

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 15th February 2022 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. D Hicks (Chairman), D Smith (Vice Chairman), A Budd, Mrs L Moir, P Tunnicliffe, D Skelton, Mrs H Curtis, Mrs W Trewin, G Hardman.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) One member of the public on behalf of South Hill Connection.</p>	
2	<p>Public Session (meeting then closes to the public). The Chairman opened the meeting and invited the member of the public to address the council if they so wished.</p> <p>The representative from South Hill Connection had been in email correspondence with the Chairman about the publication of names and contact numbers for those who had carried out the recent first aid training as part of the formation of the Emergency Plan. Questions were asked about the process taken regarding the course. Cllr D Smith stated the parish council needed to analyse the queries raised and would collate a written response after it had been discussed at the next PC meeting</p> <p style="text-align: right;">(The lady left the meeting at 7.45pm)</p>	
3	<p>Apologies for absence were received from Cllr Mrs C Samuel.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declaration of interest. To advise of any dispensation to be granted in line with the Code of Conduct.</p> <p>Cllr G Hardman declared an interest on agenda item 13. Cllr D Skelton declared an interest on agenda items 13 and 17.</p> <p>Cllr D Skelton questioned the publication of Councillors Declarations on the Cornwall Council website and his opinion of declaring interests at meetings. The Clerk and Cllr G Hardman confirmed that in their opinion Councillors were still required to declare interests at meetings; this being the reason why the item was placed on every agenda.</p>	
5	<p>Cornwall Council – report from Cllr Sharon Daw to include feedback on the school transport plan. No report received. The Chairman has spoken with Cllr Daw and she had hoped to come along to the meeting.</p>	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 18th January 2022.</p> <p>The minutes of the meeting held on the 18th January 2022 were approved following an amendment to Item 21 and were signed by the Chairman; proposed by Cllr L Moir seconded by Cllr P Tunnicliffe and unanimously agreed.</p>	
7	<p>Matters Arising except matters listed below. None.</p>	

8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) PA22/00962 Wagmuggle, Mornick – Proposed barn conversion and extension to form a one bed holiday flat. Having only received the application today, Councillors were asked to look at the application in relation to the first application for this site and report back to the parish clerk. Should there be a difference of opinion the application will be brought back to the next meeting.</p> <p>b) Planning matters – update on enforcement matters, if available. Nothing to report. A visit to Pine Ridge was still being planned.</p>	Cllrs
9	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts presented for payment. It was proposed by Cllr W Trewin, seconded by Cllr P Tunncliffe and unanimously agreed the accounts be paid.</p> <p>b) Appointment of Auditor for the 2021/2022 accounts. It was agreed the council remains with the current auditor.</p>	
10	<p>Play Area –</p> <p>a) To receive inspection reports and address any matters identified. Cllr Moir reported there were no matters identified from recent inspections.</p> <p>b) Update on the costs for new play equipment and funding available. Cllr Curtis had submitted a grant application for lottery funding. Upon the outcome of the funding application we shall be able to decide which equipment we can afford then we will be able to put it out for tender</p>	HC
11	<p>Recreation Field –</p> <p>a) To report any matters requiring attention. No matters reported.</p> <p>b) To open the grass cutting tenders and appoint a contractor for the work. The tenders were opened and Councillors resolved to accept tender B, proposed by Cllr D Smith, seconded by Cllr L Moir and unanimously agreed.</p> <p>c) Boundary hedges. The hedges had been trimmed although work alongside the area by the ditch was to be completed. Cllr D Skelton stated the contractors driver had not been given direct instructions on the work required.</p>	
12	<p>Footpaths / Public Rights of Way – update on work to be done. Cllr A Budd informed the meeting that planned work would be carried out once the weather and daylight evenings improved. Cllr Budd would circulate the spreadsheet. Councillors offered to look at this and select any jobs they could help with.</p>	
13	<p>Community Orchard / Allotments – update on creation of the community orchard. To approve the Community Orchard agreement to be issued to SHARE.</p>	

