

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 18th January 2022 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Hicks (Chairman), D Smith (Vice Chairman), Mrs C Samuel, Mrs L Moir, G Hardman, Mrs H Curtis, D Skelton.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Public Session (meeting then closes to the public). There were no members of the public present.</p>	
3	<p>Apologies for absence were received from Cllrs. Mrs W Trewin, P Tunnicliffe and A Budd.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct.</p> <p>Cllr G Hardman declared an interest on agenda item 13. Cllr D Skelton declared an interest on agenda items 13 and 17. Cllr C Samuel declared an interest on agenda item 17.</p>	
5	<p>Cornwall Council – report from Cllr Sharon Daw. No report received. The Clerk will ask Cllr S Daw to submit a written report to each parish council meeting if she is unable to attend.</p> <p>The Clerk notified the council that she had obtained the Community Chest grant application form for money towards the Queens Platinum Jubilee celebrations.</p>	Clerk
6	<p>Minutes – to approve the Minutes of the Meeting held on the 21st December 2021.</p> <p>The minutes of the meeting held on the 21st December 2022 were approved and signed by the Chairman; proposed by Cllr L Moir, seconded by Cllr D Smith and unanimously agreed.</p>	
7	<p>Matters Arising. None.</p>	
8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) No applications received.</p> <p>b) Planning matters – update on enforcement matters.</p> <p>The Chairman notified the council that he had not yet visited the site at Pine Ridge with Cllr P Tunnicliffe.</p> <p>Cllr D Skelton reported that the Cornwall Council enforcement section had closed the case EN20/01591 relating to a site near Lansugle. The council decided to raise further questions about the site.</p>	Clerk

9	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts circulated by the Clerk. It was proposed by Cllr L Moir, seconded by Cllr D Smith and unanimously agreed the accounts as circulated by the Clerk be paid, along with two additional payments to South West Water and one payment to Cornwall Council.</p>	
10	<p>Play Area –</p> <p>a) To receive inspection reports and address any matters identified. Cllr L Moir presented her inspection report highlighting a screw had been replaced on a wooden item of equipment and the willow had been trimmed. The Chairman and Clerk confirmed the tree inspection would be carried out on the 11th March 2022.</p> <p>Cllr H Curtis stated that feedback from the questionnaire on suggestions for new equipment was pleasing. An appointment had been made with a play equipment provider to look at the site. Further copies of the questionnaire were being distributed with the Emergency Plan.</p>	
11	<p>Recreation Field –</p> <p>a) To report any matters requiring attention. The contractor had been reminded to trim the boundary hedges.</p> <p>b) Grass cutting contract for the next contract year. The contractor had been sent out to three contractors and was available to others.</p>	
12	<p>Footpaths / Public Rights of Way – update on work to be done. Nothing to report.</p>	
13	<p>Community Orchard / Allotments – update on creation of the community orchard and new allotments. Cllrs. D Skelton and G Hardman declared an interest. The Chairman notified the meeting that amendments had been made to the tenancy for SHARE and was currently with the land agent to finalise the details. It was agreed that the final draft be circulated to Councillors once received, and then issued. SHARE were requiring a 25 year lease.</p> <p>Cllr G Hardman spoke about planting for the 420 trees gifted from the Woodland Trust and it was hoped volunteers would come forward for this work. The apple tress had not yet been purchased.</p> <p>Cllr G Hardman stated the hedge needed to be up-righted.</p> <p>The current tenancy for the field will be changed accordingly, removing the section of land that would accommodate the orchard and new allotments. The boundary fence was to be amended.</p> <p>It was agreed the charge for the SHARE allotment be £30.00 per year, proposed by Cllr L Moir, seconded by Cllr C Samuel and agreed by the majority. Cllrs. D Skelton and G Hardman abstained. Cllr D Smith recommended this agreement be reviewed on an annual basis with the option to apply an increase of no more that 5%.</p>	
14	<p>Allotments – to review the details of the allotment tenancy.</p> <p>The current allotment tenancies for the existing plots was approved with the additional wording that a tenant with multiple plots must be prepared to relinquish a plot subject to demand and being given 12 months’ notice.</p> <p>Cllr C Samuel who oversees the allotments stated that demand was currently not high and the waiting list did not hold enough names to fill the six new plots that were being created.</p>	

