

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 28th March 2023 at 7.30pm.

Item No.		Action by
1	<p>Councillors present. Cllrs. D Smith (Chairman), Mrs C Samuel (Vice Chairman), D Hicks, A Budd, J Gale, Mrs H Curtis, P Tunnicliffe, D Skelton.</p> <p>Also attending. Mrs J Hoskin (Parish Clerk)</p>	
2	<p>Public Session (meeting then closes to the public). There were no members of the public present.</p>	
3	<p>Apologies for absence were received from Cllrs. Mrs W Trewin and G Hardman.</p>	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Skelton declared an interest on Agenda Item 14.</p>	
5	<p>Cornwall Council – report from Cllr Sharon Daw. No report received. It was agreed that the Leader of Cornwall Council be contacted expressing the parish council's disappointment in Cllr Daw owing to his lack of attendance at meetings and non-communication with Cornwall Council matters, in particular the recent devolution proposals.</p> <p>It was noted that Cllr Andrew Long (Cornwall Councillor for the Callington and St Dominic ward) would attend meetings of South Hill Parish Council, if required.</p>	Clerk
6	<p>Minutes – to approve the Minutes of the Meeting held on the 21st February 2023. It was proposed by Cllr Skelton, seconded by Cllr Gale and unanimously agreed that the minutes of the meeting held on the 21st February 2023 be approved following an amendment to item 21 (To agree a location for the trough ...) to add the wording “it was agreed to ask Cormac if the trough could be reinstated in a recess in the hedge just behind its’ original position”.</p>	
7	<p>Matters Arising except matters listed below.</p> <p>Item 16 Parish Council vacancy – It was confirmed that Cllr Gale was eligible to vote after he had signed his declaration at the start of the meeting (item brought forward).</p>	
8	<p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) None received at the date of the agenda. No applications received.</p> <p>b) Planning matters – update on enforcement matters, if available. It was noted that work at Tregonnett Farm had included the installation of very high gates that were not in-keeping with the surrounding area. Cllr Tunnicliffe offered to speak to the farmer. The Clerk and Chairman had been contacted by neighbours at Penworden Farm and Cottage expressing their concerns about mud on the road and flooding. They had</p>	PT

	<p>contacted Cormac direct who had looked at the blocked drains. It was noted that the farmer had arranged for a sweeper to brush the road at least twice a week.</p> <p>The Chairman will contact the residents concerned.</p>	DSm																														
9	<p>Accounts / Financial Matters.</p> <p>a) To approve accounts as circulated by the Clerk. It was proposed by Cllr Curtis, seconded by Cllr Budd and unanimously agreed the accounts to J Hoskin and HMRC be paid. The account to Root and Branch to be withheld to allow the work to be checked.</p> <table border="1"> <thead> <tr> <th></th> <th>Parish Council Account</th> <th>Net</th> <th>Vat</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>J Hoskin – Clerks payment plus expenses February 2023</td> <td>£ 194.48</td> <td></td> <td>£ 194.48</td> </tr> <tr> <td>Cheque</td> <td>HMRC</td> <td>£ 46.12</td> <td></td> <td>£ 46.12</td> </tr> <tr> <td>BACS</td> <td>Root and Branch – work to trees as per estimate</td> <td>£ 580.00</td> <td>£ 116.00</td> <td>£ 696.00</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th></th> <th>Solar Account</th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>BACS</td> <td>Community Heartbeat Trust – balance for defibrillator</td> <td>£ 4.00</td> <td></td> <td>£ 4.00</td> </tr> </tbody> </table> <p>b) Appointment of Auditor for the 2022/2023 financial year. The council unanimously agreed to continue using LJ Bookeeping for the 2022/2023 audit. Proposed by Cllr Skelton, seconded by Cllr Budd.</p> <p>c) To review the updated asset register. The updated asset register was nearly completed and the clerk had provided the figures to Cllr Skelton, as requested. Agreed to place this item on the agenda for the next meeting.</p> <p>d) Annual donations to charities (to be paid in April 2023). Following a discussion it was agreed to donate to the following charities, Callington Food Bank £50, Cornwall Air Ambulance £50, St Petrocs Homeless Charity £50 and Freddie's Fibres £50. Proposed by Cllr Skelton, seconded by Cllr Hicks.</p> <p>e) Annual donations to the local church and chapel. Agenda item for the next meeting.</p>		Parish Council Account	Net	Vat	Total	BACS	J Hoskin – Clerks payment plus expenses February 2023	£ 194.48		£ 194.48	Cheque	HMRC	£ 46.12		£ 46.12	BACS	Root and Branch – work to trees as per estimate	£ 580.00	£ 116.00	£ 696.00		Solar Account				BACS	Community Heartbeat Trust – balance for defibrillator	£ 4.00		£ 4.00	<p>DSm</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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10	<p>Play Area –</p> <p>a) To receive recent inspection reports and address any matters identified. No report received. Councillors attending the site meeting to address the work carried out on the trees to inspect the equipment.</p> <p>b) Update on the tree work as agreed at the last meeting. A site meeting will be arranged.</p>																															
11	<p>Recreation Field –</p> <p>a) To report any matters requiring attention. No matters reported.</p>																															

