> were received from Cllrs. C Samuel, A Budd and P Tunncliffe.</p>  |           |
| 4        | <p><b>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct.</b> None declared at this stage of the meeting.</p>  |           |
| 5        | <p><b>Cornwall Council – report from Cllr Sharon Daw.</b> No report received.</p>   |           |
| 6        | <p><b>Minutes – to approve the Minutes of the Meeting held on the 21<sup>st</sup> September 2021.</b> Having received amendments to the first draft the Minutes of the Meeting held on the 21<sup>st</sup> September 2021 were approved and signed by the Chairman. Proposed by Cllr G Hardman, seconded by Cllr D Skelton and unanimously agreed.</p>  |           |
| 7        | <p><b>Matters Arising.</b></p> <p><b>Item 9c) To note questions raised by PKF Littlejohn LLP.</b> Cllr D Skelton made reference to the Clerks comments in the minutes and confirmed that he had contacted the Cornwall Council Monitoring Officer in relation to actions by Councillors in contacting outside bodies without the consent of the Council. He informed the Council this was appropriate although under the Standing Orders they were not permitted to give instructions.</p>  |           |

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| 8  | <p><b>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</b></p> <p>a) <b>PA21/09622 James Bloomfield and Louise Scandrett, land at Moorland View, Golberdon – Planning in principle for the construction of a single dwelling.</b> Although the parish council want to support young, local people and help them to stay in the area, the parish council does not believe this site is within the settlement of Golberdon and therefore it does not fulfil the criteria of the Parish Neighbourhood Plan. For this reason the parish council cannot support the application. Proposed by Cllr L Moir, seconded by Cllr G Hardman and unanimously agreed.</p> <p>(Members of the public left the meeting at 8.08pm)</p> <p>b) <b>Planning matters – to discuss the latest response from Cornwall Council Planning Enforcement in relation to the site at Pine Ridge.</b> The Chairman addressed the email from the Cornwall Council Planning Enforcement team concerning Pine Ridge. The Clerk had spoken with the officer and it was agreed that matters relating to the third caravan be pursued given this remained within a time limit until January 2022. The matter concerning further developments on the site will be reported. The planning enforcement team will be asked to visit the site.</p> <p>c) <b>Enforcement cases.</b> Cllr Skelton was waiting to receive an electronic copy of enforcement cases from the Clerk and any correspondence relating to Kerney Cottage.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| 9  | <p><b>Accounts / Financial Matters.</b></p> <p>a) <b>To approve accounts presented for payment.</b> Cllr D Skelton declared an interest and abstained. The remainder of the council approved the accounts be paid. Proposed by Cllr L Moir, seconded by Cllr W Trewin.</p> <p>b) <b>To agree the Chairman, Vice Chairman and Clerk look at the budget and make a recommendation for the 2022/2023 precept at the next meeting.</b> Councillors agreed the Chairman, Vice Chairman and Clerk look at the budget and make a recommendation for the 2022/2023 precept.</p> <p>c) <b>Asset register:</b> Agreed to place this item on the agenda for the next meeting. Cllr G Hardman stated any assets 7 years after purchase would automatically have a “no value” depreciation.</p>   | <p>DH/<br/>DSm/<br/>Clerk</p>          |
| 10 | <p><b>Play Area –</b></p> <p>a) <b>To receive inspection reports and address any matters identified.</b> Cllr L Moir gave her report on recent inspections and identified the actions to be taken. The play area had been strimmed and one mole hill had appeared. Following a discussion it was decided to obtain costs for a new set of swings with two flat seats and a cradle seat for toddlers.</p>   | <p>Clerk</p>                           |

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|           | <p><b>b) Report on the completion of the new fencing.</b> Cllr D Skelton had circulated a snagging list but this was prior to the completion of the work. It was noted the gap between the fence and the hedge had now been filled.</p>   |                      |
| <b>11</b> | <p><b>Recreation Field –</b></p> <p><b>a) To report any matters requiring attention.</b> Cllr H Curtis highlighted the amount of rubbish and water bottles left around the boundary of the field. It was felt that bins would attract rubbish and Councillors hoped those visiting the field would take their litter home. Any rubbish behind the goal was unlikely to belong to the football club..<br/>The Chairman thanked Cllrs H Curtis and G Hardman for preparing the ground and planting the wild flower seeds and bulbs.</p> <p><b>b) Review of field hire agreement plus terms of hire for the Callington Colts Football Club and Cheeswring Cricket Club.</b> Cllr D Smith had drafted the revised hire agreement for the football club with the dates 1<sup>st</sup> July to the 31<sup>st</sup> May to cover the football season. The council to be notified of match dates and any additional training sessions. This was approved. Cllr D Smith will circulate a copy to Councillors and Callington Colts.<br/>Further information in relation to the use of the field and maintenance of the pitch were needed before an agreement with the cricket club could be finalised. Authority was given to the Chairman and Cllr D Smith to do liaise with the cricket club and draft an agreement. Cllr G Hardman reported on the requirements for a net to protect the awing and solar panels on the hall. Cllr L Moir notified the meeting that some funding was available in the original cricket club fund that had been held since the club disbanded.</p> <p><b>c) Hedge Trimming.</b> The Chairman notified the meeting that hedges would be trimmed as soon as the contractor was available and he felt the height of trimming should remain the same from the phone box to the bottom entrance of the field. A specification for the work is already in place.</p> | <p>DSm</p> <p>DH</p> |
| <b>12</b> | <p><b>Footpaths / Public Rights of Way – update on work to be done.</b> Cllr A Budd was unable to attend the meeting and give a report on the footpaths.</p>  |                      |
| <b>13</b> | <p><b>Community Orchard / Allotments – update on creation of the community orchard and new allotments.</b> Cllr G Hardman notified the meeting that 60 responses had been received to the online survey, with 58 being in favour of the community orchard. The Woodland Trust were to provide 420 trees (free of charge) and these should arrive sometime between the 1<sup>st</sup> and 12<sup>th</sup> November 2021. National tree planting week was the 27<sup>th</sup> November – 5<sup>th</sup> December 2021 so it would be good to get the trees planted during this time.<br/>The Chairman had provided information to Kivells to enable them to provide the new field agreement and orchard / allotment agreement.<br/>The parish council lottery application for funding to cover the cost of fencing had not been approved.<br/>Cllr G Hardman explained the setting out of the land allowed the size of the new allotment plots to be consistent with plots on the current site. Water would not</p>   |                      |

