

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 18th October 2022 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Smith (Chairman), Mrs C Samuel (Vice Chairman), D Hicks, P Tunnicliffe, Mrs W Trewin, Mrs H Curtis, D Skelton, A Budd.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Two members of the public.</p>	
2	<p>Public Session (meeting then closes to the public). The Chairman opened the meeting and invited the members of the public to address the council if they so wished.</p> <ul style="list-style-type: none"> ○ Andrew Price (Park Life South West CIC) had been invited to attend to report on the treatment of Japanese Knotweed. Andrew also spoke about biodiversity and offered to discuss a management plan and any modifications that could be actioned by the parish council to address this. 	
3	<p>Apologies for absence were received from Cllrs. Mrs L Moir, G Hardman.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. None declared at this stage of the meeting.</p>	
5	<p>Cornwall Council – report from Cllr Sharon Daw. No report received. It was proposed by Cllr Hicks, seconded by Cllr Skelton and unanimously agreed the Clerk contacts Cllr Linda Taylor (Cornwall Councillor and Leader of the Conservative Party) to request Cllr Daws attends meetings of the parish council or sends a report.</p>	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 27th September 2022. The minutes of the meeting held on the 27th September 2022 were approved and signed by the Chairman, proposed by Cllr Trewin, seconded by Cllr Curtis and unanimously agreed by those who attended the meeting.</p>	
7	<p>Matters Arising except matters listed below. None.</p>	
8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <ul style="list-style-type: none"> a) No applications received. b) Planning matters – update on enforcement matters, if available. Nothing to report. 	
9	<p>Accounts / Financial Matters.</p> <ul style="list-style-type: none"> a) To approve accounts presented for payment. It was proposed by Cllr Skelton, seconded by Cllr Tunnicliffe and agreed the accounts be paid. Cllr Trewin declared an interest and abstained. The council also agreed to reimburse Parklife South West CIC for usage of their equipment during 	

	<p>work at the recreation field. The cost being £24.00.</p> <table border="1"> <tr> <td>BACS</td> <td>J Hoskin – Clerks payment plus expenses September 2022</td> <td>£ 194.48</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 46.12</td> </tr> <tr> <td>BACS</td> <td>Parklife SW CIC Ltd – equipment use</td> <td>£ 24.00</td> </tr> </table> <p>b) Precept – Councillors to consider projects for the 2023/2024 precept. The precept will be considered at the November meeting.</p> <p>c) To consider a request from the Hall Committee to fund a water butt. It was noted the WI no longer needed the water butt. No further action.</p> <p>d) Semi-annual budget review. Cllr Smith reported on the semi-annual budget review and the predicted year end balance. Costs for the bi-annual tree survey to be built in. Cllr Smith will circulate this information to Councillors.</p>	BACS	J Hoskin – Clerks payment plus expenses September 2022	£ 194.48	Cheque	HMRC	£ 46.12	BACS	Parklife SW CIC Ltd – equipment use	£ 24.00	DSm
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10	<p>Play Area –</p> <p>a) To receive inspection reports and address any matters identified. Cllr Moir had completed the inspection report. The tables were being moved, there was evidence of moles on the site and rubbish had been picked up. Cllr Budd offered to speak to the lady about weaving the willow.</p> <p>b) Update on costs for new play equipment and funding application. Cllr Curtis will obtain costs for a new set of swings.</p> <p>c) To report the outcome of the Councillors site meeting to look at the work identified in the tree survey report. Nothing to report.</p>	AB HC									
11	<p>Recreation Field –</p> <p>a) To report any matters requiring attention. Cllr Smith will contact Callington Colts requesting their annual payment. The Cheesewring Cricket Club had not been in contact but had received the draft agreement for next year’s season. The council also required their risk assessment.</p> <p>b) To discuss the ditch between the recreation field and adjacent property and identify any work required. The problems caused by the ditch between the field and the adjacent property were identified. Cllr Curtis offered to speak to Andrew Price (Park Life South West CIC) to establish a management plan for wilding this area of the field. It was noted a tractor and trimmer were unable to reach the last section of the hedge owing to the width of the ditch and it had become overgrown. Work was required to remove overgrown plants including the roots. Cllr Smith offered to speak with the adjacent landowner. A local contractor will trim the remaining hedges around the field and roadside boundaries.</p> <p>c) Parking in the hall car park for those using the play area and recreation field and to look at options to extend the parking area. Parking problems and how vehicles parked was discussed. Vehicles could park on the grass</p>	DSm DSm									

