

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 15 April 2025 at 7.30pm.

Item No.		Action by
1	<p>Councillors present – A Budd (Chairman), G Hardman (Vice Chairman), D Hicks, D Skelton, J Gale, Mrs H Curtis, Mrs W Trewin, P Tunnicliffe, R Squires.</p> <p>Also attending – Mrs J Hoskin (Parish Clerk) Four members of the public</p>	
2	<p>Public Session (meeting then closes to the public). The Chairman opened the meeting and invited the members of the public to address the council if they so wished.</p> <ul style="list-style-type: none"> ○ The residents of planning application PA25/02106 (agenda item 8a) outlined the reasons for submitting their application. ○ The applicant for planning application PA25/02571 (agenda item 8b) spoke about their application and why this was required. ○ Mr Beckett from the Hall Committee updated the Council on the CIO transfer process that was nearing completion. A discussion was held about the status of trustees and the future partnership working with the parish council. Representatives from the various parish organisations would remain on the committee. Consultation with parishioners was questioned and it was confirmed a survey had been carried out with the immediate neighbours to the hall. ○ An event was being held on the 24 May 2025 to celebrate 60 years of the halls' existence along with a fun day and the 10th anniversary of SHARE. Parish councillors were asked to assist with the setting up and packing away along with managing car parking. 	
3	Apologies for absence were received from Cllr D Smith.	
4	<p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Skelton declared an interest in agenda item 9 – donation request from St Sampsons church.</p>	
5	Cornwall Council – report from Cllr P Seeva. No report received.	
6	<p>Minutes – to approve the Minutes of the Meeting held on the 18 March 2025. The Minutes of the Meeting held on the 18 March 2025 will be signed by the Chairman following the agreed amendments. Proposed by Cllr Hicks , seconded by Cllr Trewin and unanimously agreed.</p>	
7	<p>Matters Arising except matters listed below.</p> <p>Item 7 repairs to the drainage pipe at the parish council field at Maders. It was noted that investigation work could begin once the first cut of silage had been taken off the field. It was hoped this would be done in May 2025.</p>	

