South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 16th January 2024 at 7.30pm.

Item No.		Action by
1	Councillors present – D Smith (Chairman), G Hardman (Vice Chairman), A Budd, Mrs W Trewin, Mrs H Curtis, D Hicks, D Skelton, P Tunnicliffe, J Gale.	
	Also attending – Mrs J Hoskin (Parish Clerk) Two members of the public.	
2	Public Session (meeting then closes to the public). The Chairman, wishing everyone a Happy New Year, opened the meeting and invited the members of the public to address the council if they so wished. A resident from Maders spoke about flooding to his property at Jacobs Well Cottage and the neighbouring workshop that he felt was partly caused by run-off for the parish council field. The highways authority (Cormac) had cleared the ditch which had been blocked by silt and stones. Cllr Hardman reported the collapsed drain adjacent to the Swingle Tree. It was noted the field needed to dry out before any issues could be investigated or work carried out. (The gentleman left the meeting at 7.42pm) Parishioner Richard Squires had attended as a candidate for co-option to fill the parish council vacancy, and introduced himself to those who did not know him.	
Llr	Apologies for absence. None.	
4	Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Sketon declared an interest on Agenda item 9b)	
5	Cornwall Council – report from Cllr Sharon Daw. No report received.	
6	Minutes – to approve the Minutes of the Meeting held on the 21st November 2023. Deferred.	
	-to approve the Minutes of the Meeting held on the 19 th December 2023. Deferred.	
7	Matters Arising except matters listed below. Meeting 19 December 2023 Item 10 BT Kiosk at Golberdon. The Clerk confirmed the transfer of the kiosk from BT to the parish council had now been completed and a notice had been provided. Cllr Skelton offered to display this in the kiosk. It was agreed that Mrs Carol Samuel could now put Jodie the mannequin back. A new chain was needed.	DSk

	Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.			ceived			
	a) No	o applications received.					
	Co	anning matters – update on enforce ornwall Council Planning Enforcemen odate on the situation at Kerney Cott	nt will be ask			Clerk	
	Accounts / Financial Matters. a) To approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Hardman, seconded by Cllr Tunnicliffe and unanimously agreed the accounts be paid including payment of solar fund money to the church.						
		Parish Council Account	Net	Vat	Total		
	BACS	J Hoskin – Clerks payment November plus expenses (paid December 2023)	£194.48		£ 194.48		
	Cheque	HMRC December 2023 and January 2024	£ 97.04		£ 97.04		
	BACS	Western Web – upgrade website (paid December 2023)	£ 270.00	£54.00	£ 324.00		
	BACS	Western Web – annual renewal od web space, licence and email services	£ 80.00	£16.00	£ 96.00		
	BACS	J Hoskin – Clerks payment December	£ 213.68		£ 213.68		
	b) Trefinnick Solar Fund – to approve the payment to St Sampsons Church.						
		Solar Account	Net	Vat	Total		
	BACS	St Sampsons Church – funding towards upgraded heating system	£3,300.00		£3,300.00		
	The Clerk will calculate any payments owed to a local contractor. It was agreed that once confirmed, the payment will be made.						
	The Chairr	The Chairman provided an up to date set of account for the current financial year.					
	_	eed that the parish council pay back t the end of March 2024.	the £2,000 o	wed to th	e solar	DSm	
	Play Area – to receive inspection reports and address any matters identified. Cllr Budd reported on recent inspections, with no issues reported. Cllr Budd agreed to continue with the inspection for the forthcoming month.			AB			
	Recreation Field – to report any matters requiring attention. No action required. Cllr Hicks had received a call from Sport England and confirmed the local football and cricket clubs were using the pitches.						

