

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 17th October 2023 at 7.30pm.

Item No.		Action by
1	<p>Councillors present – D Smith (Chairman), G Hardman (Vice Chairman), A Budd, Mrs W Trewin, Mrs H Curtis, D Hicks, D Skelton, P Tunnicliffe.</p> <p>Also attending – Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Public Session (meeting then closes to the public). There were no members of the public.</p>	
3	<p>Apologies for absence were received from Cllr J Gale.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. None declared at this stage of the meeting.</p>	
5	<p>Cornwall Council – report from Cllr Sharon Daw. No report received.</p>	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 19th September 2023. The minutes of the meeting held on the 19th September 2023 were approved and signed by the Chairman, proposed by Cllr Hardman, seconded by Cllr Skelton and unanimously agreed.</p>	
7	<p>Matters Arising except matters listed below. None.</p>	
8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) PA23/06842 Land north of Higher Bearland Barn, Haye Road, Callington – barn conversion of disused agricultural barn to residential dwelling. Resolved to make “no comment” on this application.</p> <p>b) PA23/07500 Hornbeams, Trewassick Farm, South Hill – Application for the modification / discharge of a planning obligation in respect of planning application E2/03/01064/FUL dated 7th May 2004 – construction of dwelling with craft workshop (live/work unit) and installation of Klargester sewage treatment unit. No Objections / Support; proposed by Cllr Hardman, seconded by Cllr Smith and unanimously agreed.</p> <p>c) Planning matters – update on enforcement matters, if available. Nothing to report. The Clerk will contact Cornwall Council planning enforcement requesting an update on the enforcement action at the Kerney Bridge site.</p>	Clerk

<p>9</p>	<p>Accounts / Financial Matters.</p> <p>a) To approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Trewin, seconded by Cllr Curtis and unanimously agreed the accounts be paid.</p> <table border="1" data-bbox="293 371 1278 667"> <thead> <tr> <th></th> <th></th> <th>Nett</th> <th>Vat</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>J Hoskin – Clerks payment plus expenses September</td> <td>£ 194.48</td> <td></td> <td>£ 194.48</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 46.12</td> <td></td> <td>£ 46.12</td> </tr> <tr> <td>BACS</td> <td>South West Water – field at Maders</td> <td>£ 19.49</td> <td></td> <td>£ 19.49</td> </tr> <tr> <td>BACS</td> <td>South West Water – field at Golberdon</td> <td>£ 23.32</td> <td></td> <td>£ 23.32</td> </tr> </tbody> </table> <p>The Clerk will issue SHARE with an invoice to cover the £25 payment for the use of the field.</p> <p>b) Precept for 2024/2025. Councillors to consider the budget and projects for the forthcoming year. The Chairman reported on the current years budget that would be detailed at the next meeting. Insurance and audit costs had increased this year, with all other costs in line with budget predicted. The precept for 2024/2025 to be agreed at the next meeting.</p>			Nett	Vat	Total	BACS	J Hoskin – Clerks payment plus expenses September	£ 194.48		£ 194.48	Cheque	HMRC	£ 46.12		£ 46.12	BACS	South West Water – field at Maders	£ 19.49		£ 19.49	BACS	South West Water – field at Golberdon	£ 23.32		£ 23.32	<p>Clerk</p> <p>DSm</p>
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<p>10</p>	<p>Play Area – to receive inspection reports and address any matters identified. Nothing to report. Cllr Skelton was working to repair the balance log.</p>	<p>DSk</p>																									
<p>11</p>	<p>Recreation Field – to report any matters requiring attention. Cllr Hicks will speak to the contractor about cutting the boundary hedges. The Clerk will ask the football club is they had made a decision about a replacement container. Cllr Curtis reported that a tree branch had fallen but was deemed safe.</p>	<p>DH Clerk</p>																									
<p>12</p>	<p>Footpaths / Public Rights of Way – update on work. Cllr Tunncliffe gave an update on the trimming work to the footpaths; and his ongoing conversations with the CC Public Rights of Way department about the provision of a stile kit for Woodlands.</p>																										
<p>13</p>	<p>Allotments – to report the allocation of vacant plots. The Clerk had liaised with the Chairman and Vice Chairman who approved the allocation of the three remaining plots. The agreements to be issued requesting a charge of £7.50 per plot for the remainder of the tenancy year.</p>																										
<p>14</p>	<p>Affordable Housing – update, if available. Nothing to report. The council noted an email received from a local resident.</p>																										
<p>15</p>	<p>Correspondence / reports to be tabled by the Clerk. Noted. The Clerk and Cllr Skelton to link into the CALC planning seminar on the 8th or 22nd November 2023.</p>	<p>Clerk/ DSk</p>																									

16	Report from the Community Area Partnership Meeting. Next meeting to be held on the 5 th December 2023.	
17	To note the action list provided by the Clerk – for information only. Noted.	
18	South Hill Parish Hall – update on advice obtained in relation to the ownership and management of the Hall, if available. Nothing to report, item deferred.	
19	Parish Council Policies – to agree the remainder of the policies be reviewed by the Chairman and Clerk and notify Councillors of any changes. Agreed. The Clerk and Chairman to draft a timetable of dates for annual renewals / actions etc.	Clerk/ DSm
20	Parish Council Vacancy. The Cornwall Council notices had been displayed. The Clerk will produce the co-option notice if no election is requested. It was agreed these notices be published at the November 2023 meeting with the co-option in January 2024.	Clerk
21	Emergency Plan - to change the contact details on the emergency plan. As L Moir and C Samuel were no longer Councillors it was agreed to amend the contact details on the emergency plan. Cllrs. Smith and Tunncliffe offered to be the contacts on this documents.	Clerk
22	Parish Matters / Any other business and items for the next meeting. <ul style="list-style-type: none"> ○ Granite trough – to report on the relocation of the trough. The Chairman reported on an email from the owner of the grass area where the council had intended to place the granite trough. There had been some misunderstanding about this and the Clerk will send an apology on behalf of the parish council. It was agreed to place the trough near to the lower entrance of the recreation field. Proposed by Cllr Trewin, seconded by Cllr Curtis and agreed by the majority. Cllr Skelton abstained. Cllr Hicks to action. ○ Remembrance Service – Saturday, 11th November 2023. The Clerk had published the notices for the Remembrance Service. Cllr Curtis had a wreath. It was proposed by Cllr Hicks, seconded by Cllr Skelton and unanimously agreed a £30 donation be given to the Royal British Legion Poppy Appeal. Cllr Budd had contacted the vicar to carry out the service. ○ Overgrown hedges Golberdon – Trevigro road. Councillors had a general discussion about overgrown hedges. ○ Provision of dog bin at Bray Shop. A resident at Bray Shop had asked the three parishes of South Hill, Linkinhorne and Stoke Climsland to consider providing a dog bin at Bray Shop and share the costs. The Council agreed to seek costs for the provision and emptying before considering this. ○ HGV traffic through Maders and Golberdon. The Chairman has spoken to the landowner at Tregonnet Farm about the ongoing HGV traffic bringing stone onto the site. The landfill licence was being monitored by the Environment Agency and the work was about 50% complete. This 	Clerk DH Clerk/ Cllrs. Clerk

	was not a waste station and all material was staying on site. It was unfortunate that the landowner had no control over the timing of lorry movements.	
23	Date of the next Meeting – Tuesday, 21 st November 2023.	
24	To close the Meeting. There being no further business this part of the meeting closed at 8.50pm.	
25	Closed session. No closed session required.	

Dated 21st November 2023

Signed.