

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 17 June 2025 at 7.30pm.

| Item No. | | Action by |
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| 1 | <p>Councillors present – A Budd (Chairman), D Hicks, Mrs H Curtis, J Gale (Parish and Cornwall Council).</p> <p>Also attending – Mrs J Hoskin (Parish Clerk) One member of the public</p> | |
| 2 | <p>Public Session (meeting then closes to the public). The Chairman opened the meeting and invited the member of the public to address the council if they so wished. The gentleman outlined the history of his planning application (agenda item 8a) then left the meeting at 7.40pm.</p> | |
| 3 | <p>Apologies for late absence were received from Cllrs G Hardman, P Tunnicliffe, R Squires.</p> | |
| 4 | <p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Gale declared an interest on agenda item 8a) planning application PA25/02789.</p> | |
| 5 | <p>Cornwall Council – report from Cllr J Gale gave an update on Cornwall Council and parish issues. He had attended a site meeting at Maders (agenda item 16). Cllr Gale spoke about Planning in Principle (PIP). Speeding traffic through Maders had been reported to Cormac, and this highlighted the speed of vehicles going through Bray Shop ignoring the signs in place.</p> | |
| 6 | <p>Minutes – to approve the Minutes of the Annual Parish Meeting, the Annual Meeting of the Parish Council and the Parish Council Meeting all held on the 20th May 2025. The Minutes of the Meetings held on the 20 May 2025 were approved and signed by the Chairman. Proposed by Cllr Gale, seconded by Cllr Hicks and unanimously agreed.</p> | |
| 7 | <p>Matters Arising except matters listed below. None.</p> | |
| 8 | <p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.</p> <p>a) PA25/02789 Annexe, Trevigro Bungalow, Trevigro – Retrospective application for conversion and extension of former outbuilding to one bedroom annexe. Cllr Gale declared an interest and abstained. It was unanimously agreed to support this application; proposed by Cllr Hicks, seconded by Cllr Curtis.</p> | |

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| 9 | Accounts / Financial matters – to approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Hicks, seconded by Cllr Budd and unanimously agreed to accounts be paid. | | | | DH / Clerk |
| | BACS | J Hoskin – Clerks payment / exp | £ 213.68 | Vat 0 | |
| | Cheque | HMRC | £ 50.92 | Vat 0 | |
| | BACS | South Hill Parish Hall – room hire May 2025 | £ 15.00 | Vat 0 | |
| | DD | Bank charges for Parish Council account 10.04.25 – 09.04525 | £ 4.25 | Vat 0 | |
| | BACS | L J Coles - Audit fee | £ 160.00 | Vat 0 | |
| | Accounts 2024/2025 – to agree the Annual Governance Statement; to agree the Annual Accounting Statements, to consider whether there is a conflict of interest with BDO (external auditors) and to note the Internal Auditors report. The council approved the annual governance statement, and the annual accounting statements. It was confirmed there was no conflict of interest with BDO, the external auditors. Proposed by Cllr Curtis, seconded by Cllr Hicks and unanimously agreed. The internal auditors report was noted. The public rights notices were passed to Councillors for the notice boards. Bank signatories – The council agreed to amend the signatories with the bank to Cllrs Hicks, Curtis, Budd and Hardman. | | | | |
| 10 | Play Area – to receive recent inspection reports and address any matters identified. Cllr Budd had no defects to report. | | | | |
| 11 | Recreation Field – to report any matters requiring attention. Additional parking. It was agreed to allow a school year 6 leavers party the use of the field on the 5 th July 2025, free of charge. Agreed to place an item on the agenda for a future meeting to discuss a specification to create car parking at the top of the field. | | | | Clerk |
| 12 | Allotments – update on the allotment plots and tidying the site. Cllr Curtis gave an update on the tidying of the site. Allotment holders had been asked to place all rubbish on one plot ready for collection. | | | | Clerk |
| 13 | Correspondence – Noted. | | | | |
| 14 | Community Area Partnership – report from the meeting held on the 16 June 2025. Cllr Budd gave an overview of the meeting, stating that he had been selected onto the CAP finance committee. The next meeting would be held on the 4 September 2025. | | | | |
| 15 | Parish Council Vacancies – co-option to fill the three positions available. Item deferred, no applications received. | | | | |
| 16 | Update on the drainage at the Maders field. Following a further site meeting with Cormac the agreed drainage plans were noted, consisting of a new pipe from | | | | |

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| | the top of the field, three inspection pits across the lane, and cleaning the existing gulley that fed into the road culvert. | |
| 17 | To note the action list provided by the Clerk – for information only. Noted. | |
| 18 | Parish Matters / Any other business and items for the next meeting. <ul style="list-style-type: none"> ○ Trees – Cllr Curtis reported on the next batch of free trees (105 saplings) being delivered in November 2025. It was suggested these be used somewhere in the Community Orchard field. It was agreed to place the Community Orchard site on the agenda for a future meeting | |
| 19 | Date of the next Full Council Meeting – Tuesday, 15 July 2025 | |
| 19 | To close the Meeting. There being no further business the meeting closed at 9.10pm | |

Dated

Signed.