

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 15 July 2025 at 7.30pm.

Item No.		Action by
1	Councillors present – A Budd (Chairman), G Hardman (Vice Chairman), D Hicks, Mrs H Curtis, J Gale (Parish and Cornwall Council), R Squires, P Tunnicliffe, Also attending – Mrs J Hoskin (Parish Clerk)	
2	Public Session (meeting then closes to the public). There were no members of the public present.	
3	Apologies for absence. None.	
4	Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Hicks declared an interest on agenda item 8a planning application PA25/03900.	
5	Cornwall Council – report from Cllr J Gale had little to report from Cornwall Council, but reported on the public meeting he attended today about the proposals by EDF to install a solar farm in the St Mellion area covering 300 acres of farmland; and linking this to the existing sub-station at Landulph. A second public meeting was being held on the 17 July 2025. A planning application had not yet been submitted. Cllr Gale also spoke about the housing need numbers in the local area.	
6	Minutes – to approve the Minutes of the Meeting held on the 17 June 2025. The Minutes of the Meetings held on the 17 June 2025 were approved and signed by the Chairman. Proposed by Cllr Gale, seconded by Cllr Curtis and unanimously agreed by those who attended.	
7	Matters Arising except matters listed below. None.	
8	Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting. a) PA25/03900 Glebe Farm, South Hill – Outline application for residential development of land for up to 2 No. dwellings with all matters reserved. Cllr Hicks declared an interest and left the meeting for this item. Cllr Gale abstained being a member of the Cornwall Council Planning Committee (East). Following a discussion it was decided to hold a site meeting. The Chairman agreed to arrange this. Comments will then be sent to the Clerk for submission to the CC Planning Department.	AB Clerk
9	Accounts / Financial matters – to approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Hardman, seconded by Cllr Gale and	

	unanimously agreed to accounts be paid, including the account for R Parkyn once the invoice had been received.					
	BACS	J Hoskin – Clerks payment / expenses	£ 213.68		£ 213.68	
	Cheque	HMRC	£ 50.92		£ 50.92	
	BACS	South Hill Parish Hall – room hire June 2025	£ 15.00		£ 15.00	
	DD	Bank charges for Parish Council account 10.05.25 – 09.06.25	£ 4.25		£ 4.25	
	BACS	R Parkyn – grass cutting recreation field	£1,200.00		£ 1,200.00	
	Discussions were held about setting up direct debit payments to South West Water, and the Parish Hall. Cllr Hicks had attended the Banking Hub in Callington to discuss the bank accounts and changes to authorised signatories and online banking. Cllr Tunnicliffe, Hardman and Budd to be added as signatories.					
10	Play Area – to receive recent inspection reports and address any matters identified. Cllr Budd had no urgent defects to report but highlighted the ladder on the climbing frame would need replacing in the future; and he offered to obtain a quotation for this.					AB
11	Recreation Field – to report any matters requiring attention. Specification to create parking at the top of the field. Following a discussion, it was decided to clean off the existing concrete base and clarify the size. Councillors were keen to look at options to provide a temporary building to be used as changing rooms.					
12	Allotments – update on the allotment plots and tidying the site. The Clerk had ordered a new sign for the gate. Cllr Curtis reported the rubbish had now been removed and the path had been cut. It was agreed this be done every two months. Update on the closed allotment site adjacent to the Community Orchard. Councillors were asked to consider what they wish to do with the old allotment site; including making the entrance and site more accessible and inviting for members of the public that wished to visit the Orchard.					
13	Correspondence – Noted. It was agreed to accept the costs and instruct Western Web to set up Councillors gov.uk email addresses to comply with the audit requirements, along with a shared calendar. Proposed by Cllr Squires, seconded by Cllr Hicks and unanimously agreed.					Clerk
14	Community Area Partnership – date of the next meeting. Cllr Budd gave a report on the 16 th June 2025 meeting. Cllrs Squires and Curtis offered, along with the Clerk to complete and submit a funding application for new play equipment. Any additional funding could be sought from the Solar account. The next CAP meeting would be held on the 4 September 2025.					HC/RS Clerk

15	Parish Council Vacancies – co-option to fill the three positions available. Item deferred, no applications received, although there had been expressions of interest.	
16	Update on the drainage at the Maders field. Cllr Gale was awaiting an update from Cormac. It was agreed the Parish Council go ahead and order the pip needed for their drainage work.	
17	To note the action list provided by the Clerk – for information only. Noted.	
18	Parish Matters / Any other business and items for the next meeting. No matters reported.	
19	Date of the next Full Council Meeting – Tuesday, 16 September 2025.	
19	To close the Meeting. There being no further business the meeting closed at 9.08pm	
20	Closed Session: Councillors discussed the requests for information from a member of the public and agreed they were not entitled to anything that was marked controlled or confidential. Costs were set for the supply of any information that could be disclosed in line with the Parish Council Standing Orders and it was agreed time and copies be invoiced and paid for prior to supplying. The closed session closed at 9.30pm	

Dated

Signed.