

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 16th September 2025 at 7.30pm.

Item No.		Action by
1	Councillors present – A Budd (Chairman), D Hicks, Mrs H Curtis, P Tunnicliffe, J Gale (Parish and Cornwall Council), R Squires. Also attending – Mrs J Hoskin (Parish Clerk) Our members of the public	
2	Public Session (meeting then closes to the public). The Chairman opened the meeting and invited the members of the public to address the Council, if they so wished. Two members of the public had attended to observe the meeting. Matters reported and noted were the traveller caravans that had moved onto land at Redmoor Road (adjacent parish). Councillors offered to support Callington Town Council, if required. The details of the Community Orchard Tenancy Agreement were highlighted, and it was noted that the gate was now left unlocked to allow the public to enjoy this open recreational space. The Clerk will circulate the tenancy agreement to Councillors. It was proposed by Cllr Hicks, seconded by Cllr Squires and unanimously agreed SHARE take over the whole site, taking on the area previously developed as allotment plots. The parishioner indicated that SHARE would like to install seating and a shelter encouraging local groups to get involved. The hedges would soon be trimmed and the contractor carrying out the work will be asked to remove any debris fallen into the ditch that had recently been cleaned by Cormac. It was noted that rubbish had also accumulated in the ditch. Cllr J Gale outlined the Cormac work schedule for the area. A local resident expressed her interest in becoming a parish councillor and will observe the proceedings of tonight's meeting.	
3	Apologies for absence were received from Cllr G Hardman (Vice Chairman).	
4	Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. Cllr Tunnicliffe declared an interest on agenda item 8 planning application PA25/06474 as an adjacent neighbour. Cllr Gale abstained from all planning matters (agenda item 8) being the local Cornwall Council ward member and sitting on the CC East Planning Committee.	
5	Cornwall Council – report from Cllr J Gale reported on the Full Council meeting held earlier today. A motion was agreed to a twelve-month trial reducing parking charges in the Market Car Park at Launceston and this had now been escalated to Cabinet for a decision. Other County Council owned car parks could see a 6% increase in charges.	

	Other subjects reported included the keep Cornwall Clean motion, fly posting and the law, and work to end the South West Water sewage scandal. Proposals to sell off Cornwall Council tenanted farms (starter farms) had not been supported by Councillors’ and this had now gone to Cabinet. A motion to purchase mobile phones for Councillors was not supported.																																									
6	Minutes – to approve the Minutes of the Meeting held on the 15th July 2025. The Minutes of the Meetings held on the 15 th July 2025 were approved and signed by the Chairman. Proposed by Cllr Hicks, seconded by Cllr Gale and unanimously agreed by those who attended.																																									
7	Matters Arising except matters listed below. None.																																									
	Two members of the public left the meeting at 8.50pm																																									
8	Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting. Cllr Gale abstained. a) PA25/06069 Jacobs Well Cottage, Maders – Listed Building Consent: Repositioning of bedroom 1 window from west elevation to south elevation. Support, proposed by Cllr Hicks, seconded by Cllr Curtis and unanimously agreed. b) PA25/06102 Jacobs Well Cottage, Maders – Non material amendment in relation to PA23/08525 dated 03.01.2024 to relocate the window to bedroom 1 from west elevation to the south elevation. Support, proposed by Cllr Hicks, seconded by Cllr Curtis and unanimously agreed. c) PA25/06474 Nankassick, South Hill – Proposed single storey rear extension and alterations. Cllr Tunncliffe declared an interest and left the meeting for this item. Support, proposed by Cllr Hicks, seconded by Cllr Curtis and unanimously agreed.																																									
9	Accounts / Financial matters – to approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Budd, seconded by Cllr Hicks and unanimously agreed to accounts be paid. <table><tr><td>J Hoskin – Clerks payment /expenses 2 months</td><td>£427.36</td><td></td><td>£ 427.36</td></tr><tr><td>HMRC</td><td>£101.84</td><td></td><td>£ 101.84</td></tr><tr><td>South Hill Parish Hall – room hire July 2025</td><td>£ 15.00</td><td></td><td>£ 15.00</td></tr><tr><td>Bank charges for Parish Council account July & August</td><td>£ 8.50</td><td></td><td>£ 8.50</td></tr><tr><td>Bank charges for Solar Account July, August & September</td><td>£ 12.75</td><td></td><td>£ 12.75</td></tr><tr><td>South West Water –Golberdon field April– July</td><td>£ 31.89</td><td></td><td>£ 31.89</td></tr><tr><td>Caradon Waste – removal allotment rubbish</td><td>£250.00</td><td></td><td>£ 250.00</td></tr><tr><td>AB Pest Solutions – removal of wasp nest from play area</td><td>£ 85.00</td><td></td><td>£ 85.00</td></tr><tr><td>Western Web – setting up cloud email accounts for Clerk and Councillors</td><td>£ 72.00</td><td>£ 14.40</td><td>£ 86.40</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	J Hoskin – Clerks payment /expenses 2 months	£427.36		£ 427.36	HMRC	£101.84		£ 101.84	South Hill Parish Hall – room hire July 2025	£ 15.00		£ 15.00	Bank charges for Parish Council account July & August	£ 8.50		£ 8.50	Bank charges for Solar Account July, August & September	£ 12.75		£ 12.75	South West Water –Golberdon field April– July	£ 31.89		£ 31.89	Caradon Waste – removal allotment rubbish	£250.00		£ 250.00	AB Pest Solutions – removal of wasp nest from play area	£ 85.00		£ 85.00	Western Web – setting up cloud email accounts for Clerk and Councillors	£ 72.00	£ 14.40	£ 86.40					
J Hoskin – Clerks payment /expenses 2 months	£427.36		£ 427.36																																							
HMRC	£101.84		£ 101.84																																							
South Hill Parish Hall – room hire July 2025	£ 15.00		£ 15.00																																							
Bank charges for Parish Council account July & August	£ 8.50		£ 8.50																																							
Bank charges for Solar Account July, August & September	£ 12.75		£ 12.75																																							
South West Water –Golberdon field April– July	£ 31.89		£ 31.89																																							
Caradon Waste – removal allotment rubbish	£250.00		£ 250.00																																							
AB Pest Solutions – removal of wasp nest from play area	£ 85.00		£ 85.00																																							
Western Web – setting up cloud email accounts for Clerk and Councillors	£ 72.00	£ 14.40	£ 86.40																																							