	<p>Cllrs. G Hardman and D Skelton left the meeting for this item.</p> <p>The final draft had now been agreed by SHARE and the parish council agreed the same. Proposed by Cllr L Moir, seconded by Cllr Curtis and unanimously agreed.</p> <p>The Chairman will ask Kivells to amend the FBT tenancy with Mr Jasper</p>	DH
14	<p>Allotments – update on the renewal of tenancies from 1st April 2022. The tenancy renewals for the existing plots were being issued.</p> <p>The new allotments at the Community Orchard the Council will prepare the plots as and when necessary</p> <p>Some bamboo shoots would be required for the jubilee celebration bug hotels Cllr Skelton asked to be able to use some shoots from the wild growing bamboo for securing rabbit guards</p>	Clerk GH
15	<p>Climate Change working group – update on plans to address climate change.</p> <p>Cllr Skelton reported the group were obtaining information from Community Energy Plus and advice on sustainable homes.</p>	DSk
16	<p>Emergency Plan – update from Cllrs. L Moir and C Samuel on distribution and feedback. Cllr W Trewin congratulated Cllrs L Moir and C Samuel on the production and distribution of the emergency plan. It was noted that the point of the exercise in producing an emergency plan was to collate information and services that could be used in an “out of the normal” situation. During a current day to day situation the public could access the usual services in relation to power cuts, A & E etc.</p> <p>Feedback being received indicated that parishioners found the document very helpful.</p> <p>The Clerk had put the Emergency Plan on the website.</p>	
17	<p>Update on BT Openreach for provision of fibre broadband to Berrio, Epypt, Trewoodle and nearby properties and draft agreement. BT had now carried out the survey and it was hoped the quotation would be received by Easter 2022.</p>	
18	<p>Correspondence / reports to be tabled by the Clerk. Noted.</p> <p>Cllr Skelton offered to analyse the data from the mobile speed camera, once received. He also requested copies of correspondence from several months ago</p>	DSk
19	<p>Date of the next Community Network Meeting – to be confirmed. The next meeting was being held on the 21st April 2022.</p> <p>Cllr Skelton notified the meeting that the Community Network Highways budget for the next financial year had been cut leaving Cllr Daw with an amount of £11,500 for five parishes, and that the outstanding request for the Bus Stop sign should be applied for</p> <p>Councillors were asked to send any requests to the Clerk.</p>	Cllrs.
20	<p>Queens Platinum Jubilee 2nd – 5th June 2022. To further discuss any plans for a Jubilee event. A public meeting held on the 7th February 2022 had provided some productive ideas for jubilee celebrations. The lighting of a beacon was being done at Kit Hill. Activities for all age groups would be planned around the opening of the Community Orchard and a live band had been booked for the evening party. Fancy dress and a pudding competition would also be held and food provided for the various events. A fun cricket match would be held on the Sunday. The council were happy with the plans being made and would financially</p>	

	support the weekend, if needed. Proposed by Cllr D Smith, seconded by Cllr H Curtis and unanimously agreed.	
21	Parish Council Asset register – to receive the final draft from Cllr D Skelton. Cllr Skelton continued to finalise the asset register.	
22	Proposals for an affordable housing scheme in Golberdon – update from Cornwall Council Housing. CCLT to attend a future meeting. The Clerk was in contact with Cornwall Council regarding the land identified for a potential site, along with CCLT who would come along and speak to councillors at a later date.	Clerk
23	To note the action list provided by the Clerk – for information only. Noted.	
24	<p>Parish Matters / Any other business and items for the next meeting.</p> <ul style="list-style-type: none"> ○ CALC finance training – Cllr Skelton was happy to attend any of these events. ○ Clerk to enquire from Calc – what training is available for councillors ○ Parish Hall Constitution – Matters had been raised at a recent hall meeting about the constitution of the committee that dated back to 1965. It was agreed that if matters relating to either the hall or it’s committee / trustees were being affected by this, then the parish council needed to review it. Cllr Smith stated that South Hill was a small parish and it’s organisations and people needed to work amicably together. ○ Parish Council policies – Cllr Skelton reminded coucillors the adopted Code of Conduct may not be the final version given that CALC had questioned some of the wording with Cornwall Council. The Clerk will confirm. Cllr Skelton also said the financial regulations needed updating. ○ Untrimmed hedges – Cllr D Smith offered to contact a landowner in his vicinity of the parish to remind them of their duties to trim roadside hedges. 	PC Clerk DSm
25	Date of the next Meeting – Tuesday, 15 th March 2021	
26	To close the Meeting. There being no further business the meeting closed at 9.25pm.	

Dated 15th March 2022

Signed