	Item 7 Asset register. Cllr Skelton spoke about the document circulated and having received no comments, hoped this would be adopted.																																									
8	Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting. a) PA25/02106 Glebe Farm Cottage, South Hill – Proposed construction of a single dwelling. The council have no objection to this application for the proposed construction of a single dwelling and consider this to be “rounding off” in the settlement of South Hill. Proposed by Cllr Trewin, seconded by Cllr Hardman and unanimously agreed. b) PA25/02571 Green Meadows, South Hill – Hedgerow removal notice for access to field to facilitate building of garage to which planning permission will be sought. Existing garage and house used for “recycling and charity” project. Cllr Skelton declared an interest and left the meeting for this item. The council agreed to leave the recommendation on the hedgerow removal to the local Highway Authority and had no other comment to make. Proposed by Cllr Hardman, seconded by Cllr Curtis and unanimously agreed.																																									
9	Accounts / Financial matters – to approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Hardman, seconded by Cllr Squires and unanimously agreed to accounts be paid, including the CALC membership renewal. <table border="1"><tr><td>BACS</td><td>J Hoskin – Clerks payment / expenses</td><td>£ 213.68</td><td></td><td>£ 213.68</td></tr><tr><td>Cheque</td><td>HMRC</td><td>£ 50.92</td><td></td><td>£ 50.92</td></tr><tr><td>BACS</td><td>South Hill Parish Hall – room hire March 2025</td><td>£ 15.00</td><td></td><td>£ 15.00</td></tr><tr><td></td><td>Bank charges for Parish Council account 10.02.25 – 09.03.25</td><td>£ 4.25</td><td></td><td>£ 4.25</td></tr><tr><td></td><td>Bank charges for Solar Account 10.02.25 – 09.03.25</td><td>£ 4.25</td><td></td><td>£ 4.25</td></tr><tr><td>BACS</td><td>Cornwall ALC Limited – annual membership</td><td>£ 290.98</td><td>£ 50.87</td><td>£ 341.85</td></tr><tr><td>BACS</td><td>South West Water – Golberdon field 17.01.25 – 03.04.25</td><td>£ 19.74</td><td></td><td>£ 19.74</td></tr><tr><td>BACS</td><td>South West Water – Maders field 17.01.25 – 03.04.25</td><td>£ 20.00</td><td></td><td>£ 20.00</td></tr></table> <p>To consider the request for a donation from St Sampsons Church towards the upkeep of the burial ground (grass cutting). It was decided to give a donation of £400 to St Sampsons church towards the upkeep of the burial ground (grass cutting) and £100 to the Methodist church for the same reason. Proposed by Cllr Hicks, seconded by Cllr Hardman and unanimously agreed.</p> <p>Annual donations to charities. The council resolved to give a £50 donation to the following charities: Cornwall Air Ambulance, Freddie's Fibres, St Petrocs Society and Citizens Advice. Proposed by Cllr Tunnicliffe, seconded by Cllr Trewin and unanimously agreed. Cllr Squires declared an interest and abstained.</p>	BACS	J Hoskin – Clerks payment / expenses	£ 213.68		£ 213.68	Cheque	HMRC	£ 50.92		£ 50.92	BACS	South Hill Parish Hall – room hire March 2025	£ 15.00		£ 15.00		Bank charges for Parish Council account 10.02.25 – 09.03.25	£ 4.25		£ 4.25		Bank charges for Solar Account 10.02.25 – 09.03.25	£ 4.25		£ 4.25	BACS	Cornwall ALC Limited – annual membership	£ 290.98	£ 50.87	£ 341.85	BACS	South West Water – Golberdon field 17.01.25 – 03.04.25	£ 19.74		£ 19.74	BACS	South West Water – Maders field 17.01.25 – 03.04.25	£ 20.00		£ 20.00	
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	<p>Request from SHARE for a donation towards their 10th Anniversary event in conjunction with the Hall 60th Anniversary to support the educational activities being organised by SHARE and promote the benefits of renewables and energy conservation. Cllrs Hardman and Skelton declared an interest and abstained from taking part in this item.</p> <p>It was proposed by Cllr Hicks, seconded by Cllr Gale and unanimously agreed £300 be given from the Solar Fund account.</p> <p>Cllr Gale asked the council to look at the original conditions for the distribution of this fund. It was agreed this be an agenda item for a future meeting.</p> <p>Purchase of springy hen. The council agreed this new item of play equipment be paid for once it arrives, as per the quotation cost.</p>	
10	<p>Play Area – to receive recent inspection reports and address any matters identified. Cllr Budd gave a report on recent inspections, thanking Cllr Skelton for securing loose boards.</p> <p>The steering wheel on the tractor was loose, as before. Cllr Skelton offered to get this tightened, and to grease the brackets on the swing to prevent the squeaking sound.</p> <p>Cllr Curtis had trimmed the willow arch.</p> <p>It was noted the wooden equipment should have a preservative treatment to protect the wood.</p> <p>Mole hills had been removed and the earth placed into the trough, ready for planting.</p>	DSk
11	<p>Recreation Field – to report any matters requiring attention. Additional parking. No matters identified. Cllr Tunnicliffe had filled the hole left after the removal of the spar stone.</p> <p>The clerk had received the cricket match fixtures for this season.</p> <p>Callington Colts had offered the parish council some goal posts. The council agreed to accept.</p>	Clerk
12	<p>Footpaths / Public Rights of Way – update. Cllr Tunnicliffe had nothing to report but mentioned two modification applications that had been submitted to Cornwall Council by landowners for WCA822 and WCA 824.</p> <p>A fallen tree obstructing a path was noted.</p>	PT
13	<p>Correspondence - to note the correspondence list. To be provided.</p>	
14	<p>Community Area Partnership – date of the next meeting to be confirmed. The next meeting was scheduled for the 16th June 2025.</p> <p>Cllr Skelton spoke about the levelling up funding.</p>	
15	<p>Elections 1st May 2025 – Parish Council results. The nominations had been published. This resulted in an uncontested election leaving three vacancies for the parish council to fill by co-option after 1st May 2025.</p> <p>Notices to be placed on the parish boards.</p> <p>Cllr Gale proposed a vote of thanks to the outgoing Councillors retiring / standing down.</p>	

16	To note the action list provided by the Clerk – for information only. Noted.	
17	Parish Matters / Any other business and items for the next meeting. <ul style="list-style-type: none"> ○ Councillors to be chosen to maintain the parish notice boards. ○ Parish Council policies – timetable review. ○ Allotment field – stone surface to be done to prevent surface water entering the site. ○ Hawkins Trust – a meeting to be held by the trustees. ○ Reports from the parish council meetings to be placed on the parish council website; not Facebook. 	JG/DH DH
18	Date of the next Full Council Meeting – provisional date Tuesday, 13 May2025 To decide on a date for the 2025 Annual Parish Meeting. Tuesday, 20th May 2025.	
19	To close the Meeting. There being no further business the meeting closed at 9.30pm	

Dated

Signed.