

## South Hill Parish Council

**Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 20<sup>th</sup> February 2024 at 7.30pm.**

Item No.		Action by
1	<p><b>Councillors present</b> – D Smith (Chairman), G Hardman (Vice Chairman), A Budd, Mrs H Curtis, D Hicks, D Skelton, R Squires.</p> <p><b>Also attending</b> – Mrs J Hoskin (Parish Clerk)</p>	
2	<p><b>Public Session (meeting then closes to the public).</b> There were no members of the public present.</p>	
3	<p><b>Apologies for absence</b> were received from Cllrs. J Gale, W Trewin and P Tunnicliffe.</p> <p>In the absence of Cllr Tunnicliffe, Cllr Skelton offered to write the report for the South Hill Connection.</p>	
4	<p><b>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct.</b> Cllr. Hardman declared an interest on Agenda Item 20. Cllr Skelton declared an interest on Agenda Items 15 and 20.</p>	
5	<p><b>Cornwall Council – report from Cllr Sharon Daw.</b> No report received.</p>	
6	<p><b>Minutes</b> – <b>to approve the Minutes of the Meeting held on the 21st November 2023.</b> The minutes of the meeting held on the 21<sup>st</sup> November 2023 were approved and signed by the Chairman. Proposed by Cllr Curtis, seconded by Cllr Budd and unanimously agreed.</p> <p><b>-to approve the Minutes of the Meeting held on the 19<sup>th</sup> December 2023.</b> The minutes of the meeting held on the 19<sup>th</sup> December 2023 were approved and signed by the Chairman. Proposed by Cllr Curtis, seconded by Cllr Budd and unanimously agreed.</p> <p><b>-to approve the Minutes of the Meeting held on the 16<sup>th</sup> January 2024.</b> The minutes of the meeting held on the 16<sup>th</sup> January 2024 were approved and signed by the Chairman. Proposed by Cllr Curtis, seconded by Cllr Budd and unanimously agreed.</p>	
7	<p><b>Matters Arising except matters listed below.</b> None.</p>	
8	<p><b>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</b></p> <p>a) <b>PA24/01056 Higher Tregonnett, Tregonnett Lane, Golberdon – New general purpose farm building and office.</b> No objections, proposed by Cllr Hardman, seconded by Cllr Hicks and unanimously agreed.</p>	

	<p><b>b) Planning matters – update on enforcement matters, if available.</b> Cornwall Council Planning Enforcement will be asked to provide an update on the situation at Kerney Cottage. The Clerk will contact the CC Enforcement Team. Cllr Skelton suggested the enforcement reference number be quoted in the minutes. EN18/00349 and EN24/00257.</p>	Clerk																																			
9	<p><b>Accounts / Financial Matters.</b></p> <p><b>a) To approve the payment of accounts circulated by the Clerk.</b> It was proposed by Cllr Hardman, seconded by Cllr Hicks and unanimously agreed the accounts be paid.</p> <table border="1"> <tr> <td>BACS</td> <td>J Hoskin – Clerks payment Jan</td> <td>£213.68</td> <td></td> <td>£ 213.68</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 50.92</td> <td></td> <td>£ 50.92</td> </tr> <tr> <td>BACS</td> <td>Western Web – renewal of domain for 2 years</td> <td>£ 55.00</td> <td>£11.00</td> <td>£ 66.00</td> </tr> <tr> <td>BACS</td> <td>South West Water – field Golberdon</td> <td>£ 33.52</td> <td></td> <td>£ 33.52</td> </tr> <tr> <td>BACS</td> <td>South West Water – field Maders</td> <td>£ 23.35</td> <td></td> <td>£ 23.35</td> </tr> <tr> <td>BACS</td> <td>CALC – training for Clerk and Cllr Skelton – planning, enforcement and appeals</td> <td>£ 90.00</td> <td>£ 18.00</td> <td>£ 108.00</td> </tr> <tr> <td>BACS</td> <td>Russ Hansen payments for trimming in 2021, allotments and footpaths</td> <td>£ 572.50</td> <td></td> <td>£ 572.50</td> </tr> </table> <p><b>b) Appointment of Auditor for the 2023/2024 financial year accounts.</b> It was agreed to appoint LC Bookkeeping as auditor for the 2023/2024 accounts. Proposed by Cllr Hardman, seconded by Cllr Hicks and unanimously agreed.</p> <p><b>c)</b> The Clerk had received a letter of thanks from St Sampsons Church for the donation towards their project costs (given from the solar fund).</p>	BACS	J Hoskin – Clerks payment Jan	£213.68		£ 213.68	Cheque	HMRC	£ 50.92		£ 50.92	BACS	Western Web – renewal of domain for 2 years	£ 55.00	£11.00	£ 66.00	BACS	South West Water – field Golberdon	£ 33.52		£ 33.52	BACS	South West Water – field Maders	£ 23.35		£ 23.35	BACS	CALC – training for Clerk and Cllr Skelton – planning, enforcement and appeals	£ 90.00	£ 18.00	£ 108.00	BACS	Russ Hansen payments for trimming in 2021, allotments and footpaths	£ 572.50		£ 572.50	Clerk
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10	<p><b>Play Area – to receive inspection reports and address any matters identified.</b> Cllr Budd reported on recent inspections, with no matters identified. Cllr Budd offered to carry out the inspections for the forthcoming month. The Clerk notified the council that the ROSPA inspection would be carried out sometime in April 2024.</p>	AB																																			
11	<p><b>Recreation Field – to report any matters requiring attention and use of the field.</b> Cllr Curtis will apply for free hedging trees later in the year. The cricket club fixtures for 2024 had now been received, starting on the 28<sup>th</sup> April 2024. It was agreed a fee of £180 be charged for the use of the field this season. Cllr Hicks will remind the contractor to trim back the boundary hedges leaving one inside hedge uncut.</p>																																				

12	<b>Parish Field at Maders – update since the last meeting on drainage / flooding problems.</b> It was agreed that further investigation was required to establish who is responsible for the drainage problems. The clerk had asked Cormac to attend a site meeting with Cllr Hardman. It was not explicit in the tenancy agreement where the responsibility lies.	Clerk
13	<b>Footpaths / Public Rights of Way – update on work.</b> Cllr Tunncliffe had sent a report stating Cormac had contacted the landowners at Woodlands and agreed to supply a small one-way self-closing gate with additional fencing. A conversation was also had about the route of this path further along from Woodlands.	
14	<b>Affordable Housing – to note the latest information from Jonathan Pollard (CC).</b> The Chairman read an email from Jonathan Pollard stating he had presented a plan of action to the CC Housing Technical Advisory Group that decides the outcomes of potential projects and requests a budget to commission any work. Their decision was not to pursue a Cornwall Council scheme on this site and explained the reasons for this. He had contacted the CC Affordable Housing Team who may wish to explore alternative options and asked them to contact the parish council direct. The Affordable Housing team had been in contact with the Clerk and offered to hold an online teams meeting. The Chairman will arrange this. It was also suggested the Cornwall Community Land Trust who may be able to assist with a community led scheme.	DSm
15	<b>Land at Moorland View, Golberdon – to address Cornwall Council’s correspondence.</b> Cllr Skelton declared an interest and left the meeting for this item. The Clerk had received a report regarding a Cornwall Council asset situated in the parish which they had no operational need to retain. Following a discussion, it was agreed to express an interest and seek further information on the options to transfer the asset to the parish council.	Clerk
16	<b>Correspondence / reports to be tabled by the Clerk. Recording of correspondence.</b> Noted. Cllr Budd offered to accept the invitation to the Callington Town Council Mayors event on the 3 <sup>rd</sup> March 2024. The Clerk will attend the Cormac workshop on the 19 <sup>th</sup> April 2024. The cycle event passing through the parish on Sunday 25 <sup>th</sup> February raised no concerns.	AB Clerk
17	<b>Report from the Community Area Partnership Meeting, if held.</b> No meeting held.	
18	<b>To note the action list provided by the Clerk – for information only.</b> Noted.	
19	<b>South Hill Parish Hall – update on advice obtained in relation to the ownership and management of the Hall, if available.</b> Nothing to report, item deferred. Item deferred.	

20	<p><b>Community Orchard – new access.</b> Cllrs. Hardman and Skelton declared an interest.</p> <p>Cllr Hardman explained the reasons for creating a new access that would take in approximately two vehicles from parking on the road plus allowing a tractor or similar vehicle access to carry out any maintenance work, if needed.</p> <p>The Council supported the request to allow a new entrance to be created and a 12ft gate installed. Proposed by Cllr Budd and seconded by Cllr Hicks.</p> <p>Cllr Skelton was asked, on behalf of the parish council, to apply for the required street works act and planning consent to carry out this work, keeping the Clerk informed.</p>	DSk
21	<p><b>Allotments – report on recent inspections. Rent review for 2024/2025.</b></p> <p>Cllrs. Curtis and Skelton reported on recent inspections and agreed to revisit the site in May / June 2024.</p> <p>One allotment holder will be reminded to remove a pile of timber and other items of rubbish on their plot.</p> <p>It was agreed not to pursue options for the supplying of water to the site, although rainwater harvesting could be considered.</p> <p>Cllr Skelton proposed allotment rents remain at £15 per plot for 2024. This was seconded by Cllr Curtis and unanimously agreed.</p>	HC/DSk Clerk
22	<p><b>Climate Change Action Plan.</b> Cllr Hardman advised that a plan needed to be considered and this would form definitive actions. He offered to circulate the plan. Councillors were asked to look at specific areas before the next meeting.</p>	GH
23	<p><b>Parish Matters / Any other business and items for the next meeting.</b></p> <ul style="list-style-type: none"> <li>○ <b>School route</b> - Walk to school route through Maders.</li> <li>○ <b>Hall extension.</b> It was noted the hall committee had discussed increasing the size of the hall but no plans were in place for this and nothing had been decided. It had been suggested that a parish survey is sent out seeking parishioner’s views. It was noted that parking was limited.</li> </ul>	
24	<p><b>Parish Council annual timetable – for information only.</b> The Clerk and Chairman were finalising the document.</p>	
25	<p><b>Date of the next Meeting – Tuesday, 19<sup>th</sup> March 2024.</b></p>	
26	<p><b>To close the Meeting.</b> There being no further business this part of the meeting closed at 9.05pm.</p>	

Dated

Signed.