

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 16th May 2023 at 7.45pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Smith (Chairman), G Hardman, D Hicks, P Tunnicliffe, Mrs H Curtis, J Gale, Mrs W Trewin.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk) Chris Beckett (Parish Hall Committee)</p>	
2	Public Session (meeting then closes to the public). No matters reported.	
3	Apologies for absence were received from Cllrs. Mrs C Samuel, A Budd, D Skelton	
4	Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. None declared at this stage of the meeting.	
5	Cornwall Council – report from Cllr Sharon Daw. No report received.	
6	Minutes – to approve the Minutes of the Meeting held on the 18th April 2023. The minutes of the meeting held on the 18 th April 2023 were approved and signed by the Chairman; proposed by Cllr Hardman , seconded by Cllr Tunnicliffe and unanimously agreed.	
7	Matters Arising except matters listed below. None.	
19	<p>Proposed changes to the South Hill Parish Hall constitution.</p> <p>At this point of the meeting the Chairman brought forward agenda item 19. The council agreed to allow Mr Beckett to participate in the discussions for this item. Mr Beckett explained the hall committee were looking at options that may possibly see changes to the governance of the hall, including the possibility of a Community Interest Organisation (CIO). The current charitable status was set up in 1965. Councillors fully understood the actions of the hall committee in their enquiries as to the future management of the building.</p> <p>Mr Beckett notified the council of the Hall Committee AGM being held on the 21st May 2023.</p> <p>Discussions were held about the current status of the hall and the custodian trustees.</p> <p>Councillors felt the hall should be held under the ownership of the parish council to retain the building in perpetuity for the future.</p> <p>It was proposed Cllr Hardman, seconded by Cllr Curtis and unanimously agreed the parish council takes professional advice to fully understand the current status of the hall, including ownership, and the legalities on ownership for the future.</p>	

8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) Planning Applications. No applications received.</p> <p>b) Planning matters – update on enforcement matters, if available. Nothing to report.</p>																						
9	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts as circulated by the Clerk. It was proposed by Cllr Curtis, seconded by Cllr Tunnicliffe and unanimously agreed the accounts be paid. This included the two accounts pending from South West Water who had agreed to reduce the charges following previous withheld accounts, and a refund for a leakage allowance (reported at the February meeting).</p> <table border="1" data-bbox="293 730 1278 880"> <thead> <tr> <th></th> <th>Parish Council Account</th> <th>Net</th> <th>Vat</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>J Hoskin – Clerks payment plus expenses March 2023</td> <td>£194.48</td> <td></td> <td>£ 194.48</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 46.12</td> <td></td> <td>£ 46.12</td> </tr> </tbody> </table> <table border="1" data-bbox="293 913 1278 1064"> <thead> <tr> <th colspan="2">Money received – showing on bank statement</th> </tr> </thead> <tbody> <tr> <td>SHARE – annual rent for Community Orchard</td> <td>£ 30.00</td> </tr> <tr> <td>SHARE – contribution towards professional fees for setting up Community Orchard</td> <td>£ 250.00</td> </tr> </tbody> </table> <p>b) To approve the updated asset register. Item deferred. Cllr Skelton was not at the meeting.</p> <p>c) Budget – The Chairman had circulated the budget against income and expenditure for the 2022/2023 financial year. This was discussed.</p>		Parish Council Account	Net	Vat	Total	BACS	J Hoskin – Clerks payment plus expenses March 2023	£194.48		£ 194.48	Cheque	HMRC	£ 46.12		£ 46.12	Money received – showing on bank statement		SHARE – annual rent for Community Orchard	£ 30.00	SHARE – contribution towards professional fees for setting up Community Orchard	£ 250.00	
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10	<p>Play Area –</p> <p>a) To receive inspection reports and address any matters identified. Councillors agreed to look at the gate that did not self-close and take the appropriate action required to get it fixed. The warranty on the gates and fencing will be confirmed.</p>	Cllrs / Clerk																					
11	<p>Recreation Field – to report any matters requiring attention. None. The grass cutting was being done well. The Clerk will email the Cheesewring Cricket Club for the signed agreement, insurance and risk assessment details. It was noted the club had brought a roller onto the field. Cllr Hardman offered to speak to the lady making enquiries to use the field for a pre-school fundraising event. It was agreed to offer them the field free of charge. Another event had requested the use of a bouncy castle. Councillors resolved to make a £25 charge for this. A charge of £25 will also be made to the Callington Colts for their fun day being held on the 21st May 2023.</p>	Clerk GH Clerk Clerk																					
12	<p>Footpaths / Public Rights of Way – update on the work. Bridleways. Cllr Gale had met with the owners of Woodlands House, explained the intentions of the parish council to open the obstructed path and offered them a gate or a stile</p>																						

