

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 16th January 2024 at 7.30pm.

Item No.		Action by
1	<p>Councillors present – D Smith (Chairman), G Hardman (Vice Chairman), A Budd, Mrs W Trewin, Mrs H Curtis, D Hicks, D Skelton, P Tunnicliffe, J Gale.</p> <p>Also attending – Mrs J Hoskin (Parish Clerk) Two members of the public.</p>	
2	<p>Public Session (meeting then closes to the public). The Chairman, wishing everyone a Happy New Year, opened the meeting and invited the members of the public to address the council if they so wished.</p> <p>A resident from Maders spoke about flooding to his property at Jacobs Well Cottage and the neighbouring workshop that he felt was partly caused by run-off for the parish council field. The highways authority (Cormac) had cleared the ditch which had been blocked by silt and stones.</p> <p>Cllr Hardman reported the collapsed drain adjacent to the Swingle Tree. It was noted the field needed to dry out before any issues could be investigated or work carried out.</p> <p style="text-align: right;">(The gentleman left the meeting at 7.42pm)</p> <p>Parishioner Richard Squires had attended as a candidate for co-option to fill the parish council vacancy, and introduced himself to those who did not know him.</p>	
Llr	Apologies for absence. None.	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Sketon declared an interest on Agenda item 9b)</p>	
5	Cornwall Council – report from Cllr Sharon Daw. No report received.	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 21st November 2023. Deferred.</p> <p>-to approve the Minutes of the Meeting held on the 19th December 2023. Deferred.</p>	
7	<p>Matters Arising except matters listed below.</p> <p>Meeting 19 December 2023 Item 10 BT Kiosk at Golberdon. The Clerk confirmed the transfer of the kiosk from BT to the parish council had now been completed and a notice had been provided. Cllr Skelton offered to display this in the kiosk. It was agreed that Mrs Carol Samuel could now put Jodie the mannequin back. A new chain was needed.</p>	DSk

	The Chairman had received a report that the majority of vehicles transporting the youth football teams were parking on the road and not using the matting area in the field. The Clerk will send an email to the club encouraging them to park off road as much as possible.	Clerk
12	Grass cutting / strimming contracts from 1st April 2024. Having held a discussion about the grass cutting and strimming contracts, it was proposed by Cllr Curtis that the current contractors be asked to continue for the next two years as per the existing agreements. This was seconded by Cllr Skelton and unanimously agreed.	Clerk
13	Footpaths / Public Rights of Way – update on work. Cllr Tunnicliffe will remind Cornwall Council about the provision of a gate / stile for Woodland Lodge. Cllr Budd had obtained the agreement of the landowner to install a new footpath sign and Cllr Tunnicliffe will help to install this. Cllr Tunnicliffe had received a report of three trees that had fallen across the path from Mornick to Linkinhorne and offered to contact the landowners and deal with this matter. The Clerk will claim the reimbursement of costs for the 2023 trimming from CC.	PT AB/PT PT Clerk
14	Parish Council field at Maders – drainage problems. Also discussed under Item 2 of this meeting. Councillors noted the problems reported and issues with the highway drainage system in this area where the resurfaced road was now higher than the highway drain. The Clerk will request that Cormac attends a site meeting with Cllr Hardman.	Clerk
15	Affordable Housing – update from Jonathan Pollard (CC) if available. Nothing to report. The Clerk will request an update.	Clerk
16	Correspondence / reports to be tabled by the Clerk. Noted. The Council agreed to consider the CALC membership once the reminder is received in the new financial year. Cllr Skelton suggested the Council thinks about the way in which correspondence is sent out and how this is recorded.	Clerk
17	Report from the Community Area Partnership Meeting held on the 5 December 2023. Cllr Skelton reported on the meeting of the CAP funding panel and how the application process is dealt with, stating the consultation is somewhat unrealistic not giving enough time to allow comments to be decided at monthly parish and town council meetings and how Cornwall Council processes are governed in the allocation of funding.	
18	To note the action list provided by the Clerk – for information only. Noted.	
19	South Hill Parish Hall – update on advice obtained in relation to the ownership and management of the Hall, if available. Nothing to report, item deferred.	
20	Biffa costs for the supply and emptying of a dog bin at Bray Shop. Item previously resolved. Item to be removed from the agenda.	Clerk

21	<p>Parish Council Vacancy. Co-option of one Councillor. Having spoken to Richard Squires in the public session of the meeting, it was proposed by Cllr Trewin, seconded by Cllr Hardman and unanimously agreed he be co-opted to fill the vacancy. Mr Squires signed his declaration. A second candidate had not attended the meeting. The Clerk will contact CALC in relation to any Code of Conduct training events.</p>	Clerk
22	<p>Climate Change Action Plan. A page had been created on the parish council website and was now ready for documents to be attached. Cllr Skelton enquired about the managing of public areas. It was confirmed that Parklife had put together a plan for the recreation field. Cllr Hardman had met with a representative from the church about their plans for the site. Cllr Hicks and Cllr Tunncliffe were asked to write an article about climate change and agriculture. Councillors were encouraged to bring forward one subject for discussion.</p>	DH/PT Cllrs
23	<p>Parish Matters / Any other business and items for the next meeting. Allotments – It was noted that one of the new allotment holders had found bird feeders on their plot. These may have belonged to the previous tenant. Cllrs Curtis and Skelton agreed to inspect the allotment sites. Councillor Liz Moir – Cllr Curtis notified the meeting that South Hill W.I were going to do something to recognise all the work carried out by Liz Moir before she left the parish, stating the parish council could support this if they wished. The W I were open to suggestions.</p>	HC/ DSk
24	<p>Parish Council annual timetable – for information only. The Clerk and Chairman to finalise this document.</p>	Clerk/ DSm
25	<p>Date of the next Meeting – Tuesday, 20th February 2024.</p>	
26	<p>To close the Meeting. There being no further business this part of the meeting closed at 9.02pm.</p>	

Dated

Signed.