South Hill Parish Council

Minutes of the Meeting of South Hill Parish Council held in the Parish Hall, Golberdon on Tuesday, 20th October 2026 at 7.00pm.

Item No.		Action by
1	**Councillors present –** Cllrs. A Budd (Chairman) G Hardman (Vice Chairman), D Hicks, P Hartley, P Tunnicliffe, R Squires. **Also attending –** Mrs J Hoskin (Parish Clerk) Mr Peter Long (Tamar Valley Defibrillator Scheme) Two members of the public	
2	**Public Session (meeting then closes to the public).** The Chairman opened the meeting and invited the members of the public to address this Council, if they so wished. At this point of the meeting Mr Long gave an overview of the work on the Tamar Valley Defibrillator Scheme and showed example of the different types of defibs available and the costs to join this scheme. The current defibrillator (Zoll) situated at the hall was almost five years old. It was recommended the defib be replaced with the model Heartstart 2. A "one-off" payment of £250 to PCS Medical Services would be required for the provision and maintenance from this scheme. Defib and CPR awareness training was available. The Scheme organisers would ask to run a fun raising event once a year alongside a parish event in the hall. Councillors agreed this was an excellent scheme moving forward and asked Cllr Hartley to speak to a previous Councillor about deregistering the current defibrillator. (Mr Long left at 7.45pm) A member of the Parsh Housing Working Group thanked the Chairman for attending their recent meeting. The blocked drain in the parish council field at Golberdon was again reported as not cleared. The Clerk will follow this up with highways. A report of the work to trim the hedge at the allotments was noted. On behalf of SHARE , D Skelton spoke about an energy project and a feasibility study required to move this forward, and asked the Parish Council to support an application for grant funding. Councillors felt they needed more information before responding to this request. (D Skelton left at 8.15pm) A resident from Maders asked for an update on drainage work. It was confirmed that disappointingly Cormac were currently unable to carry out drainage work and the Parish Council required the highway work to be done before addressing drainage issue in the parish field and lane. The white Gateways to be installed were discussed (Cllr J Gale Community Highway Scheme). (The lady left at 8.25pm)	Clerk

3	**Apologies for absence.** Cllr J Gale (Cornwall Council).	
4	**Members Declarations of Interest. Councillors to register any declarations of interest. To advise of any dispensation to be granted in line with the Code of Conduct.** None declared at this stage of the meeting.	
5	**Cornwall Council – Cllr J Gale** was unable to attend the meeting.	
6	**Minutes – to approve the Minutes of the Meetings held on the 15th September 2026.** The approval of the Minutes of the Meeting held on the 15th September 2026 were deferred until the next meeting given the draft had been circulated and not the final document. The Clerk will circulate the completed minutes to Councillors.	Clerk
7	**Matters Arising except matters listed below.** Deferred. .	
8	**Planning Applications / Planning Matters to include applications received between the publication of the agenda and the meeting.** **a) PA26/06713 Trenance, South Hill – Proposed loft conversion and rear former.** No Objections; proposed by Cllr Hardman, seconded by Cllr Squires and unanimoulsy agreed.	
9	**Parish Housing Working Group – update on funding.** The Clerk had submitted applications for the Stage One and Stage Two funding. The previous decision made by the Parish Council was reiterated that the Council have no further involvement in this matter once the money had been received and passed on.	
10	**Accounts / Financial matters – to approve the payment of accounts circulated by the Clerk.** It was proposed by Cllr Squires, seconded by Cllr Tunnicliffe and unanimoulsy agreed the accounts as presented, be paid, agreeing to hold the payment to PCS Medical Services until Cllr Hartley had confirmed the situation with the existing defibrillator. Clerk's payment / expenses September = £ 213.68 HMRC = £ 50.92 South Hill Parish Hall – room hire September = £ 15.00 BDO – external audit 2025/2026 = £ 252.00 Playsafety Limited – ROSPA report = £ 157.20 PCS Medical Services – Defib 2 year warranty and replacement pads = £ 250.00 Western Web – website conduct accessibility audit = £ 54.00 South West Water – field at Golberdon = £ 22.82 South West Water – field at Maders = £ 22.82	
11	**Play Area – to receive recent inspection reports and address any matters identified.** Cllr Budd will carry out the inspection and report back on any matters that require immediate attention. The swing will be repaired.	AB
12	**Recreation Field – to report any matters requiring attention.** Cllrs Squires and Hardman will fit a new gate when convenient for them to do so. The Clerk will confirm if the football club are using the pitch this season.	RS/GH Clerk

	Update on the cost of a pavilion. The cost of the groundworks and a pavilion would be in the region of £30,000. Councillors had looked at the sizes and designs for a four-room building. Based on these costs the Clerk will make enquiries about funding for the project.	Clerk
13	**Footpaths – update on maintenance work.** Cllr Tunnicliffe reported that the brambles along the back lane in Golberdon had been cleared. Work on the footbridge along the path from Lansugle to Trewassick to be completed.	PT
14	**Parish Council vacancies (4) and co-option.** The vacancies will continue to be advertised. It was suggested that a leaflet drop be made to households in the parish along with an advert on the parish Facebook page.	Clerk/ RS
15	**Correspondence.** Noted. Trewassick Model Farm – an inquiry about the mechanical innovations at Trewassick had been received for the late 1800's. The Parish Council were unable to help and understood the Church had also been asked. The Clerk will advise the gentleman to contact a local archivist in the parish.	Clerk
16	**Emergency Plan – to consider a template for residents to adapt.** Cllr Hardman presented an example that could be used by individual households that identified locations at the property should oil, gas, electric etc need to be turned off and where first aid kits, fire extinguishers etc cold be found. Cllr Squires spoke about a resilience plan for the hall that was to be discussed at their meeting in January 2027.	
17	**To note the action list provided by the Clerk – for information only.** Noted.	
18	**Review calendar for policies and actions to be taken.** The Clerk to draft a list of policies to be reviewed. Cllr Squires offered to help.	
19	**Parish Matters / Any other business and items for the next meeting.** ○ **Repairs needed to the notice board at Maders.** ○ **Remembrance Service –** the Clerk circulated the posters. The Chairman and Cllr Tunnicliffe to make the arrangements for the service. ○ **Budget and Precept for 2027/2028.**	
20	**Date of the next Full Council Meeting –** Tuesday, 17th November 2026	
20	**To close the Meeting.** There being no further business the meeting closed at 9.40pm. The Clerk left the meeting to allow Councillors to look at the latest NALC salary scale.	

Dated Signed.