	<p>although Councillors felt a stile would be more appropriate. Cllr Budd will be informed of this decision. Cllr Gale will report back to the landowners. Contact will also be made with the owners of Woodland Lodge about the reinstatement and position of the way-marker post and sign.</p> <p>Councillors agreed to accept the quote for the trimming of the footpath between Mornick and Linkinhorne; proposed by Cllr Tunncliffe and seconded by Cllr Hardman.</p> <p>The Countryside Access Team had confirmed the reason for the site notice for a modification order (Ref COR-2349) made by the British Horse Society from South Hill road to unrecorded lane from BW 605/4.</p>	JG JG
13	<p>Allotments – allocations of three vacant plots. The Clerk had received an enquiry about an allotment. Cllr Samuel had offered to meet the person on site. An allotment holder asked if wild flower seeds could be planted on vacant plots. Councillors agreed to only allow this if the allotment holder wished to take on another plot themselves and create a wild flower area.</p>	CS
14	<p>Housing Need Survey – to discuss the results of the survey, if received. The results had not yet been received.</p>	
15	<p>Correspondence / reports to be tabled by the Clerk. Noted.</p> <p>The Chairman reported a query with dates on the 2022 public rights audit notice had now been clarified with the external auditors.</p>	
16	<p>Report from the Community Network Meeting. The date of the next meeting was Thursday, 20th April 2023. The new larger community network areas were now in place and had been renamed as the community area partnerships.</p>	
17	<p>Review of parish council policies – Financial Regulations to be reviewed by the Chairman and Clerk and circulated to Councillors for approval. It was proposed by Cllr Hicks, seconded by Cllr Hardman and unanimously agreed the revised Financial Regulations, as circulated be adopted. Aspects of the document were discussed and it was proposed by Cllr Hardman, seconded by Cllr Gale and unanimously agreed that payment be made by BACS for the next two years (Item 6i).</p> <p>The Clerk will obtain a financial risk management template and forward to the Chairman.</p>	Clerk
18	<p>To note the action list provided by the Clerk – for information only. Noted.</p>	
19	<p>Proposed changes to South Hill Parish Hall constitution. Discussed after Item 7 of this meeting.</p>	
20	<p>Parish Matters / Any other business and items for the next meeting.</p> <ul style="list-style-type: none"> ○ Response from Cormac on reinstating the trough. Cormac had returned the trough to Cllr Skelton. The Chairman confirmed Cormac had reiterated their previous statement that the trough could not be put back at or adjacent to the original position or recessed into the hedge next to the public highway. It was agreed to seek the public's views on an alternative location at the Annual Parish Meeting. 	

	<ul style="list-style-type: none"> ○ Damage to wall – The Clerk had notified Cllr Skelton that the neighbours of the resident at Tumblehome had been informed by the lorry driver of the company name, vehicle and driver details following the damage caused to the wall of the property when harras fencing was being delivered. This was not a matter for the parish council to pursue. 	
21	Date of the next Meeting – Tuesday, 20 th June 2023.	
22	Reminder of the date for the Annual Parish Meeting – Wednesday, 31 st May 2023.	
23	To close the Meeting. There being no further business the meeting closed at 9.15pm.	

Dated. 20th June 2023

Signed