20	Biffa costs for the supply and emptying of a dog bin at Bray Shop. Item previously resolved. Item to be removed from the agenda.	Clerk
19	South Hill Parish Hall – update on advice obtained in relation to the ownership and management of the Hall, if available. Nothing to report, item deferred.	
18	To note the action list provided by the Clerk – for information only. Noted.	
17	Report from the Community Area Partnership Meeting held on the 5 December 2023. Cllr Skelton reported on the meeting of the CAP funding panel and how the application process is dealt with, stating the consultation is somewhat unrealistic not giving enough time to allow comments to be decided at monthly parish and town council meetings and how Cornwall Council processes are governed in the allocation of funding.	
16	Correspondence / reports to be tabled by the Clerk. Noted. The Council agreed to consider the CALC membership once the reminder is received in the new financial year. Cllr Skelton suggested the Council thinks about the way in which correspondence is sent out and how this is recorded.	Clerk
15	Affordable Housing – update from Jonathan Pollard (CC) if available. Nothing to report. The Clerk will request an update.	Clerk
14	Parish Council field at Maders – drainage problems. Also discussed under Item 2 of this meeting. Councillors noted the problems reported and issues with the highway drainage system in this area where the resurfaced road was now higher than the highway drain. The Clerk will request that Cormac attends a site meeting with Cllr Hardman.	Clerk
13	Footpaths / Public Rights of Way – update on work. Cllr Tunnicliffe will remind Cornwall Council about the provision of a gate / stile for Woodland Lodge. Cllr Budd had obtained the agreement of the landowner to install a new footpath sign and Cllr Tunnicliffe will help to install this. Cllr Tunnicliffe had received a report of three tress that had fallen across the path from Mornick to Linkinhorne and offered to contact the landonwers and deal with this matter. The Clerk will claim the reimbursement of costs for the 2023 trimming from CC.	PT AB/PT PT Clerk
12	Grass cutting / strimming contracts from 1 st April 2024. Having held a discussion about the grass cutting and strimming contracts, it was proposed by Cllr Curtis that the current contractors be asked to continue for the next two years as per the existing agreements. This was seconded by Cllr Skelton and unanimously agreed.	Clerk
	The Chairman had received a report that the majority of vehicles transporting the youth football teams were parking on the road and not using the matting area in the field The Clerk will send an email to the club encouraging them to park of road as much as possible.	Clerk

21	Parish Council Vacancy. Co-option of one Councillor. Having spoken to Richard Squires in the public session of the meeting, it was	
	proposed by Cllr Trewin, seconded by Cllr Hardman and unanimously agreed he	
	be co-opted to fill the vacancy. Mr Squires signed his declaration.	
	A second candidate had not attended the meeting.	
	The Clerk will contact CALC in relation to any Code of Conduct training events.	Clerk
22	Climate Change Action Plan. A page had been created on the parish council	
	website and was now ready for documents to be attached.	
	Cllr Skelton enquired about the managing of public areas. It was confirmed that	
	Parklife had put together a plan for the recreation field. Cllr Hardman had met	
	with a representative from the church about their plans for the site.	
	Cllr Hicks and Cllr Tunnicliffe were asked to write an article about climate change	DH/PT
	and agriculture. Councillors were encouraged to bring forward one subject for	Cllrs
	discussion.	
23	Parish Matters / Any other business and items for the next meeting.	
	Allotments – It was noted that one of the new allotment holders had found bird	
	feeders on their plot. These may have belonged to the previous tenant. Cllrs	HC/
	Curtis and Skelton agreed to inspect the allotment sites.	DSk
	Councillor Liz Moir – Cllr Curtis notified the meeting that South Hill W.I were	
	going to do something to recognise all the work carried out by Liz Moir before she	
	left the parish, stating the parish council could support this if they wished. The	
	W I were open to suggestions.	
24	Parish Council annual timetable – for information only. The Clerk and Chairman	Clerk/
	to finalise this document.	DSm
25	Date of the next Meeting – Tuesday, 20 th February 2024.	
26	To close the Meeting. There being no further business this part of the meeting closed at 9.02pm.	

Dated	Signed