

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 20th December 2022 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Smith (Chairman), D Hicks, A Budd, G Hardman, Mrs W Trewin, P Tunnicliffe, D Skelton, Mrs H Curtis.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Public Session (meeting then closes to the public). There were no members of the public present.</p>	
3	<p>Apologies for absence were received from Cllr Mrs C Samuel (Vice Chairman).</p>	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. None declared at this stage of the meeting.</p>	
5	<p>Cornwall Council – report from Cllr Sharon Daw. No report received.</p>	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 15th November 2022. The minutes of the meeting held on the 15th November 2022 were approved and signed by the Chairman; proposed by Cllr Hardman, seconded by Cllr Budd and unanimously agreed.</p>	
7	<p>Matters Arising except matters listed below.</p> <p>Item 9a) Cross checking of accounts. Cllr Hardman reported on his account reconciliation findings; the expenses identified in the budget analysis correlated with the Bank statements available and accounts payable with a few exceptions. It was agreed to make all statements available to Cllr Hardman going forward.</p> <p>Item 12 Footpaths – The letter had been sent to the landowner.</p>	
8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) PA22/10123 St Sampsons Church, South Hill – Installation of an air source heat pump. Support, proposed by Cllr Curtis, seconded by Cllr Trewin and unanimously agreed.</p> <p>b) PA22/11033 – application received today to be deferred until the January 2023 meeting. The Chairman will arrange a site meeting.</p> <p>c) Planning matters – update on enforcement matters, if available. There were no updates on enforcement cases. Cllr Budd had attended an online planning training event. Cllr Skelton questioned why councillors had not been informed of the recent planning conference, The Clerk stated that no notification for the event had been received from Cornwall Council.</p>	
9	<p>Accounts / Financial Matters.</p>	

	<p>a) To approve accounts as circulated by the Clerk. The council approved the accounts as presented by the Clerk. Proposed by Cllr Hardman, seconded by Cllr Trewin and unanimously agreed.</p> <table border="1" data-bbox="293 300 1278 667"> <thead> <tr> <th></th> <th>Parish Council Account</th> <th>Net</th> <th>Vat</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>J Hoskin – Clerks payment plus expenses November 2022</td> <td>£ 194.48</td> <td></td> <td>£ 194.48</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 46.12</td> <td></td> <td>£ 46.12</td> </tr> <tr> <td>BACS</td> <td>RHINO Play – supply and install new swings</td> <td>£3,996.00</td> <td>£799.20</td> <td>£4,795.20</td> </tr> <tr> <td>BACS</td> <td>Cornwall Association Local Councils – planning training Cllr Budd 02.11.22</td> <td>£ 60.00</td> <td>£ 12.00</td> <td>£ 72.00</td> </tr> </tbody> </table> <table border="1" data-bbox="293 698 1278 775"> <thead> <tr> <th></th> <th>Solar Account</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Purchase of new Defibrillator</td> <td>£2,220.00</td> <td>£ 444.00</td> <td>£ 2664.00</td> </tr> </tbody> </table> <p>b) Precept for the 2023/2024 financial year. It was noted that the 22/23 budget prepared in December 2021 did not include a number of items that the council paid out for during the following financial year. This meant that the expected income, including the precept, did not cover the expenditure. The council reduced the precept by £2000 for 22/23 but now would require an increase in the precept to ensure that the underfunding did not carry on into the next financial year.</p> <p>It was unanimously agreed to add the following items to the 2023/2024 budget:- £250 for the King Charles Coronation celebration, proposed by Cllr Hardman and seconded by Cllr Skelton. £150 to replace the notice board at Golberdon, proposed by Cllr Skelton and seconded by Cllr Trewin. £250 for the treatment of Japanese Knotweed, proposed by Cllr Hardman, seconded by Cllr Skelton.</p> <p>It was proposed by Cllr Hicks, seconded by Cllr Skelton and unanimously agreed to request a precept of £9,000 (nine thousand pounds) for the 2023/2024 financial year.</p>		Parish Council Account	Net	Vat	Total	BACS	J Hoskin – Clerks payment plus expenses November 2022	£ 194.48		£ 194.48	Cheque	HMRC	£ 46.12		£ 46.12	BACS	RHINO Play – supply and install new swings	£3,996.00	£799.20	£4,795.20	BACS	Cornwall Association Local Councils – planning training Cllr Budd 02.11.22	£ 60.00	£ 12.00	£ 72.00		Solar Account				BACS	Purchase of new Defibrillator	£2,220.00	£ 444.00	£ 2664.00	Clerk
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10	<p>Play Area –</p> <p>a) To receive inspection reports and address any matters identified. Cllr Budd had circulated the inspection report sheet that included the new swings. The Chairman had nothing to report from the recent inspections.</p> <p>b) Update on the installation of the swings. The new swings had been installed and Cllr Curtis was thanked for overseeing this work. It was agreed to seek costs for post guards to prevent damage by the strimmer to the equipment.</p> <p>c) To prioritise the work required to the trees identified in the recent tree survey report. The chairman had held off on obtaining new tenders due to the budget overspend. It was proposed by Cllr Curtis and agreed by all that the cost of cutting the trees would be preferable to any potential accident liability. Therefore the clerk asked Cllrs Skelton and Tunncliffe to resend their list of local arborists and new quotes would be obtained.</p>	<p>HC</p> <p>DSm DSk PT</p>																																			

11	Recreation Field – a) To report any matters requiring attention. Nothing to report. The Clerk will send the football club a reminder to pay their annual charge for the use of the field.	Clerk
12	Footpaths / Public Rights of Way – update on work. Nothing to report.	
13	Update on the new defibrillator from Community Heartbeat Trust. The Clerk and Cllr Curtis confirmed the defibrillator had been ordered. Cllr Curtis reported that the defibrillator would now be stored in an unlocked cabinet, and she would look as the cost for a maintenance agreement.	HC
14	Correspondence / reports to be tabled by the Clerk. Circulated to Councillors and noted. Cllr Skelton questioned whether the offer for the Housing Needs Survey had been taken up. It had not been but would be an action point added to the list.	
15	Date of the next Community Network Meeting. To be confirmed.	
16	To review the Parish Council policies – Standing Orders and Complaints procedure, as circulated. Councillors were asked to review these policies before the next meeting.	Cllrs.
17	To note the action list provided by the Clerk – for information only. It was confirmed the bus stop plate had now been fitted to the post.	
18	Parish Matters / Any other Business and items for the next meeting. <ul style="list-style-type: none"> ○ Winter road salt – It was noted there were no actual winter grit bins in the parish but salt was available should residents have problems in bad weather conditions. This was only available for use on the public highway. The Chairman recommended the public be notified of this via the parish council notice boards, website and through the councils report published in the South Hill Connection parish magazine. Cllr Hardman suggested the provision of grit bins be reviewed in the future. ○ Parish Council Website – The Chairman stated the website was compliant to the government recommendations but this will be confirmed by the Clerk and the Website provider. ○ Granite trough / Half cider press – The Clerk reported that Cormac do not want to reinstate the trough in it's original position for road safety reasons. It was agreed the Clerk obtains this in writing, along with a list of any remedial works to be carried out on the site of the recent new drainage works between Golberdon and Kerney Bridge. ○ Queen Elizabeth II wreath – Cllr Curtis having removed the commemorative wreath from the war memorial asked the councils permission to use the frame to make a Christmas wreath. The council agreed. ○ Clerks Appraisal report – To be circulated once signed by the Clerk and Chairman. 	Clerk PT Clerk Clerk HC DSm
19	Date of the next Meeting – Tuesday, 17 th January 2023.	

20	To close the Meeting. There being no further business the Chairman wished everyone a Happy Christmas and closed the meeting at 9.05pm.	
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Dated. 17th January 2023

Signed