	<p>b) To discuss the recommendations from Parklife on the Bio-Diversity plan for the field. Cllr Curtis had circulated the report from Parklife. It was proposed by Cllr Curtis, seconded by Cllr Gale and unanimously agreed the bio-diversity plan be accepted. Cllr Tunnicliffe suggested a notice be displayed explaining the reason for the changes to the management of the site.</p> <p>The contractor will be asked to cut a metre away from the hedge. It was agreed to seek trees from the Woodland Trust for planting in the Autumn. Cllr Skelton offered to take delivery.</p> <p>c) Parking. The Chairman offered to speak to the football club to reiterate they should not use the hall car park for parking and how this could be addressed.</p>	<p>Clerk/ DH Clerk</p> <p>DSm</p>
12	<p>Footpaths / Public Rights of Way – update on work. The Clerk will return the CC LMP maintenance scheme documents, as required.</p> <p>The Chairman had received a letter from the owners of Woodland House concerning the footpath. The route was being obstructed by the landowner. It was agreed to invite the owners to a site meeting with a view to resolving problems by installing a gate.</p> <p>Councillors will look at email from Cllr Hardman relating to bridleways.</p>	<p>Clerk</p> <p>Clerk</p>
13	<p>To note the distribution date for the Housing Need Survey. The Housing Need Survey had been sent out on the 20th March 2023. A notice about the survey will be published in the South Hill Connection report.</p> <p>Cllr Skelton asked if anyone was attending the CALC meeting on the 19th April at Poole; the subject being Housing Developments. No councillors were attending. An application will be submitted to the Cornwall Councillors Community Chest Fund for reimbursement of the costs to produce the survey.</p>	<p>PT</p> <p>Clerk</p>
14	<p>To consider the letter and offer from SHARE to meet the costs of setting up the new community orchard and allotment site. Cllr Skelton declared an interest and left the meeting for this item. It was proposed by Cllr Tunnicliffe, seconded by Cllr Hicks and unanimously agreed to accept the offer from SHARE for the reimbursement of costs for setting up the tenancies (less Vat).</p>	<p>Clerk</p>
15	<p>Allotments – allocation of two vacant plots. Cllr Samuel confirmed there were now three plots available as an existing allotment holder wished to relinquish one plot. It was suggested these be covered in a membrane material to prevent weed growth.</p>	
16	<p>Parish Council vacancy and co-option to fill the position. Item not required as co-option had been carried out at the last meeting as per the February 2023 agenda.</p>	
17	<p>Correspondence / reports to be tabled by the Clerk. Noted.</p> <p>Cornwall Council were now carrying our work on a property at Moorland View following the tenant asking the parish council for help in getting matters addressed.</p> <p>The Clerk will reintroduce the correspondence list for circulation and the website. It was proposed by Cllr Skelton, seconded by Cllr Gale and unanimously agreed the information on EV chargers be put on the parish council website.</p>	

