

## South Hill Parish Council

**Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 16<sup>th</sup> November 2021 at 7.15pm.**

Item No.		Action by
1	<p><b>Councillors present.</b> Cllr D Hicks (Chairman), D Smith (Vice Chairman), Mrs L Moir, A Budd, P Tunnicliffe, Mrs H Curtis, Mrs W Trewin, Mrs C Samuel, D Skelton, G Hardman.</p> <p><b>Also attending.</b> Mrs J Hoskin (Parish Clerk)</p>	
2	<p><b>Public Session and unveiling of a plaque for Mr Tom Brewer in recognition of his service to the parish council and the community for 45 years. (Meeting then closes to the public).</b></p> <p>There were no members of the public present. The unveiling of the plaque was deferred.</p>	
3	<p><b>Apologies for absence.</b> None.</p>	
4	<p><b>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct.</b></p> <p>Cllrs D Skelton and C Samuel declared an interest on Agenda Item 16 BT Openreach.</p> <p>Cllr W Trewin declared an interest on Agenda Item 8a) planning application PA21/10477.</p> <p>Cllr G Hardman declared an interest on Agenda Item 13 Community Orchard / Allotments.</p>	
5	<p><b>Cornwall Council – report from Cllr Sharon Daw.</b> No report received. It was agreed that send a letter to Cllr Daw stating the council missed her presence and Cornwall Council reports asking if this could be reinstated.</p>	Clerk
6	<p><b>Minutes – to approve the Minutes of the Meeting held on the 19<sup>th</sup> October 2021.</b> The Minutes of the Meeting held on the 19<sup>th</sup> October 2021 were approved and signed by the Chairman, proposed by Cllr D Skelton, seconded by Cllr W Trewin and unanimously agreed.</p>	
7	<p><b>Matters Arising.</b></p> <p><b>Item 17 Cornwall Community Land Trust</b> – Cllr D Skelton reported on his attendance at the online seminar and spoke about the CLLT and the provision of housing for local people. The Clerk advised Councillors to look at the CCLT website.</p> <p>From these discussions the council decided to ask Cornwall Housing about the possibility of releasing land adjacent to Moorland View for a potential rural exception site for affordable housing. Enquiries will also be made with CCLT.</p> <p><b>Item 19 review of Parish Council Policies</b> – The Clerk will action the changes identified.</p>	Clerk

		Clerk
<b>8</b>	<p><b>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</b></p> <p><b>a) PA21/10477 Mr &amp; Mrs Ramsden, Manaton Farm, Callington – Householder application for renovations to existing dwelling.</b> Support, proposed by Cllr G Hardman, seconded by Cllr P Tunnicliffe and unanimously agreed. Cllr W Trewin declared an interest and abstained.</p> <p><b>b) Planning matters – to discuss the latest response from Cornwall Council Planning Enforcement in relation to the site at Pine Ridge.</b> The Clerk had contacted the Head of the Enforcement section and requested a meeting. The Chairman outlined the details letter from a neighbour relating to access and reported this was not a parish council matter but asked the parish council to support the new access proposal and offer to attend a site meeting with the highways department.</p> <p><b>c) Enforcement cases –</b> The Clerk will forward information to Cllr D Skelton in relation to Kerney Cottage along with an electronic copy of the enforcement schedule.</p>	Clerk Clerk DH Clerk
<b>9</b>	<p><b>Accounts / Financial Matters.</b></p> <p><b>a) To approve accounts presented for payment.</b> The council unanimously approved the payment of accounts as per the schedule circulated. Proposed by Cllr W Trewin, seconded by Cllr L Moir.</p> <p><b>b) To approve the budget and precept for 2022/2023.</b> Having discussed and made amendments to the proposed budget, the proposal by Cllr W Trewin, seconded by Cllr L Moir for a precept of £9,500 was withdraw and it was agreed to defer this item until the next meeting. Cllr D Smith will circulate the amended budget.</p>	DSm
<b>10</b>	<p><b>Play Area –</b></p> <p><b>a) To receive inspection reports and address any matters identified.</b> Cllr L Moir presented the inspection report.</p> <p><b>b) Costs for a new set of swings (two flat seats and one cradle seat).</b> Cllr L Moir was seeking costs for a new set of swings. Cllr D Skelton suggested the council identify a three year plan, establish what is wanted and how this can be funded. Cllr L Moir will seek ideas from the groups using the hall and field. Cllr D Skelton will produce a formal questionnaire for approval of the parish council at the next meeting.</p>	LM LM DSk
<b>11</b>	<p><b>Recreation Field –</b></p> <p><b>a) To report any matters requiring attention.</b> No matters reported.</p> <p><b>b) To approve the terms for the field hire agreement for the Cheesewring Cricket Club.</b> The Chairman and Cllr D Smith had met representatives from the cricket club. The club were keen to play some friendly matches at Golberdon on Sundays in 2022 and maintain the wicket area of the field. They also offered to help with fencing and netting in preparation for a full season in 2023. They also required the use of the hall facilities.</p>	