10	Play Area – to receive recent inspection reports and address any matters identified. An order had been placed with Rhino Play for new equipment (adventure tunnel, see saw, two musical panels) and funding had been confirmed. Cllr Budd had completed inspections with no issues identified. Cllr Curtis reported on the condition of the willow arch and it was proposed by Cllr Squires, seconded by Cllr Gale and unanimously agreed this be removed. Cllr Tunnicliffe offered to organise a “working group” to get this done.	PT
11	Recreation Field – to report any matters requiring attention. No matters identified. Options for a temporary building at the top of the field to provide changing facilities. Cllrs Hicks and Budd had looked at the condition of the concrete pad and it was suggested that a steel cabin or timber building be placed on the site. Costs to be obtained. Parking options were discussed along with a suggestion that a facility could be provided to allow allotment holders to also park at the top of the field. It was agreed to focus on the pavilion project and address additional parking in the future.	Clerk
12	Closed allotment site adjacent to the Community Orchard – to decide future use of this land. Discussed under Item 2 of this meeting.	
13	Footpaths – update on trimming and work required. Cllr Gale spoke about the obstruction issues with footpath 638/20 at Woodland House and the police had provided advice. A fallen tree was obstructing footpath 638/21. It was unanimously agreed that Cllr Tunnicliffe responds to the Cornwall Council Public Rights of Way Survey in relation to this path. Proposed by Cllr Squires, seconded by Cllr Budd. Trimming work had been completed and Cllr Tunnicliffe expressed his wish that the current contractor continues with this work, when required.	PT
14	Correspondence – to note the correspondence list. Noted.	
15	Cornwall Council Community Area Partnership (CAP). Cllrs A Budd and J Gale had attended the recent Tamar to Moors meeting that amongst other subjects address the lack of mobile phone networks in rural areas that would leave residents cut off from communicating once the old analogue telephones were replaced by a fibre connection. Road issues included the A390 from Callington to St Ives and suggested improvements that could be made. The A388 to also be reviewed. The minor injuries department at Launceston hospital had now re-opened from Monday to Friday 9am until 5.00pm. These opening times to be reviewed in the future. The St Ives Parish Council owned a community car, driven by volunteers that would take parishioners and local residents shopping and to dental and medical appointments, including Derriford Hospital at a fraction of the cost compared to local taxi hire charges. The vehicle was also available for community groups. Local crimes figures for the area were down on the previous month.	

16	Parish Council Vacancies – co-option to fill the three positions available. It was proposed by Cllr Squires, seconded by Cllr Curtis and unanimously agreed to co-opt Paula Hartley onto the Parish Council. Paula will join at the next meeting.	
17	Update on the drainage at the Maders field. Cllr Gale reported Cormac were unable to provide drainage materials for the field. It was agreed that three quotes be obtained and the work completed before the winter.	
18	To note the action list provided by the Clerk – for information only. Noted.	
19	Parish Matters / Any other business and items for the next meeting. Cllr Squires tabled his report on the Proposal to Improve Road Pedestrian, Cyclist and Rider Visibility in South Hill Parish. Cllr Squires asked if money could be used to purchase hi-vis jackets etc for parishioners. An awareness event was being held in the parish hall. Cllr Budd reported the CAP meeting was encouraging local villages to set up a Community Speed Watch groups.	
20	Date of the next Full Council Meeting – Tuesday, 20th October 2025.	
21	To close the Meeting. There being no further business the meeting closed at 9.30pm	

Dated

Signed.