

South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 21st July 2026 at 7.00pm.

Item No.		Action by
1	Councillors present – Cllrs. A Budd (Chairman) G Hardman (Vice Chairman), D Hicks, P Hartley, P Tunnicliffe, R Squires. Also attending – Mrs J Hoskin (Parish Clerk) Cllr J Gale (Cornwall Council)	
2	Public Session (meeting then closes to the public). There were no members of the public present.	
3	Apologies for absence. None.	
4	Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct. None declared at this stage of the meeting.	
5	Cornwall Council – Cllr J Gale updated the meeting on issues relating to the parish, the ward and Cornwall Council.	
6	Minutes – to approve the Minutes of the Meetings held on the 16th June 2026. The Minutes of the Meeting held on the 16 th June 2026 were approved and signed by the Chairman; proposed by Cllr Hardmam, seconded by Cllr Tunnicliffe and unanimously agreed by those who attended.	
7	Matters Arising except matters listed below. None. .	
8	Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting. There were no applications to consider at this meeting. Planning Enforcement – Cllr Gale spoke about a case relating to land at Manaton where enforcement action had been issued.	
9	Parish Housing Working Group – update on the Stage 1 feasibility funding requested by the Parish Council. The stage one funding had been approved. It was agreed the Clerk now applies for the stage 2 funding.	Clerk
10	Accounts / Financial matters – to approve the payment of accounts circulated by the Clerk. It was proposed by Cllr Hardman, seconded by Cllr Hartley and unanimously agreed the accounts as presented, be paid. Clerk's payment / Expenses June 2026 = £ 264.60 South Hill Parish Hall – room hire June 2026 = £ 15.00 Bank Charges for May / June 2026 = 8.50 L Coles – Internal audit = £ 160.00 Tamar Agri Ltd – hedge trimming recreation field 2025 = £ 297.00	

	J Bellinger – tree survey and report = £ 295.00 NC Tree Services – reduce hawthorn tree due to dangerous limb = £ 500.00 BDO – external audit fee 2024/2025 = £ 1743.60 Councillors were disappointed that an elector's queries via the auditors had again cost the parish a lot of money. This had an impact on the precept budget for general administration budget. The Chairman will speak to CALC and other organisations to try and prevent this happening again, and to avoid the costs having to be put onto the electors through the council tax. Accounts 2025/2026 – to note the Internal Auditors report. Councillors had noted the contents of the Internal Auditors report. To approve the annual donation to the horticultural show (£15 child's book token) Councillors agreed to grant the annual donation to the horticultural show; proposed by Cllr Hardman, seconded by Cllr Hartley and unanimously agreed.	
11	Play Area – to receive recent inspection reports and address any matters identified. Cllr Budd to carry out the inspection and report back on any matters that require immediate attention.	AB
12	Recreation Field – to report any matters requiring attention. Update on the provision of a pavilion. The Clerk will seek a cost for a pavilion type building that can be used to support a grant application. It was noted the gate next to the car park needs to be replaced. The gate posts are okay. It was agreed this general maintenance work be done. The adjacent landowner had agreed to contribute towards the costs of having the hawthorn tree trimmed.	Clerk DH/RS/GH Clerk
13	Footpaths – update on maintenance work. Cllr Tunnicliffe reported the two fallen tree branches at Woodlands will be removed by the parish council. The contractor to start trimming the paths at the beginning of August.	PT/AB
14	Allotments – to note any problems or work required. Nothing to report.	
15	Parish Council vacancies – four. The Clerk will continue to advertise the four vacancies and publish this information on the website. Information to be put on the South Hill Connection.	Clerk
16	Correspondence. Noted.	
17	Emergency Plan – review and update. Item for a future agenda. In conjunction with this, the hall would require a resilience plan which Cllr Hardman offered to look at. Cllr Squires as a member of the Hall Committee will assist.	GH/RS

18	To note the action list provided by the Clerk – for information only. Noted.	
19	Parish Matters / Any other business and items for the next meeting. ○ South Hill Connection – Cllr Tunncliffe informed the council he was not sending reports to the Connection as the paper format is no longer produced and the web information is not updated each month. ○ Japanese Knotweed – Following a report that knotweed may be present in the parish council field at Golberdon, Councillors were asked to have a look and report to the Clerk. ○ Parish Hall – Cllr Squires reported the proposed extension to the building was not going ahead. The feasibility study had been grant funded. ○ Action List – Councillors noted the action list circulated by the Clerk. ○ Golberdon Square – Councillors discussed the items placed in Golberdon square for sale or free. This had escalated over time and now had become unsightly and amounted to “fly tipping” by local residents. Councillors agreed this should stop and residents be contacted.	GH/RS
19	Date of the next Full Council Meeting – Tuesday, 15th September 2026	
20	To close the Meeting. There being no further business the meeting closed at 9.15pm	

Dated

Signed.