

South Hill Parish Council – Action list November 2021

Subject to be actioned	Action by	Action taken / response	Action completed
CC to install bus stop plate on post at Golberdon	Clerk	Chased CC twice – last emailed 18.021.2021. Application to be submitted to the next round of the Community Network Highway Budget. Helen Fincham emailed for the £100 required by Cormac.	No
Emergency Plan	CS / LM Clerk	CC Emergency Plan document template now received. Cllrs C Samuel and L Moir are working on a plan for the parish. First Aid training – 25 th October 2021	Draft completed Yes
Recreation Field hire agreements	DSm/DH DH	Agreement for cricket club Hedge trimming	Yes No
Footpaths	AB LM	Maintenance and contact with landowners	Ongoing
Play Area	Clerk	Costs for a new set of swings with two flat seats and one cradle seat.	Nov 2021
Planning Enforcement	DSk/ Clerk	Cases being reported to Cornwall Council and updates given at meetings	Ongoing
Trevigro seat	DH/AB	Seat to be repaired. Materials obtained	No
SHARE Community Orchard	DH/ Clerk	Existing tenancy agreement to be changed and land to be fenced.	Ongoing
Parish Council	DH/DSM Clerk	Draft budget / precept for 2022/2023	Yes
Allotment tenancy	DSK	Review of tenancy agreement and recommended changes	Nov 2021
Remembrance Service – 13 th November 2021	Clerk	Posters to be provided for notice boards	Yes