	<p>Should any mid-week matches be held, the council to be notified. Risk assessments and public liability insurance were discussed along with the conditions of the agreement with the parish council. It was agreed that a fixed match fee be considered in comparison with the charge made to the football club. Cllr D Smith to complete.</p> <p>Cars to be parked at their own risk. Cllr G Hardman had researched the netting required to protect the hall building and solar panels. The questions was asked about the provision of a net to stop cricket balls going into the road.</p>	DSm
12	<p><b>Footpaths / Public Rights of Way – update on work to be done.</b> Cllr A Budd now had the new posts needed for the paths.</p>	AB
13	<p><b>Community Orchard / Allotments – update on creation of the community orchard and new allotments.</b> Cllr G Hardman declared an interest.</p> <p>The Chairman was consulting with Kivells to have the field business tenancy changed to reflect the land taken away for the community orchard and new allotments. Kivells would also draft a tenancy agreement for the new community orchard / allotment land between the parish council and SHARE. The Clerk asked if planning was required for the change of use for the land. The existing field entrance will be changed to accommodate both tenants.</p>	DH
14	<p><b>Climate Change working group meeting – feedback from the meeting held on the 21<sup>st</sup> October 2021.</b> Cllr D Skelton had circulated notes to Councillors and the Clerk. It was a useful first meeting. A toy swap event had been arranged for the 19<sup>th</sup> December 2021.</p> <p>It was noted that Exeter University were carrying out a study for the South Wests food supply chain and it was proposed by Cllr D Skelton, seconded by Cllr D Smith and unanimously agreed that the parish council expresses an interest. Cllr D Skelton to act on behalf of the parish council and report back.</p>	DSK
15	<p><b>Emergency Plan – update from Cllrs. L Moir and C Samuel.</b> The document had now been finalised. It was agreed that enough copies be printed for distribution to every household in the parish; this being approximately three hundred in number. Cllr L Moir was given to authority to spend up the £100 for this purpose. Cllr D Skelton praised the level of first aid training given. Cllr C Samuel to ask if certificates will be issued.</p>	LM CS
16	<p><b>To resolve that the Parish Council acts as the Legal Entity for a contract with BT for Openreach to provide fibre broadband to Berrio, Egypt, Trewoodloe and nearby properties.</b> Cllrs. D Skelton and C Samuel declared an interest.</p> <p>A draft residents agreement had been circulated by the Chairman along with a copy of the Openreach Contract taken out by the nearby village of Luckett. The Chairman had obtained information from CALC / NALC on the legalities of this in relation to the parish councils' involvement. Questions were raised in relation to any potential liability not covered by the vouchers. Cllr D Skelton stated that the final costs will be identified in January 2022 once Openreach had completed the survey.</p> <p>Councillors agreed in principle to assist with a contract once costs and counter agreements were in place.</p>	

<b>17</b>	<b>Correspondence / reports to be tabled by the Clerk.</b> Noted. Cllr C Samuel offered to provide Cllr Skelton with the name of the person enquiring about an allotment plot.	CS
<b>18</b>	<b>Date of the next Community Network Meeting.</b> January 2022 – date to be confirmed. Notes of the last meeting circulated to Councillors. Cllr D Skelton notified the meeting that an additional speed camera meant visits to the village would now be increased.	
<b>19</b>	<b>Queens Platinum Jubilee 2<sup>nd</sup> – 5<sup>th</sup> June 2022. Should the parish hold an event to commemorate this occasion?</b> Cllr G Hardman suggested that an event in the hall could coincide with the opening of the community orchard and new allotments. The Chairman asked for ideas.	Cllrs
<b>20</b>	<b>Parish Council Asset register – to review the current valuation of assets.</b> The Chairman read an email from CALC relating to assets and values. The Chairman suggested a column be added to the asset register for insurance values. Item deferred until the next meeting.	
<b>21</b>	<b>To note the action list provided by the Clerk – for information only.</b> Noted.	
<b>22</b>	<b>Parish Matters / Any other business and items for the next meeting.</b> <ul style="list-style-type: none"> <li>○ <b>Defibrillator</b> – Councillors agreed that Cllr L Moir obtains two more keys for the defibrillator. Those who attended the first aid training to be given the code for the cabinet although this was made publicly available.</li> <li>○ <b>Brays Shop Notice Board</b> - The Clerk will make enquiries with Linkinhorne Parish Council as to when the new notice board was being fitted.</li> <li>○ <b>Grass Cutting Contracts</b> – Agenda item for the next meeting.</li> </ul>	LM/ CS  Clerk
<b>23</b>	<b>Date of the next Meeting</b> – Tuesday, 21 <sup>st</sup> December 2021.	
<b>24</b>	<b>To close the Meeting.</b> There being no further business the meeting closed at 9.35pm.	

Dated. 21<sup>st</sup> December 2021

Signed.