

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 21st December 2021 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Hicks (Chairman), D Smith (Vice Chairman), Mrs C Samuel, Mrs L Moir, Mrs H Curtis, P Tunnicliffe, D Skelton, G Hardman.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Public Session (meeting then closes to the public). Unveiling of the plaque for Mr Tom Brewer in recognition of his service to the parish council and the community for 45 years. The Council met at 7.15pm along with Mr Tom Brewer and seven members of the public to unveil a plaque situated inside the hall to recognise Mr Brewers work as a councillor and parishioner for over 45 years. The applicants for planning application PA21/10544 (Item 8a) had attended to answer any questions in relation to their proposals.</p> <p>(Members of the public left the meeting – the parish council meeting started at 7.30pm).</p>	
3	<p>Apologies for absence were received from Cllrs. Mrs W Trewin and A Budd.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr D Skelton declared an interest on agenda items 13 and 16. Cllr D Skelton was granted a dispensation to speak under item 16. Cllrs C Samuel declared an interest under agenda item 16. Cllr G Hardman declared an interest under agenda item 13.</p>	
5	<p>Cornwall Council – report from Cllr Sharon Daw. No report received.</p>	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 16th November 2021. Cllr D Skelton questioned his amendments to the minutes. Cllr D Smith stated everyone had seen the second draft of the minutes and proposed they be approved. This was seconded by Cllr L Moir and agreed by the majority. Cllr D Skelton abstained.</p>	
7	<p>Matters Arising. None.</p>	
8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p style="padding-left: 20px;">a) PA21/10544 Mrs D Slater, Trewolland, Trevigro -Change of use from an outbuilding to living accommodation for elderly relative. Some councillors had visited the site. It was proposed by Cllr H Curtis seconded by Cllr P Tunnicliffe and unanimously agreed the application be</p>	

	<p>supported. Cllr D Skelton added the comment that owing to the size of the building the property should remain as one dwelling in perpetuity.</p> <p>b) Planning matters – update on planning enforcement matters, if available. The Chairman read an email received from Mr Drew (Cornwall Council Planning Enforcement) dated 19th November 2021. Cllr D Smith proposed a new enforcement case be raised for the fourth caravan that remained under planning regulations until July 2022. Following a discussion it was established the property was under new ownership and Cllrs D Hicks and P Tunnicliffe offered to speak to the owners.</p>	DH/PT
9	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts presented for payment. It was proposed by Cllr H Curtis, seconded by Cllr D Skelton and unanimously agreed the accounts be paid. Cllr D Skelton asked if councillors could have a list of accounts to date.</p> <p>b) To approve the budget and precept for 2022/2023. Cllr D Skelton questioned why the precept budget was not on the website. Cllr D Smith and P Tunnicliffe stated it should be discussed and approved by the parish council before being published. Following a discussion, it was proposed by Cllr D Skelton, seconded by Cllr P Tunnicliffe and unanimously agreed the precept for 2022/2023 be £7,500; a reduction of £2,000 on the current precept.</p> <p>c) To consider funding one third of the cost for a defibrillator for Bray Shop along with Stoke Climsland and Linkinhorne Parish Councils. The Council agreed in principle to fund one third of the annual maintenance costs and question where funding was being obtained to purchase the defibrillator.</p> <p>d) To consider an estimate of £200 to have doors fitted to the new notice board at Bray Shop and decide if the parish council wishes to pay one third of the costs. The council unanimously agreed to support one third of the cost of £200 for the provision of doors. Proposed by Cllr L Moir, seconded by Cllr P Tunnicliffe.</p>	<p>Clerk</p> <p>Clerk</p>
10	<p>Play Area –</p> <p>a) To receive inspection reports and address any matters identified. Cllr L Moir presented her inspection reports. Rot has started to appear on the inside of the tractor and some other equipment.</p> <p>b) Grass cutting work for the next contract year. Cllr D Smith confirmed the costs for the strimming work were under the £1,000 limit so tendering was not required. The Chairman reported the current contractor would continue to trim the play area for £40 a cut including work to cut back the hedge when required. It was proposed by Cllr H Curtis, seconded by Cllr L Moir and unanimously agreed to ask the current contractor to continue.</p> <p>c) New play equipment. Cllr H Curtis was investigating the funding sources for new play equipment. A questionnaire had been produced by Cllr D</p>	

