

## South Hill Parish Council

**Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 15<sup>th</sup> November 2022 at 7.30pm.**

Item No.		Action by
1	<p><b>Councillors present.</b> Cllrs. D Smith (Chairman), Mrs C Samuel (Vice Chairman), A Budd, G Hardman, Mrs W Trewin, D Skelton, Mrs H Curtis, P Tunnicliffe, D Hicks.</p> <p><b>Also attending.</b> Mrs J Hoskin (Parish Clerk)</p>	
2	<p><b>Public Session (meeting then closes to the public).</b> There were no members of the public present.</p>	
3	<p><b>Apologies for absence.</b> None.</p> <p><b>Resignation</b> – At this point of the meeting the Chairman notified the Council of the resignation of Cllr Liz Moir who had moved out of the parish. The Clerk had thanked Liz for her work on the parish council and will now advise Cornwall Council of the casual vacancy.</p>	Clerk
4	<p><b>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct.</b> Cllr Samuel declared an interest on Agenda Item 16 – BT Openreach. Cllrs Hicks and Trewin declared an interest on Agenda Item 9 – Accounts. Cllrs Hardman and Skelton declared an interest on Agenda Item 14 – Climate Change working group.</p>	
5	<p><b>Cornwall Council – report from Cllr Sharon Daw.</b> No report received. It was noted that other parishes within the Cornwall Councillors ward had expressed their disappointment at Cllrs Daws non-attendance at meetings. South Hill councillors agreed to join other councils in this matter.</p>	
6	<p><b>Minutes – to approve the Minutes of the Meeting held on the 18<sup>th</sup> October 2022.</b> The minutes of the meeting held on the 18<sup>th</sup> October 2022 were approved and signed by the Chairman following an amendment to Item 21 (the word public being deleted). Proposed by Cllr Hicks, seconded by Cllr Trewin and agreed by the majority. Cllr Skelton abstained.</p>	
7	<p><b>Matters Arising except matters listed below.</b></p> <p><b>Item 9d) Semi-annual budget review.</b> Cllr Hardman had not been privy to this conversation having not been at the meeting. The Chairman had not completed the final draft to circulate to councillors.</p> <p><b>Item 11b) To discuss the ditch between the recreation field and adjacent property and identify any work required.</b> Cllr Curtis reported that Andrew Price (Parklife Southwest CIC) had walked around the recreation field and was putting together some ideas for the council to consider along with his views to only cut the inside boundary hedges every other year. One received, the report will be circulated and discussed at the January 2023 meeting. Cllr Skelton had asked the</p>	

	<p>contractor to go ahead with the cutting of the hedges this year and asked to be notified if there were any changes to be made. Following a discussion it was proposed by Cllr Hardman, seconded by Cllr Budd and unanimously agreed that the council choose one hedge not to be trimmed this year. It was decided to leave the hedge adjacent to Tregonnett.</p> <p><b>Item 21 – Granite trough (half cider press).</b> Cormac had been contacted in relation to the return of the trough and other issues following completion of the work.</p>	DSk																																	
8	<p><b>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</b></p> <p>a) <b>PA22/09208 Mr D Scantlebury, DS Developments, Glebe Farm, South Hill – Non material amendment in relation to decision notice PA19/07878 dated 20.01.2020 to introduce an additional room over the garage for a home office.</b> No objections, proposed by Cllr Hardman, seconded by Cllr Tunnicliffe and unanimously agreed.</p> <p>b) <b>Planning matters – update on enforcement matters, if available.</b> Cllr Skelton notified the meeting that nothing further had been done about the situation at Pine Ridge (a new case reported in June 2022); and an enforcement notice had only just been issued to Kerney Cottage.</p>																																		
9	<p><b>Accounts / Financial Matters.</b></p> <p>a) <b>To approve accounts circulated by the Clerk.</b> The council approved the accounts presented by the Clerk. Proposed by Cllr Smith, seconded by Cllr Curtis and unanimously agreed.</p> <table border="1"> <tr> <td>BACS</td> <td>J Hoskin – Clerks payment plus expenses October 2022</td> <td>£ 194.48</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 46.12</td> </tr> <tr> <td>BACS</td> <td>Mrs W Trewin – reimbursement for Golden Wedding card and flowers (agreed October 2022) Clemerson</td> <td>£ 14.99</td> </tr> <tr> <td>BACS</td> <td>Cornwall Association Local Councils – finance training Cllr Skelton 28.04.22</td> <td>£ 36.00</td> </tr> <tr> <td>BACS</td> <td>Mrs W Trewin – reimbursement for Golden Wedding card and flowers – Gorman</td> <td>£ 11.49</td> </tr> <tr> <td>BACS</td> <td>Mrs L Moir – preservative and hinge / bolts for play area</td> <td>£ 51.19</td> </tr> <tr> <td>Cheque</td> <td>Elaine Taundry – supply wreath in memory of Queen Elizabeth II</td> <td>£ 140.00</td> </tr> <tr> <td>BACS</td> <td>G Crabb – cutting play area and around hall 2022</td> <td>£ 710.00</td> </tr> <tr> <td>BACS</td> <td>D Hicks – reimbursement of costs for fencing materials (new allotments) and seat ends</td> <td>£ 764.80</td> </tr> <tr> <td>Cheque</td> <td>Royal British Legion Poppy Appeal (donation agreed October 2022)</td> <td>£ 25.00</td> </tr> <tr> <td>BACS</td> <td>South West Water x 2 for fields.</td> <td>£ 26.93</td> </tr> </table> <p>Cllr Skelton quoted the requirement for periodic cross checking of the accounts as referenced in the councils financial regulations. Cllr Hardman offered to carry out this task. The Chairman did sign all payments / invoices each month.</p>	BACS	J Hoskin – Clerks payment plus expenses October 2022	£ 194.48	Cheque	HMRC	£ 46.12	BACS	Mrs W Trewin – reimbursement for Golden Wedding card and flowers (agreed October 2022) Clemerson	£ 14.99	BACS	Cornwall Association Local Councils – finance training Cllr Skelton 28.04.22	£ 36.00	BACS	Mrs W Trewin – reimbursement for Golden Wedding card and flowers – Gorman	£ 11.49	BACS	Mrs L Moir – preservative and hinge / bolts for play area	£ 51.19	Cheque	Elaine Taundry – supply wreath in memory of Queen Elizabeth II	£ 140.00	BACS	G Crabb – cutting play area and around hall 2022	£ 710.00	BACS	D Hicks – reimbursement of costs for fencing materials (new allotments) and seat ends	£ 764.80	Cheque	Royal British Legion Poppy Appeal (donation agreed October 2022)	£ 25.00	BACS	South West Water x 2 for fields.	£ 26.93	GH
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	<p><b>b) Precept for 2023/2024.</b> The Chairman spoke about the figures in the budget sheet and will circulate the 2023/2024 budget to all Councillors and asked them to think about forthcoming projects that may require funding. (also discussed under Item 7 of this meeting). Items identified at the meeting were new play equipment, costs for writing the Climate Change Action Plan and a training budget for the Clerk and Councillors.</p> <p><b>c) Online banking.</b> Cllr Skelton had tried to register for the Councils online banking and required to signatories to authorise this. It was proposed by Cllr Smith, seconded by Cllr Hardman and unanimously agreed the council already had enough people to operate online banking so Cllr Skelton should have a view only authorisation.</p>	<p>DSm</p> <p>DSm DSk</p>
10	<p><b>Play Area –</b></p> <p><b>a) To receive inspection reports and address any matters identified.</b> The Clerk had received the latest inspection reports from Cllr L Moir. The Chairman offered to carry out inspections for November and December. Cllr A Budd will circulate the inspection template.</p> <p><b>b) Update on costs for new play equipment and funding applications.</b> Cllr Curtis had circulate the costs for new swings (one flat seat and one cradle seat). Having looked at the options from four different companies it was proposed by Cllr Curtis, seconded by Cllr Hicks and unanimously agreed that the swings be purchased from RHINO. A proposal from A Budd to go with the quote from Schoolscapes was not seconded so Cllr Budd withdrew his proposal and was happy to support the RHINO project. It was proposed by Cllr Hardman, seconded by Cllr Budd and unanimously agreed these swings be purchased in this financial year, when the solar fund could, if needed, temporarily pay a shortfall of the costs and be repaid (up to £2,000). The site for the new swings had been identified.</p> <p><b>c) To report the outcome of the Councillors site meeting to look at the work identified in the tree survey report.</b> The Chairman will put together a list of the work identified in the tree survey that was prioritised following the site meeting.</p>	<p>DSm AB</p> <p>Clerk</p> <p>DSm</p>
11	<p><b>Recreation Field –</b></p> <p><b>a) To report any matters requiring attention.</b> The football club had reported holes in parts of the field, possibly made by an animal. The Callington Colts agreement had been issued and the Clerk awaited payment.</p>	<p>Clerk</p>
12	<p><b>Footpaths / Public Rights of Way – update on work to be done.</b> Cllr Budd had nothing to report. Cllr Tunnicliffe had circulated the draft of a letter to be sent to a landowner who was obstructing a public right of way. It was agreed the letter be sent giving the landowner 3 months to remove the obstruction.</p>	<p>Clerk</p>
13	<p><b>Update on the provision of a new defibrillator from Community Heartbeat Trust.</b> The defibrillator had been ordered from Community Heartbeat Trust, as agreed at the last meeting.</p>	

14	<p><b>Climate Change working group – update on plans to address climate change. To consider the costs of a thermal imaging camera and funding for this.</b> Cllr Skelton reported on the second meeting held on the 8<sup>th</sup> November 2022. Information on a thermal imaging camera had been given to the parish council from SHARE who submitted a bid for this to be funded from the Solar Fund. The cost being £699.00 plus Vat. This would become an asset owned by SHARE. Cllrs Hardman and Skelton declared an interest. The camera can be made available to any parishioner with help and support for it's use provided by SHARE.</p>	
15	<p><b>Update on the BT Openreach for provision of broadband to Berrio, Eqypt, Trewoodloe and nearby properties.</b> There was no further action to be taken by the parish council on this matter. Agreed this item be removed from future agendas. Cllr Skelton reported the vouchers were issued on the 3<sup>rd</sup> November 2022.</p>	
16	<p><b>Correspondence / reports to be tabled by the Clerk.</b></p> <ul style="list-style-type: none"> <li>○ Mayor for Cornwall – information from Cornwall Council. Councillors expressed their views on an elected Mayor for Cornwall and felt further information was required. Cllr S Daw to be consulted. It was noted that 42 councils had already requested Cornwall Council hold a public referendum.</li> </ul>	
17	<p><b>Date of the next Community Network Meeting.</b> Councillors discussed the proposed changes to reduce the number of Community Network areas in Cornwall. Some felt this would open up more funding opportunities, whilst others thought it was going away from localism. The council decided that they would be happy to join with a larger network made up of similar size rural parishes.</p>	
18	<p><b>Proposals for an affordable housing scheme in Golberdon – history of the site and the way forward.</b> An officer from the Cornwall Council Housing Delivery and Development Team will attend the January 2023 meeting. It was proposed by Cllr Tunnicliffe, seconded by Cllr Hardman and unanimously agreed to instruct Cornwall Council to go ahead with the Housing need Survey at the cost of £142.00 It was proposed by Cllr Hardman, seconded by Cllr Tunnicliffe and unanimously agreed to seek to the cost of this survey from the Cornwall Council Community Chest Fund.</p>	Clerk
19	<p><b>To review Parish Council policies. – Standing Orders and Complaints procedure, as circulated.</b> The Chairman and Clerk were reviewing these policies.</p>	DSm/ Clerk
20	<p><b>To note the action list provided by the Clerk – for information only.</b> Noted. Cllr Curtis reported the bus stop plate was being fitted today.</p>	
21	<p><b>Parish Matters / Any other business and items for the next meeting.</b></p> <ul style="list-style-type: none"> <li>○ <b>Jodie</b> – Cllr Samuel offered to take the clothing outfits for Jodie the mannequin that lived in the old telephone box. Cllr Moir had managed this in the past.</li> </ul>	

	<ul style="list-style-type: none"> <li>○ <b>Old defibrillator</b> - Cllr Curtis asked the council if a first aider could take charge of the old defibrillator once it had been removed from the hall building. It was agreed that she asks the Community Heartbeat Trust what happens to old defibrillators and can they be passed on?</li> <li>○ <b>Parish Field</b> – The Chairman notified the council that the tenant who rented the field in Golberdon was entitled to a reduced rent owing to an area of land being taken away to create the community garden and new allotment plots. It was agreed the rent be reduced to £600 to accommodate this. Proposed by Cllr Samuel, seconded by Cllr Budd and unanimously agreed.</li> </ul>	Clerk
<b>22</b>	<b>Date of the next Meeting</b> – Tuesday, 20 <sup>th</sup> December 2022. The following meeting will be held on Tuesday, 17 <sup>th</sup> January 2023.	
<b>23</b>	<b>To close the Meeting.</b> There being no further business the meeting closed at 9.20pm.	

Dated. 20<sup>th</sup> December 2022

Signed.