

South Hill Parish Council – Action list January 2022

Subject to be actioned	Action by	Action taken / response	Action completed
CC to install bus stop plate on post at Golberdon	Clerk	Chased CC twice – last emailed 18.01.2021. Application to be submitted to the next round of the Community Network Highway Budget. Helen Fincham emailed for the £100 required by Cormac.	No
Emergency Plan	CS / LM	CC Emergency Plan document printed and ready for distribution	Yes
Recreation Field	DH Clerk Clerk	Hedge trimming Grass cutting contract to be put out to tender Tree Survey to be carried out (booked for March 2022)	No Yes Yes
Footpaths	AB LM	Maintenance and contact with landowners	Ongoing
Play Area	Clerk LM HC	Costs for a new set of swings with two flat seats and one cradle seat. Questionnaire available for the public to complete. Enquires into grant funding	Costs being received
Planning Enforcement / matters	DSk/ Clerk DH/PT	Cases being reported to Cornwall Council and updates given at meetings DH/PT to visit Pine Ridge (new owners) re: caravans	Ongoing
Trevigro seat	DH/AB	Seat to be repaired. Materials obtained	No
SHARE Community Orchard	DH/ Clerk	Existing tenancy agreement to be changed and land to be fenced.	Ongoing
Precept	Clerk	Precept for 2022/2023 to be submitted to Cornwall Council	Yes
Allotment tenancy	Clerk	Review of tenancy agreement – to be circulated to Councillors	Yes
BT Openreach	DH	Draft agreement for BT Openreach to be signed by the Chairman and Vice Chairman.	Ongoing
Asset Register	DSk	Revised asset register to be provided by Cllr D Skelton	Ongoing
Affordable Housing enquiries for a scheme at Golberdon	Clerk	Contact with Cornwall Housing / CCLT	Yes

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