

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 16th January 2018 at 7.30pm.

1.. Councillors present: D Hicks (Chairman), D Smith (Vice Chairman), Mrs L Moir, Mrs W Trewin, D Skelton, A Bud, J Gale.

Also attending: Mrs J Hoskin (Parish Clerk)
Cllrs. S Daw & J Flashman (Cornwall Council)
Four members of the public

2. Public Session (30 minutes). The Chairman welcomed everyone to the meeting and invited the public to address the council, if they so wished.

- The council were updated on the situation at Swallows Rest (PA17/09824 Mrs H Scandrett) and that no enforcement appeared to be happening on the mobile home. It was reported that the permission for the mobile home had expired in 2005, having been granted in 2000 as ancillary accommodation for a relative. Cllr J Flashman reported that these dates were prior to the Cornwall Unitary Council and the previous Caradon District Council had failed to enforce the conditions placed on this mobile home.
- Rubbish dumped at Gravel Pits was reported.
- The Share Woods project was mentioned whereby “free trees” were available and the Parish Council were happy to support any project.
- Mrs Skelton asked if the Council had received any further correspondence on their planning application PA17/11449 – nothing received.

Meeting closed to the public, but parishioners and visitors are welcome to remain for the rest of the meeting if they so wish.

3. Apologies for absence were received from Cllrs. D Brent, N Easton and T Brewer.

4. Members Declarations on Interest on items on the Agenda. None declared at this stage of the meeting.

5. Minutes – To approve the Minutes of the Meetings held on 19th December 2017. The Minutes of the meeting held on the 19th December 2017 were approved, proposed Cllr J Gale, seconded Cllr Mrs W Trewin and unanimously agreed.

6. Matters Arising except matters listed below.

Item 8 Accounts – The Chairman had downloaded the form for internet banking and will liaise with the Clerk to complete and submit. It was noted that a cheque book could be obtained for the Recreation Field account, if required.

Item 12 Highway Matters – It was noted that it was the Golberdon arm of the sign at South Hill that required replacing.

Item 15 Allotments – Cllr Mrs W Trewin confirmed that the Council had discussed the issues of installing mains water to the allotments in October / November 2016.

7. Planning Applications /Planning Matters to include:-

PA17/11302 Mr Alex Phelan, Trefursdon Farm Barn, Trefursdon Farm, South Hill – Proposed alterations to form an enclosed garage with guest accommodation at first floor level.

The Parish Council support this application with the recommendation that a condition is applied

that links this development to the existing dwelling. Proposed Cllr Mrs W Trewin, seconded Cllr Mrs L Moir, and unanimously agreed.

PA17/11768 Mr Shakespeare, Jacobs Well Cottage, Maders – Application for outline planning for the construction of 2 residential dwellings.

The Parish Council object to this application and repeat their comments submitted in September 2017 under application PA17/07317. The access is unsuitable for the site given the contour of the road and no restricted speed limit. The adjacent Maders cabinet business would undoubtedly have a noise impact should the properties be built although this was not necessary a planning issue. Proposed Cllr Mrs W Trewin, seconded Cllr D Skelton and unanimously agreed.

b) Planning Enforcement cases in South Hill and neighbouring parishes – update if available and to report on the latest enforcement at Trevigro EN17/02380.

It was noted that a chalet and veranda had been installed. Correspondence relating to the site was discussed. It was noted that the planning department were expecting an application for a store and amendments to the field. Cllr J Gale felt the Parish Council had done all they could to report this matter. Cllr J Flashman stated that DEFRA could be contacted in relation to the keeping of bees.

8. Accounts / Financial matters – to approve accounts presented for payment. The Council approved the payment of accounts presented, proposed Cllr J Gale, seconded Cllr Mrs L Moir, unanimously agreed.

919/920	J Hoskin / HMRC – clerks payment	£ 193.75
921	South Hill Parish Hall – room hire	£ 46.00
922	R. Hanson – grass cutting / maintenance and footpath trimming	£1314.00

9. Parish Council policies - to adopt the following policies as amended:

Standing Orders – Financial Regulations - Freedom of Information – Handling Complaints – Handling Requests for Information - Code of Conduct – Grants Policy – Model Publication Scheme - Media & Press Policy. Further comments were noted to finalise the policies and Cllr D Smith offered to reproduce all policies in the same format.

Cllr D Skelton suggested that the Council drafts a procedure for dealing with pre-application for planning. It was confirmed that the Council were consulted for comments at the pre-application stage but they were consultees on all registered applications. Pre-application advice was always available but was now given a reference number as Cornwall Council were now making a charge for this service.

10. Cornwall Council update – Cllr Sharon Daw spoke about winter planning for emergency gritting of rural roads. Cllrs. D Hicks, D Skelton and J Gale did have stocks of salt if required.

It was noted that the television programme had made no further contact about the parish wells but it was felt that it would be a worthwhile exercise to review these assets. Cllr D Skelton offered to carry out this work.

11. Parish Hall – to address any matters concerning the Hall and receive a report from the Committee, if required. To receive quotations for replacing the floor and associated works. Nothing to report.

12. Highway Matters – to report highways matters requiring attention.

- **Speeding at Brays Shop.** The Chairman had been contacted by Stokeclimsland Parish Council about the provision of speed advisory signs at Brays Shop. The costs from Cornwall Council for these signs were approximately £10,000 per unit and it was suggested that

money could be sought from the Community Network Area highway budget. The Chairman will continue to investigate this matter and report back to the Parish Council.

- **Bicton Bridge** – It was noted that the weight limit sign stated 3 tonne although the bridge weight was 40 tonne. The Clerk will contact Cornwall Council as the wrong information on the sign could affect vehicles using this route including emergency services.

13. Neighbourhood Plan – update from Neighbourhood Team. The referendum was being held on the 25th January 2018.

14. Recreation Field – Nothing to report. The Chairman will ask the contractor for the cutting reports.

15. Allotments – to approve the amended lease to take effect from 01.04 2018: The new agreement was circulated to Councillors.

16. Footpaths – trimming work / way marker discs and stiles. Way marker discs and stiles had been ordered. It was suggested that anti-slip or a mesh material be fitted on the treads to prevent slipping.

17. Report from the Caradon Community Network Meeting, if available. Nothing to report.

18. Correspondence / reports to be tabled by the Clerk.

- **Boundary Review** – The Council resolved to make no comment on the boundary proposals.
- **Clerks & Councils Direct** January 2018 magazine.
- **Western power Consultation event** to be held at St Mellion.
- **CALC Training events 2017/2018**
- **Garfield Western Fund** – available for community projects.
- **War Memorial Grant Scheme** – applications to be submitted by 31st March 2018.

19. Community Land Trusts and how they operate in parishes. Cllr D Skelton explained the work of the Cornwall Community Land Trust and their involvement in local communities for building affordable homes for local people. The projects were community led, and the homes remained under an agreement for local people in perpetuity. The houses were designed for low cost living and good space standards. Self-build and shared ownership schemes were also available. Cllr Sharon Daw questioned the number of unoccupied homes in the parish.

20. Parish Matters / Any other business and items for the next meeting.

- **Defibrillator** – Cllr J Gale reported that the defibrillator was now accredited with the South West Ambulance Service and a certificate had been received.
- Provision of a projector to display planning applications.
- Clerks salary review in line with the NALC pay scale. (Closed session).

21. Date of next Meeting: Tuesday, 20th February 2018.

22. To close the Meeting: There being no further business the meeting closed at 9.15pm.

Dated: 20th February 2018

Signed: