

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 17th March 2026 at 7.30pm.

| Item No. | | Action by |
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| 1 | <p>Councillors present – A Budd (Chairman), G Hardman (Vice Chairman), D Hicks, P Hartley, R Squires, P Tunnicliffe.</p> <p>Also attending – Mrs J Hoskin (Parish Clerk) Three members of the public</p> | |
| 2 | <p>Public Session (meeting then closes to the public). The Chairman opened the meeting and invited the members of the public to address the council if they so wished.</p> <p>Representatives from St Sampsons Church attended to again outline the plans for the Manadon Chapel and their request for money from the solar fund. This was discussed and dealt with by the Parish Council at the last meeting (Item 10 of the 17th February 2026 minutes). The church could apply again in the future once the chapel was being used as a community facility.</p> <p>A representative from the Housing Working Party (agenda item 9) detailed the 3 Stage funding process to enable the group to operate. Stage 1 funding to be used to form a working party (constituted body). The group were seeking the support of the Parish Council for stages 1 and 2 asking them to provide the administration needed to make these applications, and manage the funding for this period.</p> <p>A resident spoke about the Parish Council emergency plan, stating the Hall was identified as the emergency assembly point but may not always be available.</p> <p>The public session closed at 8.18pm.</p> | |
| 3 | <p>Apologies for absence were received from Cllr J Gale (Cornwall Council).</p> | |
| 4 | <p>Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. None declared at this stage of the meeting.</p> | |
| 5 | <p>Cornwall Council – Cllr J Gale was unable to attend the meeting.</p> | |
| 6 | <p>Minutes – to approve the Minutes of the Meetings held on the 17th February 2026.</p> <p>The Minutes of the Meeting held on the 17th February 2026 were approved and signed by the Chairman; proposed by Cllr Hardman, seconded by Cllr Hicks and unanimously agreed by those who attended.</p> | |
| 7 | <p>Matters Arising except matters listed below. None</p> | |

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| 8 | <p>Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting. No applications received.</p> | | | | | | | | | | | | | |
| 9 | <p>To discuss the proposal for a low-cost housing project in the parish and decide if the Parish Council wish to have any involvement in this. Following a discussion, it was agreed the Parish Council apply for stage 1 funding on behalf of the Housing Working Party. Subject to stage 1 being granted, the Parish Council will apply for stage 2. The Parish Council will have no further involvement after this stage. Proposed by Cllr Hardman, seconded by Cllr Squires and unanimously agreed.</p> | | | | | | | | | | | | | |
| 10 | <p>Accounts / Financial matters – to approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Hicks, seconded by Cllr Hardman and unanimously agreed the accounts be paid.</p> <table border="1" data-bbox="296 730 1094 1025"> <tr> <td>Clerk’s payment / expenses / HMRC</td> <td>£213.68</td> </tr> <tr> <td>Rhino Play – final payment for new play equipment</td> <td>£4481.40</td> </tr> <tr> <td>SHARE – hire of mower for cutting area of recreation ground</td> <td>£ 40.00</td> </tr> <tr> <td>South Hill Parish Hall – room hire February 2026</td> <td>£ 15.00</td> </tr> <tr> <td>Bank charges for Parish Council account Jan / Feb 2026</td> <td>£ 4.25</td> </tr> <tr> <td>Bank charges for Solar account Jan / Feb 2026</td> <td>£ 4.25</td> </tr> </table> <p>Appointment of Auditor for the 2025/2026 financial year accounts. It was agreed that LC Bookkeeping (L Coles) be appointed to audit the 2025/2025 accounts.</p> | Clerk’s payment / expenses / HMRC | £213.68 | Rhino Play – final payment for new play equipment | £4481.40 | SHARE – hire of mower for cutting area of recreation ground | £ 40.00 | South Hill Parish Hall – room hire February 2026 | £ 15.00 | Bank charges for Parish Council account Jan / Feb 2026 | £ 4.25 | Bank charges for Solar account Jan / Feb 2026 | £ 4.25 | |
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| 11 | <p>Trefinnick Solar Farm – to note the Parish Councils covenants for the Community Benefit Fund. Councillors noted the covenants for the community benefit fund. The question was asked if this could be amended in the future. This would require legal advice.</p> | | | | | | | | | | | | | |
| 12 | <p>Play Area – to receive recent inspection reports and address any matters identified. The Chairman reported on the monthly inspection of the play area with no matters of concern. Cllr Budd suggested a wood preservative treatment be applied in the future.</p> | | | | | | | | | | | | | |
| 13 | <p>Recreation Field – to report any matters requiring attention. Update on the CIL finding expression of interest application for the provision of a pavilion and additional parking. No issued identified. The Clerk will circulate the CIL expression of interest application to Councillors.</p> | Clerk | | | | | | | | | | | | |
| 14 | <p>Footpaths – update on trimming and work required. Cllr Tunncliffe presented the costs for the 2026 trimming work. This was accepted.</p> | | | | | | | | | | | | | |
| 15 | <p>Allotments – to note any problems or work required. Actions to be taken. Nothing to report on the allotments. The Clerk will chase the contractor to carry out the work at the entrance.</p> | | | | | | | | | | | | | |

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| 16 | Drainage work at the Maders field – update. Cllr Hartley was awaiting a quote to install a new pipe / french drain. Cllr Hardman had calculated a comparison cost. It was decided a specification of works be sent out inviting tenders. | |
| 17 | Proposal to improve road pedestrian, cyclist and rider visibility – update from Cllr Squires on the draft letter to be sent to local schools. Cllr Squires was happy to defer this item given the extending daylight hours. This gave the Council the opportunity to bring it back onto the agenda in the Autumn. | |
| 18 | Parish Council vacancies – co-option notice for two Councillors. Vacancies to be readvertised. The Clerk had informed Cornwall Council of the two resignations. | Clerk |
| 19 | Correspondence – Noted. | |
| 20 | To note the action list provided by the Clerk – for information only. Noted. A discussion was held on the Hawkins Trust and could this be devolved for another purpose. Cllr Hicks offered to speak to the Trustees. | DH |
| 21 | Parish Matters / Any other business and items for the next meeting. <ul style="list-style-type: none"> ○ Redmoor Mine Critical Minerals Event on Friday, 27th March 2026 from 12noon to 5.00pm. A report will be received. ○ Tamar Tag consultation on the increase of administration costs. The Chairman encouraged everyone to complete the survey. | |
| 22 | Date of the next Full Council Meeting – Tuesday, 21st April 2026. To arrange a date for the Annual Parish Meeting. It was agreed to hold the Annual Parish Meeting on the 19 th May 2026 before the Parish Council meeting. Details to be finalised. | |
| 23 | To close the Meeting. There being no further business the meeting closed at 9.15pm | |

Dated

Signed.