	<p>at the lower end of the field adjacent to the car park, but this may cause problems with drivers being blocked in. It was agreed to review this again in the future, if needed.</p> <p>d) To discuss potential changes for recreation area maintenance. Discussed under Item 2 of this meeting.</p>	
12	<p>Footpaths / Public Rights of Way – update on work to be done. Cllrs Smith and Tunnicliffe had inspected a blocked path near Woodland Lodge / Woodland House (closer to the lodge). A new post was to be installed. The landowner will be informed, asked not to obstruct the path and given advice on how to apply for a diversion order. A letter will be sent.</p> <p>Cllrs Skelton and Tunnicliffe had completed some work on a stile. Cllr Tunnicliffe outlined the CC Local Maintenance Agreement for 2023/2024.</p>	PT/ Clerk
13	<p>Parish Council Field, Golberdon – to note the completion of the fencing. The fencing work had been completed. Stone hedging was to be completed around the gate posts. Cllr A Budd to source a contractor for this work. Cllrs Skelton and Hicks were thanked for the work.</p>	AB
14	<p>Defibrillator – to confirm costs for a new defibrillator from Community Heartbeat Trust. Cllr Curtis provided final information and costs. It was proposed by Cllr Hicks, seconded by Cllr Tunnicliffe and unanimously agreed a new defibrillator be purchased from Community Heartbeat Trust. Costs to be met by the Solar fund. Cllr Curtis suggested neighbouring parishes could be asked to join the training and costs divided between the parishes.</p>	HC
15	<p>Climate Change working group – update on plans to address climate change. No meetings held. Cllr Skelton had circulated information. Agreed to place the costs of a thermal imaging camera on the agenda for the next meeting and how this might be used.</p>	Clerk
16	<p>Update on the BT Openreach for provision of broadband to Berrio, Epyt, Trewoodloe and nearby properties. The contract had been signed and returned to BT Openreach. The Clerk will copy the contract to Cllr Smith, Cllr Skelton and Ivan Callanan.</p>	Clerk
17	<p>Correspondence / reports to be tabled by the Clerk. Noted. Cllr Skelton requested a list for the last meeting.</p>	
18	<p>Date of the next Community Network Meeting – 13th October 2022. Requests for the 2023/2024 Community Network Highway Scheme to be submitted by the end of October. It was noted the mobile speed camera did not indicate the speed vehicles were travelling. It was noted that Cornwall Council were carrying out a review to reduce the number of Community Networks in the county.</p>	
19	<p>Affordable Housing – proposals for an affordable housing scheme in Golberdon - history of the site and the way forward. Cllr Curtis suggested the decision to fund a housing need survey (£142) be deferred until the precept meeting. An</p>	

	application could be made to the Cornwall Councillors Community Chest Fund to pay for this. It was agreed that Mr John Pollard be invited to attend a future meeting to give a history of the site in Golberdon.	Clerk
20	Granite Trough – to discuss the granite trough (half cider press) removed from just below Lamberts Well during the recent highway drainage works and decide on its' future location. Cllr Smith reported on the site meeting with Cormac. Councillors preferred the trough be returned to it's original position.	Clerk
21	To receive a report from the parish council representative on the parish hall committee. The new committee and recent resignations from this organisation were noted. It was noted that a meeting was being arranged to reaffirm the hall committee.	
	At this point of the meeting it was proposed by Cllr Skelton, seconded by Cllr Tunncliffe and unanimously agreed the meeting be extended by 30 minutes until 10.00pm.	
22	To review the Parish Council policies – Standing Orders and Complaints procedure, as circulated. The policies had been circulated by the Clerk. Agreed that Councillors look at these before the next meeting. Cllr Smith had circulated the Complaints Procedure. Cllr Skelton also asked for the final Code of Conduct documents be approved.	Cllrs.
23	To note the action list provided by the Clerk – for information only. Noted.	
24	Parish Matters / Any other business and items for the next meeting. <ul style="list-style-type: none"> ○ Remembrance Service 12th November 2022. Arrangements had been made for the Remembrance Service. It was agreed to give the Royal British Legion a donation of £25.00 	
25	Date of the next Meeting – Tuesday, 15th November 2022.	
26	To close the Meeting. There being non further business the meeting closed at 9.40pm.	

Dated. 15th November 2022

Signed