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|           | <p>be provided as usage from the existing main supply could not be monitored for each allotment holder.</p> <p>It was agreed the terms of reference for the existing allotments be reviewed and this would set the agreement for the new plots. Cllr D Skelton to circulate recommended changes to Councillors.</p>  | DSk          |
| <b>14</b> | <b>Climate Change working group meeting – date to be confirmed (postponed March 2020).</b> The public meeting had been arranged for the 21 <sup>st</sup> October 2021.   |              |
| <b>15</b> | <b>Emergency Plan – update from Cllrs. L Moir and C Samuel.</b> Cllr L Moir reported the first aid training on the 25 <sup>th</sup> October 2021 was now fully booked.   |              |
| <b>16</b> | <b>Remembrance Service – Saturday, 13<sup>th</sup> November 2021.</b> The service was being arranged and the Clerk will provide posters.   | DH/<br>Clerk |
| <b>17</b> | <p><b>Correspondence / reports to be tabled by the Clerk.</b> Noted.</p> <p>The times for the Cornwall Community Land Trust seminar on the 20<sup>th</sup> October were confirmed (10.00am – 2.30pm)</p> <p>Cllr D Skelton had drafted a response to the letter received from Cornwall Councillor Barry Jordan seeking the views from Town and Parish Council on Cornwall Council, what needs changing and how could things be done better? How can the new administration make changes that will benefit local councils and communities? Councillors agreed that Cllr Skelton’s comments be submitted.</p>  | Clerk        |
| <b>18</b> | <b>Date of the next Community Network Meeting.</b> Thursday, 21 <sup>st</sup> October 2021 (6.00pm – 8.00pm) online.   |              |
| <b>19</b> | <p><b>Review of Parish Council Policies. Councillors feedback having reviewed the following policies:-</b></p> <ul style="list-style-type: none"> <li>○ <b>Complaint form and Handling Complaints</b></li> <li>○ <b>Grants</b></li> <li>○ <b>Website</b></li> <li>○ <b>Social Media and Emails</b></li> <li>○ <b>Handling requests for information</b></li> </ul> <p>Cllr Skelton identified no complaints procedure was published on the parish council’s website. There was a typo on the Social Media Policy (8g) that would be corrected.</p>  |              |
| <b>20</b> | <b>To note the action list provided by the Clerk – for information only.</b> Noted.  |              |
| <b>21</b> | <p><b>Parish Matters / Any other business and items for the next meeting.</b></p> <ul style="list-style-type: none"> <li>○ <b>Defibrillator</b> – The Chairman offered to pass on information to residents of Brays Shop as to how the defibrillator was obtained.</li> <li>○ <b>Hedges</b> – A hedge, left untrimmed for several years, was noted. It was suggested the local resident who identified this be asked to report it to Cornwall Council via their website. Cllr L Moir to advise the resident of this.</li> <li>○ <b>Golden Wedding Anniversary</b> – Cllr W Trewin thanked the parish council for the gift of flowers and a card on the occasion of her anniversary.</li> </ul> | LM           |

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|           | <ul style="list-style-type: none"> <li>○ <b>Parish Magazine report.</b> In the absence of Cllr P Tunnicliff, Cllr D Skelton offered to write this month's report for the South Hill Connection.</li> <li>○ <b>Annual Parish Meeting</b> – It was agreed to defer this meeting until 2022. Proposed by Cllr L Moir, seconded by Cllr W Trewin. The Clerk notified the council that the Annual Parish Meeting needed to be held between the 1<sup>st</sup> March and 31<sup>st</sup> May. Given the coronavirus pandemic the 2021 meeting had to be postponed.</li> </ul> | DSK |
| <b>22</b> | <b>Date of the next Meeting</b> – Tuesday, 16 <sup>th</sup> November 2021   |     |
| <b>23</b> | <b>To close the Meeting.</b> There being no further business the meeting closed at 9.05pm.  |     |

Dated. 16<sup>th</sup> November 2021

Signed.