	Skelton and information published in the South Hill Connection to seek the public's view on the type of equipment they would like to have in the play area. Cllr H Curtis had attended two local events in the hall and obtained 22 completed questionnaires, the favourite being a zip wire.	
11	<p>Recreation Field –</p> <p>a) To report any matters requiring attention. No matters reported.</p> <p>b) To review the grass cutting contract for the next contract year. The current contract had been amended to allow the contractor to cut the grass more often than specified and this worked well. It was recommended the frequency of cuts be once every two weeks from the 1st March until the 31st October with the parish council reserving the right to authorise additional cuts or less cuts during a dry season, if required. The grass to be no longer than 30mm. tenders to be obtained by the end of 31st January 2021.</p>	Clerk
12	Footpaths / Public Rights of Way – update on work to be done. Nothing to report.	
13	Community Orchard / Allotments – update on creation of the community orchard and new allotments. The Chairman reported the agreement was being drafted. The parish council's standard allotment agreement will be offered to SHARE.	
14	<p>Climate Change working group meeting – update from group.</p> <p>Cllr D Skelton had completed the Exeter University interview that focused on public procurement. The recent toy swap had proved a success with over 300 items being donated and half swapped. Surplus toys had been donated to the Oxfam and Salvation Army charities in Tavistock and textiles were given to the fire station. £55.00 in donations had been received and passed to the parish council. The parish council will pay for the room hire.</p> <p>The next meeting of the Climate Change working group will be held in the Spring of 2022.</p>	
15	Emergency Plan – update from Cllrs. L Moir and C Samuel. Cllr L Moir notified the meeting that copies of the plan were being printed and will be available in January 2022 for distribution. The cost being £75.00	
16	<p>Update on BT, for Openreach to provide fibre broadband to Berrio, Egypt, Trewoodloe and nearby properties.</p> <p>The draft agreement as circulated was approved and will be signed by the Chairman and Vice Chairman. Proposed by Cllr G Hardman, seconded by Cllr P Tunnicliffe and agreed by the majority. Cllrs D Skelton and C Samuel abstained. It was hoped the BT contract would be available by the 10th January 2022.</p>	
17	Correspondence / reports to be tabled by the Clerk. Noted.	
18	Date of the next Community Network Meeting. Meeting date not confirmed.	

19	Queens Platinum Jubilee 2nd – 5th June 2022. Should the parish hold an event to commemorate this occasion? Cllr G Hardman suggested the jubilee is celebrated in conjunction with the official opening of the community orchard. A party in the playing field / hall was also recommended. Cornwall Councillor S Daw had offered funding towards a celebration event.	
20	Parish Council Asset register p to review the current valuation of assets / insurance values. The Chairman had circulated the asset register to Councillors. Cllr D Skelton felt the register should be amended and offered to produce another draft that included costs for the original play equipment and circulate to Councillors before the next meeting.	DSk
21	To agree to invite CCLT to attend a meeting in January / February 2022 and pursue land available for an affordable housing site in Golberdon. The Clerk had contacted Cornwall Housing who had requested a location plan. It was hoped that Cornwall Council would reply by January 2022 and CCLT could be invited to meet Councillors in February 2022.	Clerk
22	To note the public consultation for the review of the toll charges for the Tamar bridge and decide if the Parish Council wish to submit a response. Following a discussion the Council agreed to make “no comment” on the consultation.	
23	To note the action list provided by the Clerk – for information only. Noted.	
24	Parish Matters / Any other business and items for the next meeting. <ul style="list-style-type: none"> ○ Tree survey – Cllr Skelton highlighted the length of time since the last tree survey (recreation field) was completed. It was agreed to ask Jason Bellenger to return in February 2022 to reinspect the trees. ○ Allotments – The allotment tenancy agreement to be reviewed (next agenda) ○ Councillors Code of Conduct Training – Cllrs. G Hardman and H Curtis had attended the recent online training event presented by CALC and advised councillors to provide their own personal email address for the parish council should others have access to their current emails, highlighting the sensitivity of information that may be received. Some councillors had specific email address for the parish council and others were encouraged to use the same format if they wished to do the same. ○ 20mph speed limit – Item for the next agenda. ○ School transport – Cllr D Skelton asked that an item be placed on the agenda for the next meeting concerning the school transport appeal hearing on behalf of residents. 	Clerk Clerk Clerk Clerk
25	Date of the next Meeting – Tuesday, 18 th January 2022.	
26	To close the Meeting. There being no further business the meeting closed at 9.20pm.	