	It was agreed that half plots would not be offered. Allotment tenancy renewals will be sent out in February 2022.	Clerk
15	Climate Change working group – update on future plans to address climate change. Nothing to report. Cllr D Skelton highlighted the current cost of living and felt the group may be able to offer help to parishioners.	
16	Emergency Plan – update from Cllrs. L Moir and C Samuel on the distribution of the plan. Copies of the plan had now been printed and Cllrs L Moir and C Samuel were organising distribution to every household in the parish. A copy of the plan will be placed on the parish council website.	LM/ CS Clerk
17	Update on BT Openreach to the provision of fibre broadband to Berrio, Epypt, Trewoodloe and nearby properties and draft agreement. BT Openreach were carrying out the survey. The Chairman reiterated the advice from CALC but this raised no concerns.	
18	Correspondence / reports to be tabled by the Clerk. Noted. A letter concerning the recent first aid training course had been addressed and it was felt recent discussions about the provision of a defibrillator had been misunderstood and the conversation related to the provision of a new defibrillator at Bray Shop (in conjunction with Stoke Climsland and Linkinhorne Parish Councils).	
19	Date of the next Community Network Meeting – 20mph speed limit review and roll out by Community Networks. The next meeting was being held on the 20 th January 2022.	
20	School transport – to report on the appeal hearing by residents. The “cut off” distance for the provision of free school transport provided by Cornwall Council was noted. Three miles for secondary schools and two miles for primary schools. The route from Callington to Maders was acceptable but the route from Maders to Golberdon was unsuitable for pedestrians and safety was paramount. The question was asked as to why the school bus was not better used and this was probably reflected by the cost that parents were expected to pay should their child / children not be eligible for free transport. Cllr D Skelton notified the council that Cornwall Councillor Cllr S Daw was addressing resident’s concerns with the portfolio holder for transport. The Clerk will ask Cllr Daw to provide some feedback to the parish council.	Clerk
21	Queens Platinum Jubilee 2nd – 5th June 2022. To further discuss any plans for a Jubilee event. Cllrs L Moir and C Samuel were forming a committee and looking at funding / options for a jubilee celebration. A jubilee handout seeking suggestions had been printed and would be circulated with the emergency plan. A public meeting had also been arranged for the 7 th February 2022 at 7.00pm in the parish hall to gauge interest.	

22	Parish Council Asset Register – to receive an amended draft from Cllr D Skelton. Cllr D Skelton presented the amended asset register. The council agreed to “write off” one table.	
23	Proposals for an affordable housing scheme in Golberdon – update from Cornwall Council Housing and CCLT. The Clerk was corresponding with Cornwall Housing about the site in Golberdon and awaited a reply. A representative from CCLT was happy to visit the council in February / March or when confirmation of a site was available.	
24	To note the action list provided by the Clerk – for information only. Noted.	
25	Parish Matters / Any other business and items for the next meeting. Report on dogs barking in the Berrio area of the parish. The Chairman had spoken to the lady concerned and the Cornwall Council dog warden. The Clerk had also provided the complainant with the dog wardens details. A diary needed to be kept of incidents before the dog warden would visit. Cllr D Smith stated that residents should contact the RSPCA if they had welfare concerns for animals. Remembrance Wreath – It was agreed the wreath be taken down and kept for the 2022 service. Cllr H Curtis offered to remove the overgrown hazel from the bank around the memorial.	
26	Date of the next Meeting – Tuesday, 15 th February 2022.	
27	To close the Meeting. There being no further business the meeting closed at 9.15pm.	

Dated.15th February 2022

Signed