

South Hill Parish Council – Action list December 2021

Subject to be actioned	Action by	Action taken / response	Action completed
CC to install bus stop plate on post at Golberdon	Clerk	Chased CC twice – last emailed 18.021.2021. Application to be submitted to the next round of the Community Network Highway Budget. Helen Fincham emailed for the £100 required by Cormac.	No
Emergency Plan	CS / LM Clerk	CC Emergency Plan document template now received. Cllrs C Samuel and L Moir are working on a plan for the parish. First Aid training – 25 th October 2021	Yes Yes
Recreation Field hire agreements	DSm/DH DH	Agreement for cricket club Hedge trimming	Yes No
Footpaths	AB LM	Maintenance and contact with landowners	Ongoing
Play Area	Clerk LM HC	Costs for a new set of swings with two flat seats and one cradle seat. Questionnaire available for the public to complete. Enquires into grant funding	Costs being received
Planning Enforcement	DSk/ Clerk	Cases being reported to Cornwall Council and updates given at meetings	Ongoing
Trevigro seat	DH/AB	Seat to be repaired. Materials obtained	No
SHARE Community Orchard	DH/ Clerk	Existing tenancy agreement to be changed and land to be fenced.	Ongoing
Parish Council	DH/DSM Clerk	Draft budget / precept for 2022/2023	Dec 21
Allotment tenancy	DSK	Review of tenancy agreement and recommended changes	Nov 2021
BT Openreach	DH	Parish Council to act as legal entity for BT Openreach to provide fibre broadband in areas of the parish .	Ongoing
Asset Register	DH	Review values	Ongoing